

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, February 23, 2016 6:00 P.M. Business Meeting

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Business Meeting on Tuesday, February 23, 2016 at 6:00 p.m.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, February 23, 2016 in the Upper Middle School media center.
- B. Roll Call - The following Board members were present: Richard Cavalli (arrived at 7:04 p.m.), Minky Chenette (arrived at 6:03 p.m.), Sandra Donnay, Dharmesh Doshi (arrived at 6:29 p.m.), Dale Huff, Charles F. Jacey, Jr., Amy Miller and Christine Witt

Absent: Nicholas Hladick

Also Present: Nancy Gartenberg, Superintendent
Deborah Sarmir, Assistant Superintendent
Annette M. Wells, Business Administrator/
Board Secretary
Nicole Petrone, Assistant Business Administrator/Assistant
Board Secretary
Helen Zhang, Student Representative (left at 8:48 p.m.)

- C. President Witt read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2016 and February 18, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Witt then led everyone in the Salute to the Flag.
- E. President Witt welcomed all to the business meeting.

EXECUTIVE SESSION – A motion was made by Ms. Miller and seconded by Mr. Huff that the board adopt a resolution to go into executive session at 6:00 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A parent appeal to a harassment, intimidation and bullying determination will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Ms. Chenette arrived at 6:03 p.m.

Mr. Doshi arrived at 6:29 p.m.

Mr. Cavalli arrived at 7:04 p.m.

RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:37 p.m.

SUPERINTENDENT'S REPORT

Ms. Gartenberg reported that she and several board members attended the Tapestry as well as other school events to help promote the referendum and answer any questions from the public. Ms. Gartenberg also reported that a kids vote will be held which will help the students to learn about the democratic process and give them an opportunity to go vote with their parents.

Ms. Gartenberg presented an award to Learning Disabilities Teacher Consultant Debra Rothwell who achieved her National Board Certification.

EXECUTIVE SESSION – A motion was made by Mr. Huff and seconded by Ms. Miller that the board adopt a resolution to go into executive session at 7:43 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A parent appeal to a harassment, intimidation and bullying determination, items related to personnel and harassment, intimidation and bullying incidents will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 8:30 p.m.

NEW BUSINESS/PUBLIC COMMENTS

Mr. Jacey reported that the Operations, Facilities and Finance committee held their last meeting on February 19th. During the meeting, the committee discussed the budget with administration. Administration relayed that they are working diligently on the budget. Administration is faced with uncontrollable costs of contractual salary increases, benefit increases and rising special education costs. The committee will meet again February 24th.

In response to Mr. Alan Wirsul's question from the previous meeting, Ms. Wells informed the board and the public that the board could consider a vote to change the school board election from November back to April. Furthermore, Ms. Wells noted that the School District of the Chatham's did not vote to change their election to April but rather voted to move their April election to November.

In response to Ms. Phyllis Bursh's question from a previous meeting, Ms. Wells also explained that all legal costs related to settlements are included in the legal line item.

Ms. Bursh requested that the committees consider holding their meetings publically. Furthermore, she requested that the board review the course weights and course credits awarded at the high school level. Additionally, Ms. Bursh requested that the board consider allowing students to take college level courses while attending the high school.

Mr. Wirsul also asked the committees to hold their meeting publically. Mr. Wirsul questioned if the budget were to exceed the 2% would the business administrator be able to have the public vote only on specific budget items. Mr. Wirsul additionally requested the athletic bid amounts included in the previous meeting's agenda. Mr. Wirsul also asked if the district had considered tri-generation systems.

Ms. Witt replied to the comments that the board will discuss public committee meetings at their retreat and will consider the vote to change the school election.

Ms. Gartenberg noted that the Assessment, Curriculum and Instruction committee would review the course weights and credits.

Ms. Wells explained the bid process. Additionally, Ms. Wells explained that as she had noted at a previous meeting, the Director of Buildings and Grounds had researched tri-generation systems. Due to the cost and the extensive underground tunnel work required this is not a feasible option at this time.

APPROVAL OF MINUTES

A motion was made by Mr. Huff and seconded by Mr. Jacey to approve the following minutes as amended:

January 5, 2016 Executive Session Meeting

January 5, 2016 Organization and Special Meeting

Upon call of the question, the motion carried with seven members voting in favor and Mr. Doshi abstaining.

A motion was made by Mr. Huff and seconded by Mr. Doshi to approve the following minutes:

January 19, 2016 Executive Session Meeting

January 19, 2016 Business Meeting

Upon call of the question, the motion carried with seven members voting in favor and Ms. Donnay abstaining.

ACCEPTANCE OF CORRESPONDENCE

A motion was made by Mr. Cavalli and seconded by Mr. Doshi to approve the acceptance of the correspondence as follows:

1. Email dated 1/28/16 from T. Westervelt regarding YouTube
2. Email dated 1/28/16 from T. Westervelt regarding a proposal
3. Email dated 2/3/16 from C. Horn regarding acceptance letter
4. Email dated 2/4/16 from K. Dong regarding building security

Upon call of the question, the motion carried unanimously.

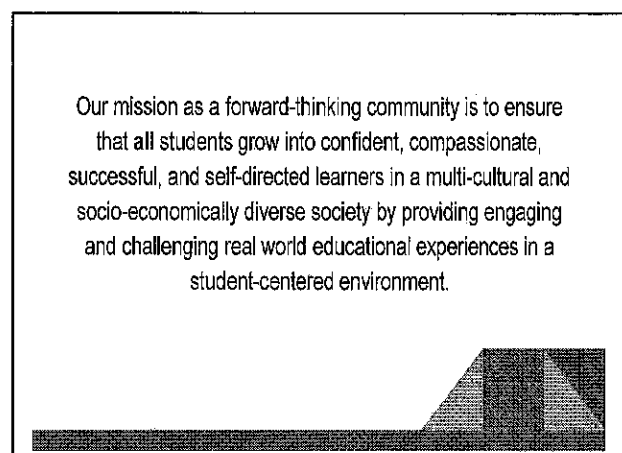
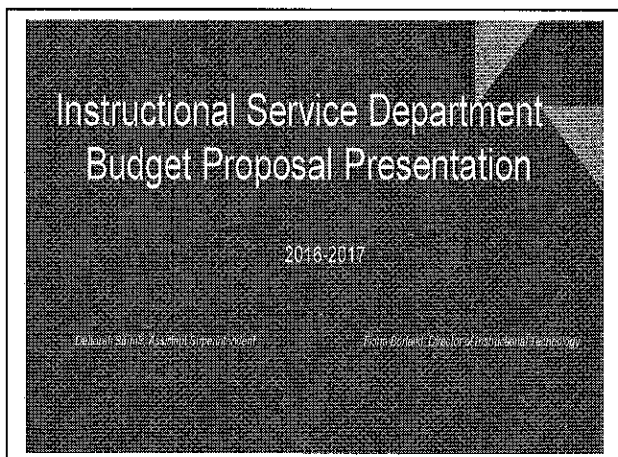
PUBLIC COMMENT

Mr. Wirsul asked for further explanation on agenda item 3.14 and noted that he was still unclear on the athletic bid agenda item from the previous meeting.

Ms. Wells explained that bids are public documents, and Mr. Wirsul was free to come to the business office and review the bids in person. Ms. Wells also explained that the business agenda items were for nonpublic "flow through funds" and that 3.14 specifically was for transportation contract agreements with another local education association.

SUPERINTENDENT'S REPORT

Ms. Sarmir and Ms. Fiona Borland, Director of Instructional Technology, presented to the board the Curriculum and Instructional Technology Budget for the upcoming school year.



The Instructional Service Department:

- Central Office Instructional Support Staff
 - Assistant Superintendent, Director of Instructional Technology, Director of Assessment, Data and Accountability, Director of Curriculum
- Vice-Principals and Principals
- Content Area Supervisors
 - K-12 Supervisors in World Language and Visual and Performing Arts
 - Pre K-4, 5-8, and 9-12 Supervisors in English, Math, Social Studies, and Science
 - Pre K-4, 5-8, and 9-12 Special Education Supervisors

Professional Development and Curriculum Development 2015/16 to 2016/17

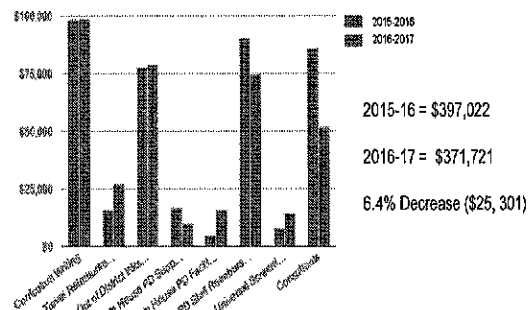
Activity	2015-16	Proposed 2016-17
Curriculum Writing	\$98,040	\$98,762,712
Travel Reimbursement	\$16,989	\$27,296,11,307
Out of District Wksp Registration	\$77,434	\$78,818,1,384
In House PD Supplies	\$16,846	\$10,100 (6,546)
In House PD Facilitators	\$4,700	\$15,590 (10,890)
PD Staff Reimbursement	\$90,440	\$74,920 (15,520)
Universal Screening Supplies	\$8,023	\$14,560 (6,537)
Consultants	\$85,750	\$51,885 (34,065)
Total	\$397,022	\$371,721 (26,301)

What External Factors Drive the Instructional Service Department Budget?

NJDOE Regulations:

- Mandated Assessments and Universal Screening Tools:
 - Dyslexia Screening Tools
 - World-Class Instructional Design and Assessment (WIDA)
 - IDEA Language Proficiency Test
 - ACCESS
 - PARCC
- Mandated Curriculum
 - 5 Year Revision Cycle
 - Requirement for Annual Reflection/Revision
 - Newly adopted standards: NJSLS and NGSS
- Contractual Considerations

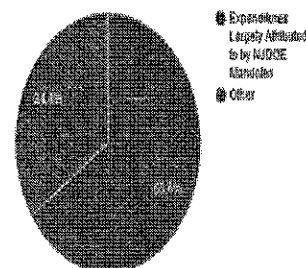
Budget Comparison

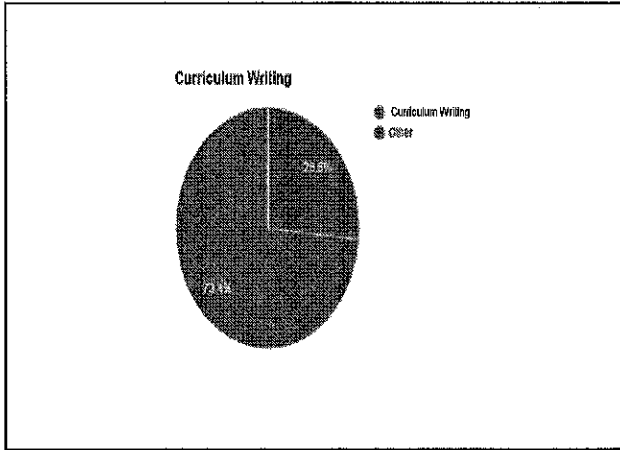


What Internal Factors Drive the Instructional Service Department Budget?

- Creating Strong Literacy Teachers
 - Teachers College Reading and Writing Project of Columbia University
 - The Document Based Questioning (DBQ) Project
 - NJSLS Curriculum Alignment
- Achieve the NGSS
 - Curriculum
 - Instructional Practice
- Integrate and Leverage Technology
 - Enhance Student Engagement
 - Increase Student Achievement
 - Prepare our Students for College and Career

External Factors Driving the Instructional Services Budget





**Professional Development and Curriculum Development
2015/16 to 2016/17**

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2015/16 to 2016/17**

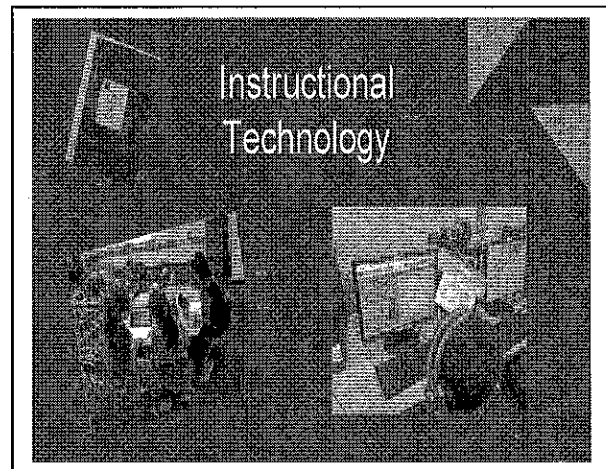
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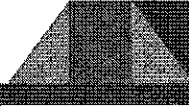
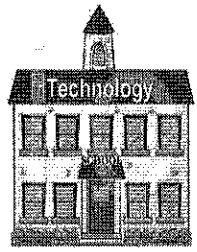
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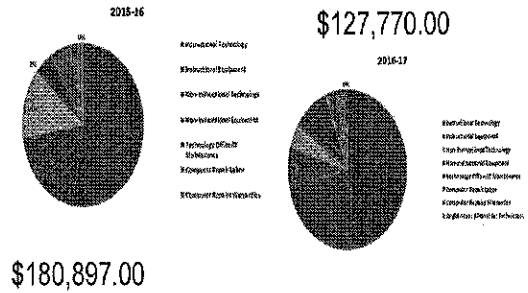


Technology Budget Breakdown

- Instructional Technology
- Instructional Equipment
- Non-Instructional Technology
- Non-Instructional Equipment
- Technology Office/IT Maintenance
- Computer Installation/Repair Labor
- Hardware and Utilities Repairs Warranties
- Training Registration and Travel for Technicians



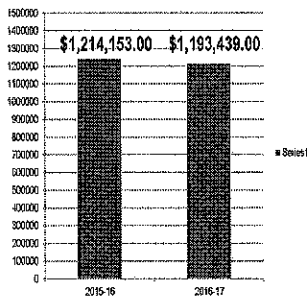
Non-Instructional Technology & Equipment



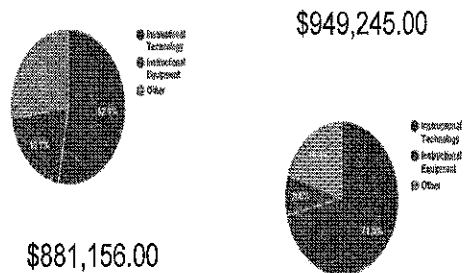
Budget Comparison 2015-16 vs. 2016-17

Specific Accounts:

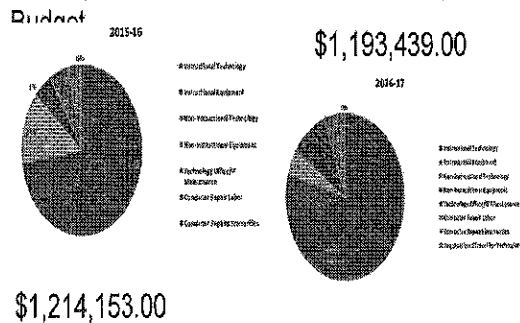
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Instructional Technology & Equipment

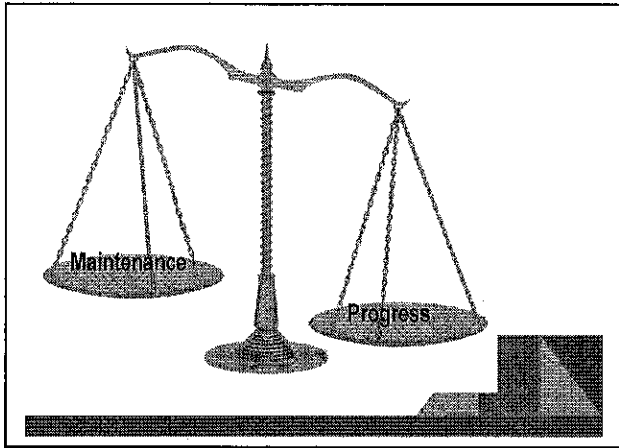


A Comprehensive View of the Technology Budget



Instructional Technology

- Student Devices
 - Mobile Devices, Fixed Classroom Computers, Common Areas, Related Arts, Special Education Classrooms and Labs
- Teacher Devices
- Software
- Content Area Specific Technology



Connectivity Matters

- Moving from Content Knowledge to Applications
 - Understanding by Design Curriculum Design
 - Focus on Depth of Knowledge (DOK)
- Cloud-Based Applications
 - Google Drive
 - Animation Tools
 - Video Creating & Editing
 - Research Tools
- Integration of Media into the Curriculum
- Widespread use of Google (Learning Management System)

Refresh Projects (Maintaining Excellence)

- Chromebooks Purchased in 2012-2013 (Budget included replacing 450)
 - Machines are \$300
 - PARCC Testing Devices
- Industrial Arts Lab (LMS)
- Industrial Arts Lab (UMS)
- Mobile Cart (UMS Coding Course)
- Photography Cart (MHS)
- Graphics Labs
 - Replace 6 year old Window PCs with iMac Lab - 18, 21 inch; 2, 27 inch work stations.
 - Parallel Environments: Windows and Mac
 - Industry Standard

Increasing Student Connectivity

- OHES
 - Shared Cart (20ct)
- VES
 - 2 Additional "Family" Carts (16 Ct)
- LMS
 - 4 Additional Grade 5 Carts (15ct)
 - 2 Additional POD Carts (18ct)
- Additional 19" Touchscreen Computers for all LLD/MCI Classes
- UMS
 - Active Citizen Cart
 - Expand 1:1 Learning Environment to Social Studies and Science
- MHS
 - Mobile Labs for Course/Department Needs (Science, Photography, Math)
 - Cart Deconstruction - Migrations to Cluster-Based model to offset BYOD

Maintaining Excellence

Chromebook Refresh (Replace 2013 Purchases)	\$126,000
STEAM Lab Computers (LMS & UMS)	\$28,900
UMS Web Design and Coding Mobile Cart	\$18,200
UMS Graphic Lab (convert to mobile lab)	\$23,400
MHS Photography Cart	\$24,700
MHS Graphics Lab	\$30,998

Interactive Classrooms

Interactive Classroom: Intelligent Projector, Classroom Stereo Sound, Document Camera, and Teacher Computer

- 2012 - 50 classrooms added
- 2014 - 48 classrooms added
- 2015 - 52 classrooms added
- 2016 - 18 classrooms budgeted

**Priority to increase number of instructional (and PARCC ready) devices throughout the district.

Increasing Student Connectivity

K-4 Additional Classroom Chromebooks	\$5,600
VES Family Carts	\$11,880
LMS POD Carts	\$10,680
LMS Grade 5 1:1 Language Arts Environment	\$20,000
LMS Replacements Classes	\$11,200

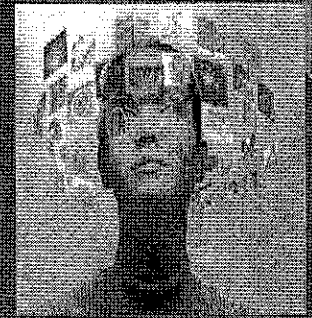
Major Non-Instructional Technology Improvements

Upgraded Web Filter	\$24,345
Intranet Expansion for VES	\$6,000
Minor Upgrades to LMS WiFi	\$14,300
District Cache Servers	\$16,000
DC Controllers	\$25,000
MPAC Projector Upgrades	\$15,500

Increasing Student Connectivity

Increasing UMS 1:1 Learning Environments to Science and Socials Studies	\$81,760
Active Citizenship Cart (12ct)	\$4,160
MHS Departmental Chromebooks & Cluster Carts	\$53,120
District Related Arts Teachers Mobile Devices	\$7,200
K-6 Special Education Classroom Devices	\$19,875
Interactive Classroom Environments	\$78,624

Future Planning

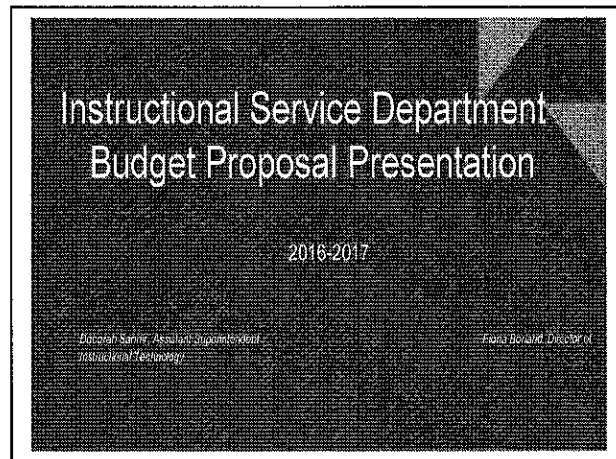


Non-Instructional Technology

- Administrative and Support Personnel Devices
- Infrastructure
 - Web Filters
 - Servers
 - Wireless Networks
- Building Technology Needs

On-Going Needs Evaluation for 2017-19

- To be considered for next year:
 - Teacher Chromebook Refresh
 - CAD Lab
 - Mac Programming Lab (app development)
 - iPad Expansion K-1
 - Expanding Managed Print
 - Maintenance and Refresh of Chromebook Fleet
 - Evaluation of K-6 WiFi
 - Evaluate Lab Servers
 - Brightlink Evaluation
 - Continued Evaluation of Emerging Technology



Time was allowed for questions and comments from the board and public.

Mr. Wirsul questioned the board if they would consider holding adult education courses in subjects such as coding. Mr. Wirsul also asked if local technology business had been consulted for their assistance in the technology programming.

Ms. Gartenberg replied that adult classes had been considered in the past and that currently parent education classes are held.

ACTION AGENDA

1.0 ADMINISTRATION

A motion was made by Mr. Doshi and seconded by Ms. Miller to approve agenda items 1.1 and 1.2 as follows:

1.1 Routine Monthly Report – Accept the following reports:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absence Report
5. Fire/Security Drill Report

1.2 Policy First Reading – Accept the following policies and regulations as a first reading:

- | | |
|------|------------------------------------|
| 0152 | Board Officers |
| 2436 | Activity Participation Fee Program |
| 5465 | Early Graduation |

Ms. Donnay asked why there were differences between the drills held at each school on agenda item 1.5.

Ms. Gartenberg explained that over the course of the full school year all of the same drills were held at every school but that drills were held at each building at different times of the year.

Ms. Donnay also asked if policy 5465, early graduation, included course amounts for completion that were statute or district set.

Ms. Witt replied that the policy committee would look into Ms. Donnay's question at the next meeting.

Upon call of the roll, the motion carried with a unanimous vote recorded.

2.0 CURRICULUM & INSTRUCTION

A motion was made by Ms. Miller and seconded by Mr. Doshi to approve agenda items 2.1 through 2.4 as follows:

2.1 Out-of-District Placements – 2015/2016 as follows:

Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102370	Collier School	2/1/2016-6/22/16		\$26,680.00	\$26,680.00

2.2 Consultant Approvals 2015/2016 –

Approve the following consultants for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Hunterdon Medical Center	Neurodevelopmental Evaluations for 2016	\$900.00/each
MaryAnne Roberto	Vision/Cortical Vision Impairment Consultant	\$135.00/hour

2.3 Donation Acceptance – Accept the following donation to the district;

<u>From</u>	<u>Item(s)</u>	<u>Use</u>
J. Patel	Flat Screen TV with stand DVD Player	Health classes at UMS

2.4 Tuition Student Acceptance – Approve K.V. as a 9th grade tuition student at Montgomery High School for the 2016-2017 school year at the Board approved tuition rate.

Upon call of the roll, the motion carried with a unanimous vote recorded.

3.0 FINANCE

A motion was made by Mr. Doshi and seconded by Mr. Huff to approve agenda items 3.1 through 3.14 as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of January 31, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of January 31, 2016

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of January 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of January 31, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for February – approve the monthly bills as follows:

General Operating	\$7,702,584.04
Food Service	\$172,498.01

3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 25).

3.7 Cooperative Bidding Resolution – approve participation in the Ed-Data New Jersey Cooperative Pricing System #26EDCP for bidding supplies for the 2016-2017 school year with the Morris County Educational Services Commission as the Lead agency. It is further recommended that Educational Data Services, Inc., Saddle Brook, New Jersey be retained as coordinating agent at an annual fee of \$13,000 in accordance with 18A:18A-11.

3.8 Non Public Chapter 192/193 Agreement with SCESC 2016-2017 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the 1st day of July 2016 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing New Jersey's Chapter 192 and Chapter 193 programs to eligible students enrolled full time in nonpublic elementary and secondary schools in New Jersey. Chapter 192 programs provide nonpublic school students with auxiliary services such as compensatory education, English as a second language, and home instruction. Chapter 193 programs provide nonpublic school students with remedial services such as evaluation and determination of eligibility for special education and related services, supplementary instruction, and speech-language services.

WHEREAS, the SCESC services are in accordance with N.J.S.A. 18A:46-6, 8, 19.1 et seq. (Laws of 1977, Chapter 193), N.J.S.A. 18A:46-1 et seq. (Laws of 1977, Chapter 192), and the Rules and Regulations governing auxiliary services to nonpublic schools; and

WHEREAS, the Public School district is under obligation to provide said services to all eligible students attending nonpublic schools/facilities within its district; and

WHEREAS, the Public School District has by Resolution of its Board, agreed with the SCESC to provide said services pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7 as authorized by the Public School District;

NOW, THEREFORE, the parties hereto agree to as follows:

1. The terms and conditions of this Agreement shall be in effect for one (1) year from July 1, 2016 through and including June 30, 2017.
2. All services will be provided based on available state funding and the economical allocation of staffing resources available.
3. SCESC will provide the Auxiliary Services in Compensatory Education, English as a Second Language, Supplemental Instruction, Corrective Speech and/or Home Instruction for eligible students at nonpublic schools/facilities.
 - a. COMPENSATORY EDUCATION will be provided to students who meet the established State requirements. Every eligible student will be assessed, and an Individual Student Improvement Plan (I.S.I.P.) will be developed, instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as the funding is available based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.

- b. ENGLISH AS A SECOND LANGUAGE will be provided to students who meet the established State requirements. Every eligible student will be tested and assessed with a state approved Language Assessment Battery, an Individual Student Improvement Plan (I.S.I.P.) will be developed, and instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
 - c. SUPPLEMENTAL INSTRUCTION will be provided to students examined and classified by a Child Study Team under N.J.A.C. 6A:14-4.5. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.), provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed as per State guidelines during the year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week based on the Commission's nonpublic services calendar.
 - d. CORECTIVE SPEECH will be provided to students who meet established requirements under N.J.A.C. 6A:14-3.6. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.) provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
 - e. HOME INSTRUCTION will be given in lieu of regular classroom instruction to an eligible student who is enrolled full time in a nonpublic school and is unable to attend school for 10 consecutive school days or 15 cumulative school days or more during the school year due to temporary or chronic health condition or need for treatment which precludes participation in their usual educational setting. The teacher providing the instruction will be appropriately certified for the subject and grade level in which instruction is given pursuant to N.J.A.C. 6A:16-10.1(b).
4. SCESC will provide the auxiliary services in examination and classification to nonpublic school students who are identified by a nonpublic school as having potential learning problems. Examinations and/or classifications will be conducted in accordance with N.J.A.C. 6A:14-3.3(c) by appropriate certified personnel.
 5. Nothing contained herein shall prevent a Public School District from electing to provide all of the above services for any individual nonpublic school student within its District boundaries.
 6. All nonpublic transportation funding will be allocated according to State guidelines.

7. For the Auxiliary services of Compensatory Education, English as a Second Language, Supplemental Instruction and Corrective Speech services described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 10% of the funding that is allocated for the contract year by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193, based on the active roster of students, which will be considered the official enrollment, and provided to the Public School District through monthly invoices of services rendered.
8. For the Auxiliary services of Examination and Classification, and Home Instruction described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 100% of the funding that is allocated for the contract year per pupil by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193 when services are rendered. The SCESC will submit monthly billing of services rendered.
9. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the total monthly invoice as reimbursement for programming, supervision and administrative expenses associated with the Chapter 192/193 program implementation. The SCESC shall be required to provide service only to the extent of the amount of state aid received.
10. It is the responsibility of the nonpublic school to notify the SCESC in writing when a student has exited and is no longer on the active roster within 10 (ten) business days.
11. The Public School District agrees to pay SCESC within sixty (60) days following receipt of invoices for such services.
12. The Project Completion Report for Chapter 192/193 services shall be prepared by SCESC and submitted to the Public School District by July 30.
13. In the event a Public School District fails to remit funds to the SCESC within the time schedule set forth above, SCESC shall have the right to discontinue services without further notice.
14. The SCESC shall act as agent for the Public School District in the distribution, collection, processing and preparation of the Request for Additional Funding Under the Provisions of Chapter 192/193 required by the State Department of Education for the implementation of said services pursuant to the laws of 1977, Chapters 192/193. The SCESC Business Administrator may act as the local district's agent by filing for Additional Funding Under Provisions of Chapters 192/193. The Public School District will provide the SCESC access to the NJ DOE Homeroom for submission of the requests.
15. Due to the wide variation in district school calendars, the SCESC will develop and adhere to their master calendar for teacher scheduling.

16. The SCESC will coordinate the Annual Consultation meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
17. During the performance of this contract, SCESC and the Public School District agree to the following affirmative action:
 - a. The SCESC and the Public School District, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The SCESC and the Public School District will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The SCESC and the Public School District agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

3.9 Non Public IDEIA Agreement with SCESC 2016-2017 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT shall be in effect from July 1, 2016 until June 30, 2017 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

The District agrees to pay the Commission the monthly amount of the Nonpublic School IDEA proportionate share grant funding in support of the Nonpublic School Individuals With Disabilities Education Act. The following payment schedule is hereby agreed to: 100% of the monthly services as defined below plus any other additional fees for services allowable by law with prior District approval. No other funding is due the Commission in order to operate this program.

In the event the District fails to remit the funds according to the schedule indicated above, the Commission retains the right to postpone service under this contract until funds are released.

The parties agree that if the District shall no longer be eligible for funding pursuant to the Nonpublic School Individuals With Disabilities Education Act, or if such funding shall terminate, either party may terminate this agreement.

It is understood that the Commission will provide services to all of the eligible Somerset County nonpublic schools identified by the District's grant application and as authorized by the District. Also, the SCESC will coordinate the Annual Consultation Meeting between the

District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

The Commission will provide an annual report of I.D.E.A. funded services, equipment and/or technology and provide input into the grant process for each school served.

Speech (per student on active roster/per month)	\$110.00
Supplemental (per student on active roster/per month)	\$100.00

3.10 Resolution/New Jersey Nonpublic School Technology Initiative Program -- approve the following resolution:

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2016-2017; and

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, prior to the State's deadline; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township School District (District) enter into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the boundaries for the 2016-2017 school year and are awarded funding and as authorized by the District, and

BE IT FURTHER RESOLVED that the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the District pay the State-approved administrative percentage (5% in 2015-2016) of the allocation for the Nonpublic School Technology Initiative Program to cover the SCESC's cost for administering the program. The SCESC will invoice the District for technology items as expended in accordance with the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program and State-approved administrative percentage of the total amount spent as reimbursement for administrative expenses associated with the Nonpublic School Technology Initiative Program. No other funding is due the Commission in order to operate this program.

3.11 Resolution/New Jersey Nonpublic Textbook Program – approve the following resolution:

WHEREAS, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,

WHEREAS, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;

THEREFORE, BE IT RESOLVED that the Montgomery Township School District enters into an agreement with the SCESC whereby the SCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the county for the 2016-2017 school year, in accordance with 18A:58-37-1 et seq, and as authorized by the District. The SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

BE IT FURTHER RESOLVED that the Montgomery Township School District agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program and a 6% administrative fee not to be paid through State program funds to the SCESC by August 31, 2016 or 30 days after State funding is announced, whichever is first. The 6% administrative fee will be waived if all other nonpublic program services for the District are provided by the SCESC. Any unexpended funds will be refunded to the local district.

3.12 Nonpublic School Nursing Services 2016-2017 – approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the 1st day of July 2016 between the Somerset County Educational Services Commission, hereinafter referred to as SCESC and the Board of Education of Montgomery Township School District, County of Somerset and State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing auxiliary services and any other service or supply provided under the grant guidelines to eligible students attending nonpublic schools; and

WHEREAS, the SCESC services are in accordance with Chapter 226, Laws of 1991, and the Rules and Regulations governing nursing services to nonpublic schools; and

WHEREAS, the Public School District is under obligation to provide said services to all eligible nonpublic schools within its district to assure equal access to specified nursing services; and

WHEREAS, the Public School District has by Resolution of its Board, agreed to contract with the SCESC to provide said services pursuant to said legislation.

NOW, THEREFORE, the parties hereto agree as follows:

1. The terms of this Agreement shall be in effect from July 1, 2016 until June 30, 2017.
2. The SCESC will provide services for pupils in grades K-12 who are enrolled full time in the nonpublic school within the limitation of State funds and according to State guidelines.
 - a. Nursing services for pupils in grades K-12 who are enrolled full time in the nonpublic school. The services shall include:
 1. Assistance with medical examinations including dental screening;
 2. Screening of hearing;
 3. Maintenance of student health records and notification of local or county health officials of any student who has not been properly immunized;
 4. Scoliosis examinations of students between the ages of 10 and 18;
 5. The extension of emergency care provided to public school students to full time nonpublic school students who are injured or become ill at school or during participation on a school team or squad pursuant to NJAC 6A:16-1.4 and 2.1(a)4. These health services include:
 - a. The emergency administration of epinephrine via epipen pursuant to N.J.S.A. 18A:40 12.5;
 - b. The care of any student who becomes injured or ill while at school or during participation in school-sponsored functions;
 - c. The transportation and supervision of any student determined to be in need of immediate care; and

- d. The notification to parents of any student determined to be in need of immediate medical care.

The nursing services provided to nonpublic schools shall not include instructional services.

- 3. The SCESC shall purchase nursing supplies for nonpublic schools, if requested, with remaining funds after required nursing services are provided as per the provisions set forth by the State of New Jersey Department of Education and with authorization by the Public School District.
- 4. The SCESC shall contact the nonpublic schools within the district and determine the services they will require within the parameters of the law and limitation of funds.
- 5. The SCESC will coordinate the Annual Consultation Meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
- 6. The Public School District agrees to pay to the SCESC a sum equal to the full funding that is allocated by the State Department of Education for nursing services to nonpublic schools within its district pursuant to the provisions of Chapter 226 Laws of 1991. Payment shall be made monthly during the school year and forwarded to the SCESC within sixty (60) days after district's receipt of the SCESC's monthly invoice of services provided and supplies purchased. Nursing services (per 60 minute session) is \$32.00. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the payment as reimbursement for programming, supervision and administrative expenses associated with the Nonpublic School Nursing Services Program implementation. In the event a Public School District fails to remit funds to the SCESC, the SCESC shall have the right to give notice of discontinued services.

3.13 Nonpublic Security Aid Program 2016-2017 – approve the following nonpublic services agreement:

WHEREAS, the Nonpublic Security Aid Program has been authorized in the Appropriations Act for Fiscal Year 2016-2017; and

WHEREAS, Nonpublic Security Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide security services, equipment, and technology to the nonpublic schools located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree

upon the security to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, prior to the State's deadline; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon security which may include security services, equipment and technology; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township School District (District) enters into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic Security Aid Program for nonpublic schools located within the boundaries for the 2016-2017 school year and are awarded funding and as authorized by the District, and

BE IT FURTHER RESOLVED that the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the SCESC will invoice the District for security items as expended in accordance with the Guidelines for Administering the Nonpublic Security Aid Program. No other funding is due the Commission in order to operate this program.

3.14 Resolution for Participation in Coordinated Transportation Services – approve the following resolution:

WHEREAS, Montgomery Township School District desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission ("SCESC") offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 4%, as presented to the Montgomery Township School District as calculated by the billing formula adopted by the SCESC. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

1. The SCESC will provide the following services:
 - a. Routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. Transportation each day while school or classes attended are in session;
 - c. Monthly billing and invoices;
 - d. Computer print-outs of student lists for all routes coordinated by SCESC;
 - e. All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - f. All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - g. Constant/timely review and revision of routes;
 - h. Transportation as soon as possible after receipt of the formal written request;
 - i. A bid analysis to participating district boards of education upon their request; and
 - j. Timely submission of contracts, contract renewals or contract addenda to the county office for approval.

2. It is further agreed that the Montgomery Township School District will provide the SCESC with the following:
 - a. Copies of district policies as they relate to ride time or other specific transportation parameters;
 - b. Request for transportation on forms to be provided by the SCESC, completed in full and signed by authorized district personnel;
 - c. Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
 - d. Withdrawal from any transportation in writing, signed by authorized district personnel; and
 - e. Strict adherence to the established payment schedule.

3. Additional Cost: All additional costs generated by unique requests, including but not limited to, mid-day runs or early dismissals, will be borne by the district making such request.

4. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year will necessitate a reapportionment and adjustment of costs.
5. The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
6. Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the Montgomery Township School District may participate at any time.
7. Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2016 and August 31, 2017.
8. Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
9. It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset and any additional County Superintendent, where applicable.

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL

A motion was made by Mr. Cavalli and seconded by Mr. Doshi to approve agenda item 4.1 as attached (see Pages 26-28).

Upon call of the roll, the motion carried with a unanimous vote recorded.

ANNOUNCEMENTS BY THE PRESIDENT

Ms. Witt reminded everyone that the referendum vote would be held in two weeks. Ms. Witt mentioned the upcoming district events that board members would be attending to talk about the referendum. Ms. Witt also reminded the board that the next meeting would be held March 1, 2016.

ADJOURNMENT

A motion was made by Mr. Huff and seconded by Mr. Cavalli that the meeting be adjourned at 10:21 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Annette M. Wells". The signature is fluid and cursive, with the first name being the most prominent.

Annette M. Wells
School Business Administrator/
Board Secretary

**Montgomery Township Board of Education
Travel Reimbursement Requests
2015/2016**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (-.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Staci Beegle	LMS & UMS	4/18/16	2016 Autism New Jersey Transition Conference		\$4.46			\$90.00		\$94.46	\$124.46
Samantha Borelli	VES	3/15 & 3/22/16	An Issues-Based Approach to Teaching Science	\$10.00						\$10.00	\$10.00
Eileen Cappabianca	UMS	2/26/16	Drug Trends - Weeding Out the Hype		\$3.10			\$20.00		\$23.10	\$173.10
Jessica Cesario	OHES	6/27 - 6/29/16	Lindamood Phoneme Sequencing		\$51.52			\$835.05		\$886.57	\$886.57
Maryellen Foley	MHS	2/26/16	Drug Trends - Weeding Out the Hype		\$4.22			\$20.00		\$24.22	\$178.83
Karen Krusen	MHS	3/14/16	School Social Workers Addressing Barriers to Learning					\$95.00		\$95.00	\$125.00
Maria Pazlopez	UMS	4/15/16	5th Annual Teaching the World Forum		\$2.60			\$60.00		\$62.60	\$62.60
Nicole Petrone	BO	6/8 - 6/10/16	NJASBO Annual Conference		\$36.64	\$160.00	\$194.00	\$150.00		\$540.64	\$1,124.89
Paul Popadituk	MHS	5/10 - 5/11/16	Standards-Based Assessment Grading with Rich Morell		\$18.91			\$413.00		\$431.91	\$1,025.10
Michael Richards	LMS	5/10 - 5/11/16	Grading: Principles & Practicalities for Today's Classroom		\$55.30			\$413.00		\$468.30	\$2,084.30
Rebecca Richards	LMS	4/18/16	2016 Autism New Jersey Transition Conference		\$5.33			\$90.00		\$95.33	\$342.81
Deborah Samir	BO	5/10 - 5/11/16	Standards-Based Assessment Grading with Rich Morell		\$35.96			\$413.00		\$448.96	\$3,341.87
Eileen Stein	MHS	3/14/16	School Social Workers Addressing Barriers to Learning		\$10.85			\$95.00		\$105.85	\$135.85
Annette Wells	BO	6/8 - 6/10/16	NJASBO Annual Conference	\$10.00	\$69.75	\$160.00	\$194.00	\$150.00		\$583.75	\$1,477.78

BOE 2/23/16

**Estimated

*Excluding Tolls
**Includes Registrations

4.1 PERSONNEL**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
BO	Lewis Bailey MNT.BO.MANT.NA.01	Maintenance	05/01/2016	Retirement	08/01/2006 – 04/30/2016
VES	Jill Williams LOA.VS.TCHR.03.05	Teacher/Grade 3	02/10/2016	Resignation	09/01/2002 – 02/09/2016
UMS	Robin Friedman TCH.UM.WLNG.MG.02	Teacher/French	03/19/2016 (revised)	Resignation	09/01/2004 – 03/18/2016 (revised)
LMS	Elise Ryan	LMS Grade 5 Math/Science Club @ 50%	09/01/2015	Rescission	N/A
LMS	Caryl Pitt	LMS Grade 5 Math/Science Club @ 50%	09/01/2015	Rescission	N/A

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
OHES	Ellen Lawrence LOA.OH.RCTR.MG.03	Teacher/Resource Program	Unpaid Leave	03/01/2016 – 04/01/2016 (Unpaid w/Benefits)

Appointments/Reinstatements/Transfers (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-Rated	Dates of Employment/Notes
OHES	Emily Scott (Leave Replacement) TCH.OH.RCTR.MG.03	Teacher/Resource Center	Ellen Lawrence	BA 1	\$57,440.00	Yes	09/01/2015 – 04/01/2016 (revised)
UMS	Lisa Sandstrand (Leave Replacement) TCH.UM.ENGL.MG.04	Teacher/English	Sophia Altieri	MA 8-9	\$68,925.00	Yes	09/01/2015 – 03/31/2016 (revised)

Appointments/Reinstatements/Transfers (Non-Certified Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-Rated	Dates of Employment/Notes
UMS/LMS	Julianna Fragulis (Leave Replacement) SEC.FL.SSVC.UG.02	Secretary/Clerk	Jayne Venanzi		\$36,618.00	Yes	02/24/2016 – 04/08/2016 (or sooner pending employee's return)
MHS	Christina Ruppert SEC.HS.VPRN.UG.01	Secretary to the Vice Principal	Eva Kelly	2	\$45,420.00	Yes	05/02/2016 – 06/30/2016 (revised)

Appointments – Substitute Teachers

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Jane Voorhees Blitz	Substitute Teacher	New	2015 – 2016 School Year
DISTRICT	Kelsey Davis	Substitute Teacher	New	2015 – 2016 School Year
DISTRICT	John Pilato	Substitute Teacher	New	2015 – 2016 School Year

Home Instruction 2015 – 2016

Location	Name	Position	Hourly Rate	Dates of Employment/Notes
DISTRICT	Walter Paul	Home Instruction	\$58.47 p/hr	02/24/2016 – 06/30/2016
MHS	Michael Holinko	Home Instruction	\$58.47 p/hr	02/24/2016 – 06/30/2016

2016 Summer Enrichment Program Stipends

Location	Name	Position	Stipend	Pro-Rated	Dates/Notes
DISTRICT	Monica Clewell	Supervisor	\$18,000.00		Stipend
DISTRICT	Kathy Sinclair	Assistant Supervisor	\$10,500.00		Stipend
DISTRICT	Keith Glock	HS Coordinator	\$9,500.00		Stipend
DISTRICT	Jason Sullivan	Science Supervisor	\$7,200.00 (for 16 days)		Stipend

Co-Curricular

Location	Name	Position	Stipend	Pro-Rated	Dates/Notes
UMS	Kathy Young	Robotics Advisor	\$4090.00 (revised)		2015 – 2016 School Year
UMS	Christine Isola	Musical Production Choreographer	\$2536.00 (revised)		2015 – 2016 School Year
MHS	Michael Holinko	Part-time Winter Track Coach	\$1500.00		Reimbursed by Booster Club
LMS	Jennifer Meier	Grade 5 Math/Science Club Advisor @ 50%	\$800.00		2015 – 2016 School Year
LMS	Denita Davis	Grade 5 Math/Science Club Advisor @ 50%	\$800.00		2015 – 2016 School Year

Other

Location	Name	Position	15/16 Degree & Step	15/16 Salary	Pro-rated	Dates /Notes
OHES	Lauren Rocha TCH.OH.TCHR.KD.06	Teacher/Kindergarten	MA 4-5	\$65,185.00	Yes	Salary Advancement to MA Effective 02/01/2016 – 06/30/2016
OHES	Jessica Roberts TCH.OH.RCTR.MG.08	Teacher/Resource Center	MA+30 8-9	\$74,815.00		Salary Advancement to MA+30 Effective 09/01/2016 – 06/30/2017
DISTRICT						Approval of Side Bar for UMS – Robotics Team Advisor, Choreographer, American Sign Language Club, Science Club, International Food Club

*Pending Criminal History Clearance or Emergent Hire Approval from Office of the County Superintendent