

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, January 28, 2014 7:00 P.M Business Meeting**

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a business meeting on Tuesday, January 28, 2014 at 7:00 p.m.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, January 28, 2014 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Sandra Donnay, Dharmesh Doshi, Nicholas Hladick, Judy Humza, Adelle Kirk-Csontos (arrived at 8:07 p.m.), Anne Michaelson, Arun Rimal and Dr. Lei Yu

The following Board members were absent: Humberto Goldoni

Also Present: Nancy Gartenberg, Superintendent  
Thomas E. C. Barclay, Assistant Superintendent  
Thomas M. Venanzi, Business Administrator/  
Board Secretary  
Annette Wells, Associate Business Administrator/  
Assistant Board Secretary

- C. EXECUTIVE SESSION – A motion was made by Ms. Humza and seconded by Dr. Yu that the board adopt a resolution to go into executive session at 7:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel and the merit goals for the superintendent will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.
- E. President Rimal then read the following Statement of Open Meeting and Public Participation – In accordance with the State's Sunshine Law, adequate notice of

this meeting was provided by mailing notice of meeting on January 8, 2014 and January 23, 2014. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

- F. President Rimal then led everyone in the Salute to the Flag.
- G. President Rimal welcomed all to the business meeting.

### **APPROVAL OF MINUTES**

A motion was made by Mr. Doshi and seconded by Mr. Hladick to approve the following minutes:

December 17, 2013 Executive Session Meeting

Upon call of the question, the motion carried with Mr. Hladick, Mr. Doshi and Dr. Yu abstaining, Ms. Donnay voting against and all others present voting yes.

A motion was made by Mr. Doshi and seconded by Mr. Hladick to approve the following minutes:

December 17, 2013 Workshop and Business Meeting

Upon call of the question, the motion carried unanimously.

### **ACCEPTANCE OF CORRESPONDENCE**

A motion was made by Dr. Yu and seconded by Mr. Doshi to accept the correspondence as follows:

1. Email dated 12/10/2013 from G. Andreassen regarding high school track
2. Email dated 12/22/2013 from Eric W. regarding website
3. Email dated 1/15/2014 from A. Wirsul regarding January 14 Board meeting
4. Email dated 1/15/2014 from A. Wirsul regarding leadership

Upon call of the question, the motion carried unanimously.

### **NEW BUSINESS FROM BOARD/PUBLIC**

None


**SUPERINTENDENT'S REPORT**

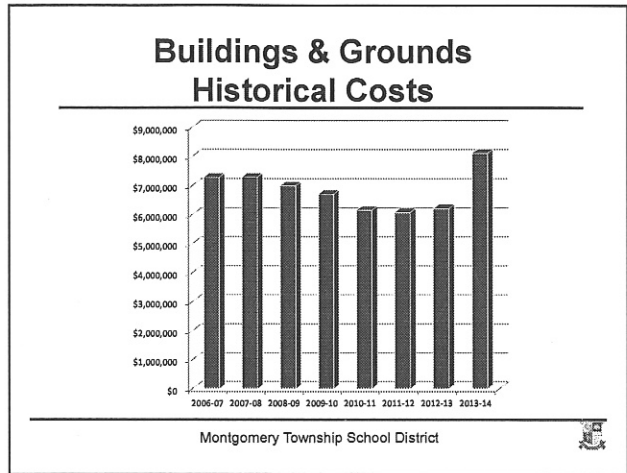
Ms. Annette Wells gave the following presentation on the Operations Budget for 2014-15:

**2014-15 BUDGET OPERATIONS**

Amette M. Wells  
Associate Business Administrator  
January 28, 2014

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Montgomery Township School District 




**AGENDA**

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- Buildings and Grounds Department
- Transportation Department
- Administrative Costs


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Montgomery Township School District 

**Buildings & Grounds Projects (\$1,989,750)**


Orchard Hill (\$224,950)


- Security upgrades
- Fence for Preschool Playground
- Carpet Replacement
- Permanent Classroom Wall
- New Air Handlers
- Two (2) Computer Lab Renovations



Village (\$78,750)

- Security upgrades
- Carpet replacement
- Water fountain replacement in Gym
- Extend playground fence



Montgomery Township School District 


**Buildings & Grounds Department**

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Background information on the department

- Nearly 900,000 SF of buildings
- 164 acres of land
- Energy savings initiatives
- 52 employees (no adjustments in personnel)
- Proposed budget \$7,821,883
  - -\$366,220
  - -4.52%


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Montgomery Township School District 

**Buildings & Grounds Projects (\$1,989,750)**


Lower Middle (\$136,350)


- Security upgrades
- Tile replacement
- Cafeteria floor repairs
- Acoustic sound panels



Upper Middle (\$64,200)

- Theatre sound system upgrade
- Replace tile with carpet in music and band rooms



Montgomery Township School District 

## Buildings & Grounds Projects (\$1,989,750)



- High School (\$96,500)**
- Four (4) new doors for orchestra pit
  - RTU/VFD Replacement
  - Epoxy Floor Replacement

**Athletics (\$889,000)**

- Turf replacement (\$871,000 - funded with CR)
- Replace Baseball backstop and fencing at OHES



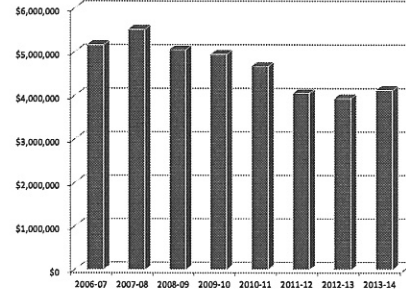
**Transportation (\$500,000)**

- Gas Pump Island/Removal of Underground Fuel Storage Tank

Montgomery Township School District



## Transportation Historical Costs



Montgomery Township School District



## Buildings & Grounds ROD Grant Projects

Projects approved for 40% funding through school facility projects for Regular Operating District (ROD) Grants:

- Lower Middle Hot Water Heater Replacement (\$205,200)
- District Budget \$123,120

- High School Hot Water Heater Replacement (\$411,556)
- District Budget \$246,934



Montgomery Township School District



## Transportation Equipment (\$410,000)

- High Performance Tire Changer
- New Base Antenna for 2-Way Radios
- Four (4) 54 passenger vehicles
  - Legal life of a school vehicle 12-15 years



Montgomery Township School District



## Transportation Department

Background information on the department

- Over 5,000 students transported daily
- Fleet of 62 vehicles
- Assisted by contractors
- Number 2 in Efficiency in Somerset County (2.37) (# 23 in state)
- 64 employees (Request for Part Time Clerk)
- Proposed budget \$4,333,729
  - +\$206,222
  - +5.0%



Montgomery Township School District



## Administrative Costs

Total Administrative Budget (\$5,716,221)

- -\$86,329
- -1.49%

Total Administrative cost per pupil

- Cannot be increased over 2/1/14 figure

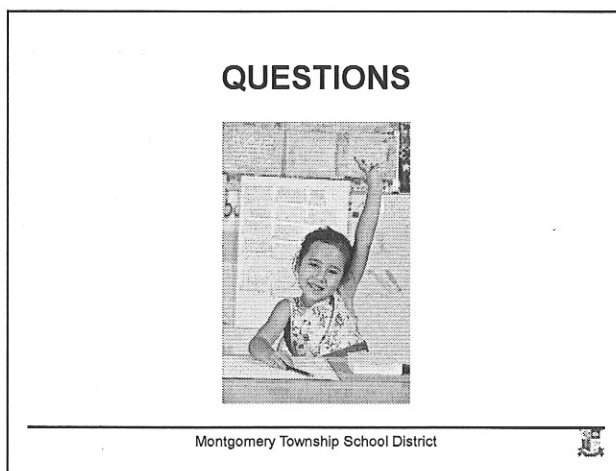
Administrative ratios

- Student to Admin (171.1 to 1 – State average is 171.9 to 1)
- Median Salary (\$102,714 ranks 10<sup>th</sup> lowest)

Montgomery Township School District







Time was allowed for questions and comments from the board and public.

Ms. Kirk-Csontos arrived at 8:07 p.m.

### **ACTION AGENDA**

#### **PUBLIC COMMENTS**

Mr. Alan Wirsul questioned if due to the wear and tear on buses with triple tier busing, will this have an impact on the 12-15 year life of a bus causing us to incur a large expense in the future.

Ms. Paula Simpkins applauded the board for looking for legal guidance on the district HIB procedures. She questioned if there was a deadline, a methodology or if he was doing a factual evaluation. She also questioned if the information will be made public. She suggested that the attorney opinion and factual findings be bifurcated so that the findings are available for public review. Ms. Simpkins expressed that she is concerned about all students and feels that the district having the attorney review the procedures is the right thing to do.

Ms. Phyllis Birch requested that the board reevaluate the parent drop off area at upper middle school. She also expressed that she is concerned on how the district was initially reviewing HIB issues. She fears that some issues should have been labeled HIB but did not reach that level. She also asked that any task force should have a representative from the protected class.

Mr. Walt Beadling stated that when looking at the three areas of the operations budget, there is a net savings of 1.4%. He questioned why the turf field is coming out of capital reserve instead of the operating budget. He questioned if we are trying to make the operating expense budget better than it is. He asked what happened between the 2011/12 school year and 13/14 school year that the buildings and grounds budget made such a jump. He also requested information on administrative costs, similar to the historical data provided for transportation and buildings and grounds.

Mr. Venanzi responded that the impact of triple tier on the life of a vehicle is a factor. The law was recently changed to increase bus life from 12 years to 15 years. There are some buses which may need to come off line sooner, and the district takes that into consideration.

Mr. Venanzi responded that the district could not absorb the cost of the turf in the operating budget. The board made a commitment many years ago to put money away in capital reserve knowing the turf would need to be replaced when it was 8 – 12 years old. The board planned for this expense.

Mr. Venanzi responded that when the district held the referendum in 2009 we made a conscious effort to keep costs down and postponed capital projects. The increase in buildings and grounds is due to capital project needs. Mr. Venanzi added that he typically provides the Operations and Facilities Committee with the historical data for buildings and grounds and transportation. Mr. Venanzi stated that the district is not purposely trying to hide administrative costs. He doesn't have total control over administration which includes the superintendent's office, school administration, personnel and technology as well as the business office. Therefore, he has not typically presented the historical cost. Mr. Venanzi stated that he will generate a graph with historical data for administrative costs.

Mr. Rimal stated that he can't go into detail about the terms of the HIB resolution that authorizes the board attorney to perform an investigation and provide a legal opinion on the district compliance with the Anti-Bullying Bill of Rights.

Ms. Donnay stated one area she studied in graduate school was the abuse of children. In her opinion, the district needs to have zero tolerance for any bullying, and she would advocate for a program to prevent bullying.

## 1.0 ADMINISTRATIVE

A motion was made by Mr. Hladick and seconded by Ms. Humza to approve agenda items 1.1 and 1.2 as follows:

### 1.1 Routine Monthly Report – Accept the following report:

1. Student Care and Control
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absences Report
4. Fire/Security Drill Report

### 1.2 Resolution Authorizing Investigation and Legal Opinion -

WHEREAS, a request has been made for the Board Attorney to investigate and provide the Board with a legal opinion on whether or not the District has followed the procedures required under the Anti-Bullying Bill of Rights (hereinafter referred to "ABBR") with regard to complaints alleging harassment, intimidation and bullying; and

WHEREAS, the ABBR requires the Board to investigate any complaint alleging non-compliance with the procedures required under the ABBR.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Board Attorney to investigate and provide the Board with a legal opinion on whether or not the District has complied with the procedures required by the ABBR.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Humza to approve agenda item 1.3 as follows:

1.3 Resolution Authorizing Human Relations Advisory Committee to Investigate and Present Multiple Diversity Training for BOE Selection and Approval -

WHEREAS, the Human Resources Committee recommended that the Human Relations Advisory Committee investigate and present multiple diversity training opportunities for the teachers for BOE selection and approval. These suggestions should include name, type of training, length of training, audience, success rate, pricing, references and credentials.

Upon call of the roll, the motion carried with a unanimous vote recorded.

2.0 CURRICULUM & INSTRUCTION

A motion was made by Dr. Yu and seconded by Mr. Doshi to approve agenda items 2.1, 2.2 and 2.4 as follows:

2.1 Chapter 192/193 Funding Approval - Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$4,026.00 for the 2013-14 school year to be allocated as follows:

		<u>New Funding</u>	<u>Year-to-Date</u>
Chapter 192	Compensatory Education	\$1,798.00	\$ 6,506.00
Chapter 193	Exam and Classification	\$2,228.00	\$10,026.00

2.2 Overnight Field Trip Approvals – Approve the following athletic overnight field trips for Montgomery High School athletes:

Qualifying wrestlers and coaches to participate in the NJSIAA Wrestling Championships in Atlantic City, New Jersey, from March 7, 8 & 9, 2014 at a cost not to exceed \$825.50. The costs include lodging, meals and travel expenses for the athletes and coaches.

Varsity cheerleading team and coaches to participate in the National Cheerleading Championships in Orlando, Florida from February 7-10, 2014 at no cost to Montgomery Township School District.

Boys golf team and coaches to participate in the NJSIAA Boys Golf Championships in Linwood, New Jersey from May 11 to May 12, 2014 at a cost not to exceed \$375.64. The costs include lodging, meals and travel expenses for the athletes and coaches.

Eligible boys and girls track team athletes and coaches to participate in the NJSIAA Boys and Girls Outdoor Track & Field State Group Championships in Egg Harbor, New Jersey from May 30 to May 31, 2014 at a cost not to exceed \$1,382.00. The costs include lodging, meals and travel expenses for the athletes and coaches.

- 2.4 Summer Enrichment Program PK-12 – Approve the 2014 Summer Enrichment Program. The five week program will run July 7 – August 7, 2014 in OHES, LMS, and MHS.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Humza to approve agenda item 2.3 consultant, Allison Jackson Associates, as follows:

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Allison Jackson Associates	Direction and support in the development of iSTEM programs K-12	\$6,000

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Kirk-Csontos and seconded by Dr. Yu to approve agenda item 2.3 consultant, Pamela Engleheart, as follows:

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Pamela Engleheart	Ten days of observations and professional development for LMS & UMS vocal faculty	\$1,000

Upon call of the roll, the motion carried with seven members voting in favor and Mr. Hladick voting against.

A motion was made by Dr. Yu and seconded by Ms. Humza to approve agenda item 2.3 consultant, Kelly Valletta, Textile Arts Center, as follows:

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Kelly Valletta, Textile Arts Center	One day workshop for professional development on weaving techniques and methods for K-12 teachers	\$1,200

Upon call of the roll, the motion carried with six members voting in favor and Mr. Hladick and Ms. Kirk-Csontos voting against.

A motion was made by Dr. Yu and seconded by Ms. Humza to approve agenda item 2.3 consultant, Todd Nichols, as follows:

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Todd Nichols	One day workshop for professional development on percussion curriculum and instructional strategies for faculty	\$750

Upon call of the roll, the motion carried with seven members voting in favor and Mr. Hladick voting against.

A motion was made by Ms. Humza and seconded by Ms. Kirk-Csontos to approve agenda item 2.3 consultant, Bryant Gemza Kennoy and Kozlik, as follows:

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Bryant Gemza Keenoy and Kozlik	Conduct program review of speech and language assessments used to determine eligibility for special education and related services	\$175.00/hr. (not to exceed \$20,000)

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Humza to approve agenda item 2.3 consultant, National Center for School Leadership, as follows:

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
National Center for School Leadership	Student Engagement Survey, Grades 7-12	\$1,000

Upon call of the roll, the motion carried with seven members voting in favor and Mr. Hladick voting against.

**3.0 FINANCE**

A motion was made by Ms. Humza and seconded by Mr. Doshi to approve agenda items 3.1 through 3.10 as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of December 31, 2013:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of December 31, 2013

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of December 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of December 31, 2013 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for January – approve the monthly bills as follows:

General Operating	\$7,205,313.48
Food Service	\$105,852.35

3.6 Travel Reimbursement – 2013/2014– approve the Board member and/or staff conference and travel expenses as per the attached list (see Pages 14 -15).

3.7 Approval of change orders – approve the following change orders:

Contract: Energy Improvements at Village and Upper Middle  
 Contractor: Gabe Sganga, Inc.  
 Change Order Number: 008  
 Description: Deduct allowance from contract sum.  
 Amount of Allowance to Deduct: (\$114.51)

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Contract: BOE Office RTU Replacement  
 Contractor: Gabe Sganga, Inc.  
 Change Order Number: 001  
 Change Order Amount: (\$10,000.00 )

Description: Deduct allowance from contract sum.

Amount of Original Contract: \$215,753.00  
 Deduct Allowance: (\$10,000.00)  
 New Contract Amount: \$205,753.00

3.8 Authorize Bidding for Goods and Services – authorize the solicitation of bids for goods and services for the 2014-2015 school year as determined by the School Business Administrator.

3.9 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2013-2014 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the below list for the 2013-2014 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2013 to June 30, 2014.

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
HVAC, Refrigeration and Boiler Services-Statewide (T-1372)	Peterson Service Co. Inc.	#81014



3.10 Receipt and Award of Bid – Internet Services for the Montgomery Township Board of Education (Bid #B14-08) – Bids were received on January 7, 2014 for internet services for the Montgomery Township School District as follows:

<u>Vendors</u>	Comcast Business Communications, LLC	Xtel Communications, Inc. Marlton, NJ Philadelphia, PA	Cogent Communications Washington, DC
Bandwidth 300 Mbps	\$26,400.00	\$35,400.00	\$52,824.00
Bandwidth 400 Mbps	\$31,200.00	\$42,420.00	Offer 500 Mbps-\$63,576.00
Bandwidth 500 Mbps	\$33,600.00	\$43,800.00	Offer 1000 Mbps-\$111,072.00
Installation Costs	\$0.00	\$0.00	\$2,000.00
All taxes, fees & surcharges	--	USF Charge-16.4% on applicable services	--
Any and all additional costs	--	IP Addresses-\$360.00	--

It is recommended that the Board of Education award Bid #B14-08 for internet services for the Montgomery Township School District as follows:

<u>Vendor</u>	Comcast Business Communications, LLC Philadelphia, PA
Bandwidth 300 Mbps	\$26,400.00
Installation Costs	\$0.00
All taxes, fees & surcharges	--
Any and all additional costs	--

Upon call of the roll, the motion carried with a unanimous vote recorded.

**4.0 PERSONNEL**

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Humza to approve agenda items 4.1 and 4.2 as attached (see Pages 16 - 19).

Upon call of the roll, the motion carried with a unanimous vote recorded.

**ANNOUNCEMENTS BY THE PRESIDENT**

None



**ADJOURNMENT**

A motion was made by Mr. Doshi and seconded by Ms. Humza to adjourn the meeting at 8:45 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Thomas M. Venanzi  
School Business Administrator/  
Board Secretary

**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2013/2014**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Kevin Armstrong	UMS	2/27/14	Conference Section 504 in New Jersey					\$189.99		\$189.99	\$201.45
Andrew Carfley	MHS	2/24 - 2/25/14	2014 NJAHPERD Annual Convention		\$62.42			\$170.00		\$232.42	\$232.42
Jonathan Carver	UMS	2/17 - 2/20/14	Teacher's College Reading & Writing February Mini Institute	\$80.00				\$700.00	\$128.94	\$908.94	\$908.94
Kimberly Dewrell	LMS	2/4/14	Teacher's College Danielson Framework & Reading & Writing Institute					\$165.00	\$35.00	\$200.00	\$200.00
Ina DiGangi	UMS	2/4/14	Teacher's College Danielson Framework & Reading & Writing Institute	\$5.00				\$165.00	\$35.00	\$205.00	\$1,175.00
Jeanne Fedun	LMS	2/27/14	Section 504 in New Jersey					\$189.99		\$189.99	\$201.45
Vincent Figueroa	MHS	2/24 - 2/25/14	2014 NJAHPERD Annual Convention		\$62.42			\$170.00		\$232.42	\$232.42
Corte Gaylord	MHS	2/6/14	The New Face of School Counselor Evaluation					\$75.00		\$75.00	\$1,229.50
Kelli Kallens	UMS	2/17 - 2/20/14	Teacher's College Reading & Writing February Mini Institute	\$80.00				\$700.00	\$128.94	\$908.94	\$908.94
Bobbi Kuhn	LMS	2/17 - 2/20/14	Teacher's College Reading & Writing February Mini Institute	\$20.00				\$700.00	\$140.00	\$860.00	\$1,025.00
Susan Lacy	VES	2/4/2014	Aligning Danielson with Best Literacy Practice K-8	\$16.24	\$36.00			\$165.00		\$217.24	\$217.24
Violet Markmann	UMS	2/20 & 2/27/14	TCNJ - Teachers As Scholars - Financial Crisis	\$9.61						\$9.61	\$9.61

## Montgomery Township Board of Education Travel Reimbursement Requests (cont'd) 2013/2014

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (-.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Kelly Mattis	BO	2/6/2014	The New Face of School Counselor Evaluation					\$75.00		\$75.00	
Kelly Mattis	BO	2/7/2014	Intervention & Referral Services Training					\$149.00		\$149.00	\$541.75
Mary McLoughlin	BO	2/7/2014	Intervention & Referral Services Training		\$11.22			\$149.00		\$160.22	\$569.85
Amy Monaco	VES	2/17 - 2/20/14	Teacher's College Reading & Writing February Mini Institute	\$20.00				\$700.00	\$140.00	\$860.00	\$1,689.00
William Pitcher	BO	3/24/2014	46th Annual NJ Pupil Transportation Conf.	\$25.00	\$69.75			\$125.00		\$219.75	\$869.75
David Rabinowitz	LMS	2/20 - 2/21/14	NJ Music Educators Assoc. Conference					\$150.00		\$150.00	\$150.00
Scott Ramsay	UMS	2/17 - 2/20/14	Teacher's College Reading & Writing February Mini Institute	\$20.00				\$700.00	\$108.00	\$828.00	\$828.00
Lisa Romano	LMS/UMS	2/4/2014	Aligning Danielson with Best Literacy Practice K-8					\$165.00		\$165.00	\$1,120.00
Allison Doyle Smith	LMS	2/27/2014	Section 504 in New Jersey					\$189.99		\$189.99	\$201.45
Krista Van Nostrand	OHES	1/29/2014	National Board of Professional Teaching Standards Certification					\$1,050.00		\$1,050.00	\$1,050.00
Jesus Velazquez	BO	3/24 - 3/25/14	46th Annual NJ Pupil Transportation Conf.	\$25.00	\$69.75			\$325.00		\$419.75	\$419.75
Amy Wish	OHES	2/17 - 2/20/14	Teacher's College Reading & Writing February Mini Institute	\$20.00				\$700.00	\$140.00	\$860.00	\$860.00

\*\*Estimated

BOE 1/28/14

\*Excluding Tolls

\*\*Includes Registrations.

\*\*\*Revised Lodging Amount

**4.1 PERSONNEL****Resignations/Retirements/Terminations/Rescissions**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Reason</b>	<b>Dates of Employment/Notes</b>
MHS	Thomas Withrup TCH.HS.SCNC.MG.15	Teacher/Science	07/01/2014	Retirement	09/01/2004-06/30/2014

**Leaves of Absence**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Type of Leave</b>	<b>Dates of Leave/Notes</b>
LMS	Jeremy Beardsley TCH.LM.ENGL.06.04	Teacher/LA Grade 6	Family Leave (FMLA) Anticipated Return	03/03/2014-05/30/2014 (Unpaid with benefits) 06/02/2014
MHS	Temmy Kim Olivi TCH.HS.ENGL.MG.04	Teacher/English	Temporary Disability Family Leave (FMLA) Anticipated Return	04/07/2014-05/23/2014 (paid w/benefits) 05/27/2014-06/23/2014 (unpaid w/benefits) 09/01/2014
VES	Lauren Fornal TCH.VS.GUID.MG.01	Guidance Counselor	Temporary Disability Family Leave (FMLA) Anticipated Return	04/07/2014-05/30/2014 (paid w/benefits) 06/02/2014-11/02/2014 (unpaid w/benefits) 11/03/2014
MHS	Anna Panova-Cicchino TCH.HS.MATH.MG.06	Teacher/Math	Temporary Disability Family Leave (FMLA) Unpaid Leave Anticipated Return	05/12/2014-06/23/2004 (paid w/benefits) 09/01/2014-11/21/2014 (unpaid w/benefits) 11/23/2014-01/23/2015 (unpaid w/o benefits) 01/26/2015

**Appointments/Reinstatements (Certificated Staff)**

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
VES	Karen Damato (Leave Replacement) TCH.VS.BSI.MG.06	Teacher/BSI @ 50%	Amanda Yuhasz	BA Step 1	\$27,833.00	Yes	02/10/2014-06/30/2014
OHES	Cara Zahorsky (Leave Replacement) TCH.OH.TCHR.KD.05	Teacher/Kindergarten	Michelle Pender	BA Step 1	\$55,665.00	Yes	10/01/2013-01/31/2014 (Revised)

**Appointments/Substitute Teachers**

Location	Name	Position	Status	Dates of Employment/Notes
MHS	David Hartman	Volunteer	New	2013-2014 School Year
DISTRICT	Alex Kristopovich	Substitute Teacher	New	2013 – 2014 School Year
DISTRICT	Valentine Kuntz	Student/Substitute Teacher	New	2013 – 2014 School Year
DISTRICT	Angela Ostrowski	Substitute Teacher	New	2013 – 2014 School Year
DISTRICT	Jennifer Wysocki	Substitute Teacher	New	2013 – 2014 School Year

**Appointments 2013-2014 (To Be Funded by Title I)**

Location	Name	Position	Rate	Dates/Notes
UMS	Violet Markmann	The 9 <sup>th</sup> Period Program -Teacher	\$56.71 p/h	12/04/2013-05/13/2014 – Not to exceed 40 hours

**Other**

<b>Location</b>	<b>Name</b>	<b>Assignment</b>	<b>13/14 Degree &amp; Step</b>	<b>13/14 Salary</b>	<b>Pro-Rated</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Jenny Lu	Translator @ meetings		\$20.00 p/h		2013-2014 School Year (as needed)
MHS	L. Kimberly Marshall	Teacher/Spanish	MA +15 Step 22	\$90,183.00	Yes	02/01/2014 to 06/30/2014 Salary Advancement to MA +15
UMS/LMS/VES	Rochelle Kyrk	Teacher/Speech	MA + 30 Step 21	\$89,300.00	Yes	02/01/2014 to 06/30/2014 Salary Advancement to MA +30
MHS	Meredith Fine	Teacher/Science	MA + 60/DOC Step 10-11	\$76,300.00	Yes	02/01/2014 to 06/30/2014 Salary Advancement to MA +60/DOC

**4.2 PERSONNEL****2014 Summer Enrichment Program Stipends**

<b>Location</b>	<b>Name/Title</b>	<b>Stipend</b>	<b>Dates/Notes</b>
DISTRICT	Monica Clewell - Supervisor	\$18,000.00	Stipend
DISTRICT	Kathy Sinclair - Assistant Supervisor	\$10,500.00	Stipend
DISTRICT	Keith Glock - HS Coordinator	\$9,500.00	Stipend

Resolution Authorizing Suspension of Employee – Approve the following resolution:

WHEREAS, on or about January 16, 2014, an employee of the Montgomery Township Board of Education (hereinafter referred to as the “Board”), whose name is on file with the Superintendent of Schools’ Office, was notified by the Superintendent of Schools that said employee was to be suspended with pay pursuant N.J.S.A. 18A:25-6.

NOW, THEREFORE, BE IT RESOLVED that the Board shall continue the suspension of the employee with pay pending a further investigation by the Superintendent of Schools and, thereafter, a determination by the Board as to what further action, if any, shall be taken.