

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, March 1, 2016 7:00 P.M. Workshop and Business Meeting

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Workshop and Business Meeting on Tuesday, March 1, 2016 at 7:00 p.m.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a workshop and business meeting on Tuesday, March 1, 2016 in the Upper Middle School media center.
- B. Roll Call - The following Board members were present: Richard Cavalli, Minky Chenette, Sandra Donnay, Dharmesh Doshi, Nicholas Hladick, Dale Huff, Charles F. Jacey, Jr., Amy Miller and Christine Witt

Also Present: Nancy Gartenberg, Superintendent
Deborah Sarmir, Assistant Superintendent
Annette M. Wells, Business Administrator/
Board Secretary
Nicole Petrone, Assistant Business Administrator/Assistant
Board Secretary
Helen Zhang, Student Representative

- C. President Witt read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2016 and February 26, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Witt then led everyone in the Salute to the Flag.
- E. President Witt welcomed all to the workshop and business meeting.

EXECUTIVE SESSION – A motion was made by Mr. Hladick and seconded by Ms. Chenette that the board adopt a resolution to go into executive session at 7:01 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel and harassment, intimidation and bullying incidents will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

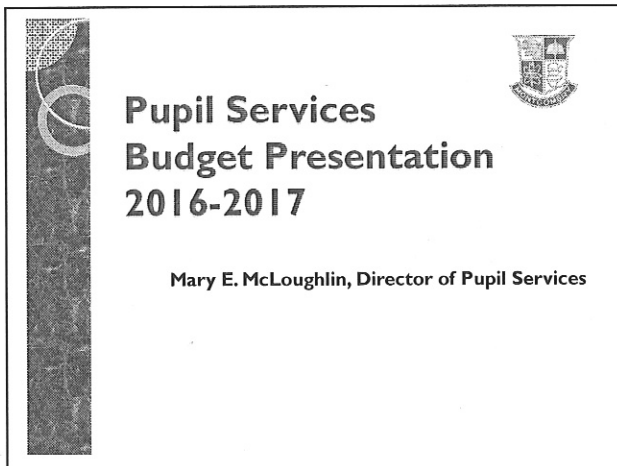
RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.

SUPERINTENDENT'S REPORT

Ms. Gartenberg presented two students who were to be honored for youth art month in the Art Educators of New Jersey Calendar. Ms. Gartenberg commended Ms. Arlene Milligram on her dedication to the art program in the district.

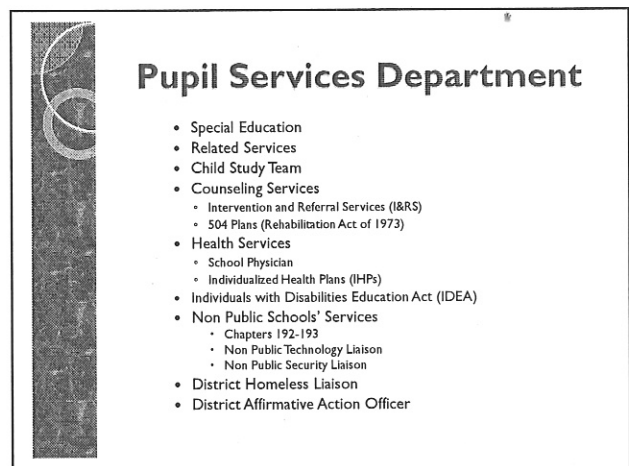
PRESENTATION

Ms. Gartenberg introduced Ms. Mary McLoughlin, Director of Pupil Services, who gave the Pupil Services budget presentation for the 2016-2017 school year.



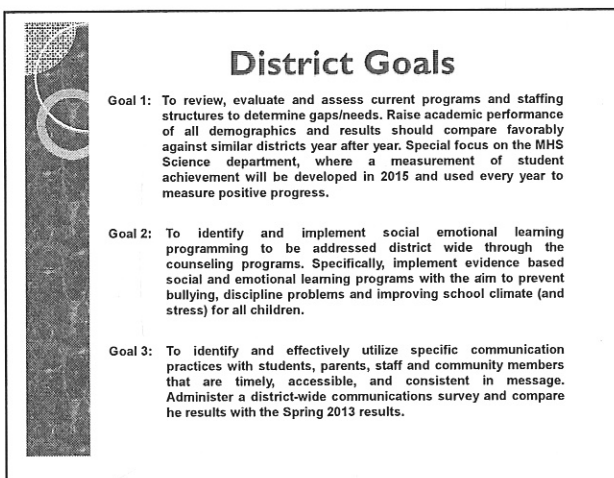
**Pupil Services
Budget Presentation
2016-2017**

Mary E. McLoughlin, Director of Pupil Services



Pupil Services Department

- Special Education
- Related Services
- Child Study Team
- Counseling Services
 - Intervention and Referral Services (I&RS)
 - 504 Plans (Rehabilitation Act of 1973)
- Health Services
 - School Physician
 - Individualized Health Plans (IHPs)
- Individuals with Disabilities Education Act (IDEA)
- Non Public Schools' Services
 - Chapters 192-193
 - Non Public Technology Liaison
 - Non Public Security Liaison
- District Homeless Liaison
- District Affirmative Action Officer

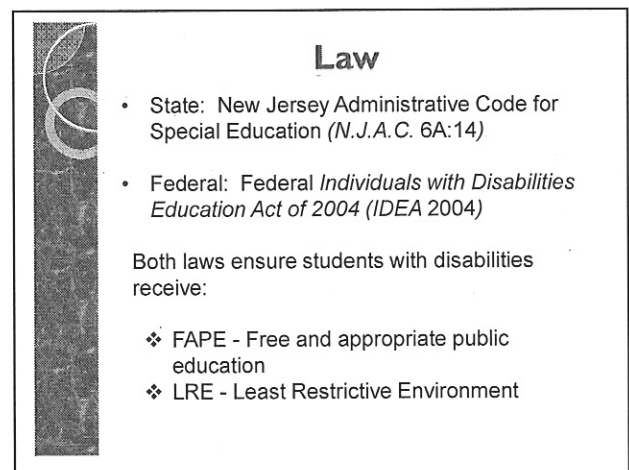


District Goals

Goal 1: To review, evaluate and assess current programs and staffing structures to determine gaps/needs. Raise academic performance of all demographics and results should compare favorably against similar districts year after year. Special focus on the MHS Science department, where a measurement of student achievement will be developed in 2015 and used every year to measure positive progress.

Goal 2: To identify and implement social emotional learning programming to be addressed district wide through the counseling programs. Specifically, implement evidence based social and emotional learning programs with the aim to prevent bullying, discipline problems and improving school climate (and stress) for all children.

Goal 3: To identify and effectively utilize specific communication practices with students, parents, staff and community members that are timely, accessible, and consistent in message. Administer a district-wide communications survey and compare the results with the Spring 2013 results.



Law

- State: New Jersey Administrative Code for Special Education (*N.J.A.C. 6A:14*)
- Federal: Federal *Individuals with Disabilities Education Act of 2004 (IDEA 2004)*

Both laws ensure students with disabilities receive:

- ❖ FAPE - Free and appropriate public education
- ❖ LRE - Least Restrictive Environment

Providing Free and Appropriate Public Education: Dual Obligations

Substantive

In order to provide a Free and Appropriate Public Education a program and placement set forth in the Individualized Education Program must provide the student with a meaningful educational benefit in the least restrictive environment.

Procedural

A denial of Free and Appropriate Public Education may occur where procedural flaws:

- Impede the child's right to a Free and Appropriate Public Education
- Significantly impede the parents' opportunity to participate in the decision-making process regarding the provision of a Free and Appropriate Public Education to the child
- Cause a deprivation of educational benefits.

Individualized Education Program For Students Eligible for Special Education & Related Services

What Determines an Individualized Education Program:

- Testing
- Student Needs
- Student Functioning/Performance
- Classification/Eligibility Category

Individuals with Disabilities Education Act

- The Individuals with Disabilities Education Act (IDEA) is a law ensuring services to children with disabilities throughout the nation. IDEA governs how states and public agencies provide early intervention, special education and related services to more than 6.5 million eligible infants, toddlers, children and youth with disabilities.
- **Part B** - Children and youth (ages 3-21) receive special education and related services under IDEA Part B.
- **Part C** - Infants and toddlers with disabilities (birth-2) and their families receive early intervention services under IDEA Part C.

State Wide Classified Students Percentages

Year	Percentage of Classified Students
2012	15.79%
2013	15.73%
2014	16.6%

Eligibility: Three Prongs

- A student shall be determined eligible and classified "eligible for special education and related services" when it is determined that:

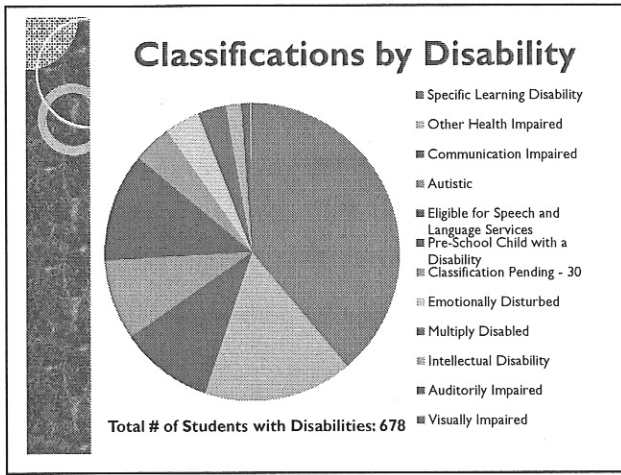
The student has one (1) or more of the fourteen (14) disabilities defined in N.J.A.C. 6A:14-3.5(c); AND

The disability adversely affects the student's educational performance; AND

The student is in need of special education and related services.

Montgomery Township School District Classified Student Percentage

Year	Percentage of Classified Students
2012	13.9%
2013	13.4%
2014	13%
2015	13%



Classification by Grade

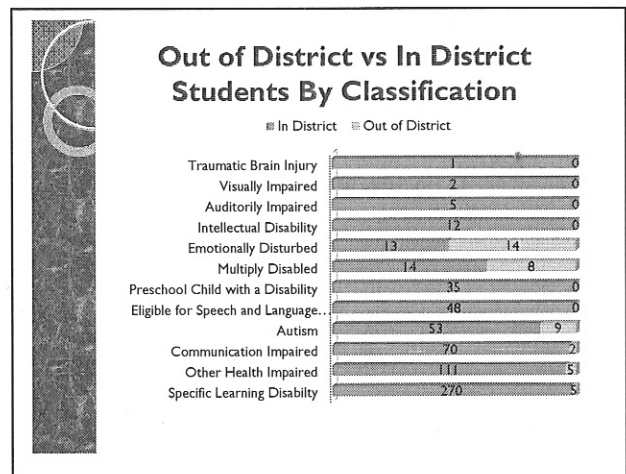
OUT OF DISTRICT

	Pre-School	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total Classification
Auditorily Impaired															0
Autistic				*				*					*		9
Communication Impaired														*	2
Eligible for Speech and Language Services															0
Emotionally Disturbed			*	*				*	*	*	*	*	*	*	14
Intellectual Disability															0
Multiply Disabled								*		*	*	*	*	*	8
Other Health Impaired			*	*				*	*	*	*	*	*	*	5
Preschool Child with a Disability															0
Specific Learning Disability								*	*	*	*	*	*	*	5
Traumatic Brain Injury															0
Visually Impaired															0
Orthopedically Impaired															0
Social Maladjustment															0
Total Out of District Students with Disabilities															43

Classification by Grade

IN DISTRICT

	Pre-School	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total Classification
Auditorily Impaired															5
Autistic			*	*	*	*	*	*	*	*	*	*	*	*	53
Communication Impaired		*	*	*	*	*	*	*	*	*	*	*	*	*	70
Eligible for Speech and Language Services		*	*	*	*	*	*	*	*	*	*	*	*	*	48
Emotionally Disturbed		*	*	*	*	*	*	*	*	*	*	*	*	*	13
Intellectual Disability			*	*	*	*	*	*	*	*	*	*	*	*	12
Multiply Disabled			*	*	*	*	*	*	*	*	*	*	*	*	14
Other Health Impaired		*	*	*	*	*	*	*	*	*	*	*	*	*	111
Preschool Child with a Disability	*														35
Specific Learning Disability		*	*	*	*	*	*	*	*	*	*	*	*	*	270
Traumatic Brain Injury															1
Visually Impaired															2
Deaf/Blindness															0
Orthopedically Impaired															0
Social Maladjustment															0
Total In District Students with Disabilities															634



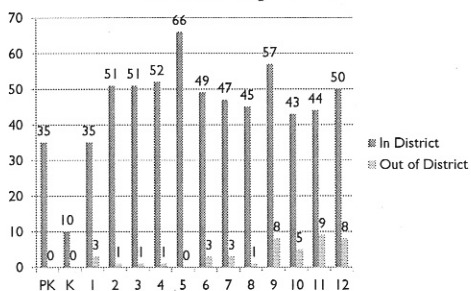
Out of District Placements

When the IEP team determines that a student's needs cannot be adequately met by the in-district program the option of an out of district placement is considered to provide a Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE).

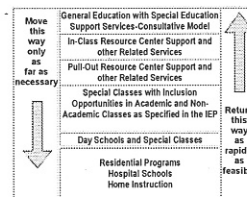
Special Education by Grade

Pre-K	35
Kindergarten	9
Grade 1	38
Grade 2	52
Grade 3	52
Grade 4	53
Grade 5	66
Grade 6	52
Grade 7	50
Grade 8	46
Grade 9	65
Grade 10	48
Grade 11	53
Grade 12	58

Out of District vs. In District Students by Grade



Least Restrictive Placement in the Continuum of Educational Services



Related Services

	# of Students
• Audiological	2
• NJ Commission for the Blind	6
• Behavioral Intervention	1
• Counseling	143
• Nursing	2
• Occupational Therapy	158
• 1:1 Teacher Instruction Assistant	60
• Physical Therapy	15
• Speech/Language	439

In District Special Education Programs

- Consultation
- In-Class Resource
- Pull Out Resource
- Self-Contained
- Supplemental Instruction
- Transition Services
- Speech and Language Services Only


Least Restrictive Environment

6A:14-4.2 Placement in the least restrictive environment:

- To the maximum extent appropriate, a student with a disability is educated with children who are not disabled


NJAC 6A:14-4.6 Program Criteria

Support Resource and Supplementary Instruction	Preschool & Elementary		Secondary	
	No Aide	Aide	No Aide	Aide
In-Class	8	---	10	---
Pull Out Supplemental				
Single Subject	6	7 to 9	9	10 to 12
Multiple Subject	6	7 to 9	6	7 to 9
Replacement Resource	6	7 to 9	9	10 to 12
Autism	3	4 to 6	3	4 to 6 7 to 9 (with 2 aides required)




**Special Education Program Review
Program and Budget Planning**

- To increase the efficacy of the Department of Special Education and Related Services
 - ❖ District hired a Director of Pupil Services to oversee the department P-12 while enabling the supervisors to focus on their respective schools
- Identify potential for Special Education classroom capacity within district by school
 - ❖ All classrooms compliant with State Mandated class size
 - ❖ New Staffing 2016-2017 necessary to meet class size mandates



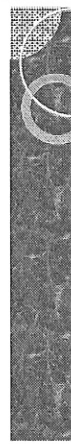
**Special Education Program Review
Program and Budget Planning**

- Establish how the elementary schools can function as an effective intervention team
 - ❖ Established District wide I&RS (Intervention & Referral Services) Manual
 - ❖ Established Director of Student Academic & Counseling Services position to oversee Counseling Services P-12
 - ❖ Established Reading Interventionist position




**Special Education Program Review
Program and Budget Planning**

- Professional Development for Staff Members
 - ❖ Monthly Child Study Team Meetings
 - ❖ Legal Presentations
 - ❖ Discrepancy Model Sub-Committee
 - ❖ New Staff Academy
 - ❖ IEP Direct - ongoing training
 - ❖ Summer Workshops facilitated by Supervisors




**Special Education Program Review
Program and Budget Planning**

- Streamline procedures for Home Instruction
 - ❖ Created new procedures for Home Instruction based on type
 - ❖ Created a district wide manual on Home Instruction
 - ❖ Provided training on the manual to Child Study Team, Related Services' Providers, Nurses, and Counseling staff
- Parent Concerns – Dyslexia
 - ❖ New Reading Interventionist Position
 - ❖ Screenings for dyslexia
 - ❖ Staff Trainings on dyslexia



**Special Education Program Review
Program and Budget Planning**

- Determining the effectiveness of current Special Education and Related Services
 - ❖ Established Board Certified Behavior Analyst (BCBA) position to coordinate the programs for students with autism in the district
 - ❖ Increasing In-class resource room opportunities @ OHES
 - ❖ NJCIE (New Jersey Coalition for Inclusive Education) onsite PD 2014-2015
 - ❖ Increase of supplemental program options for students



**Special Education
Funding Sources**

- IDEA Grant
- Local School Budget

IDEA Grant

The Office of Special Education Programs (OSEP), through Part B of the Individuals with Disabilities Education Act (IDEA), provides formula grants to states to assist them in providing a free appropriate public education in the least restrictive environment for children with disabilities ages 3 through 21 (Part B, Sections 611 and 619).

Montgomery Township School District

Preschool Grant:	\$23,292.00
Nonpublic Share:	\$0.00
Basic Grant:	\$853,997.00
Nonpublic Share:	\$16,241.00

Out of District Placements Tuition Costs Per School Per Student

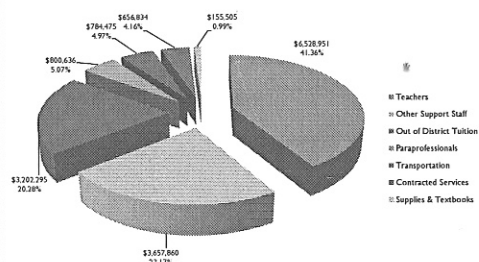
Academy Learning Center	\$57,525	Matherly School & Hospital (residential)	\$96,800
Middlesex Regional Education Services Commission	\$42,194	Midland School	\$57,443
Bancroft School	\$43,392	Montgomery Academy	\$61,190
Bridge Academy	\$55,427	Morris-Union Jointure Developmental Learning Center @ Warren	\$101,246
Center School	\$70,735	New Hope Academy	\$40,900
Child Therapeutic Day School	\$70,735	Newgrange School	\$65,398
University Behavioral Healthcare	\$72,263	Rock Brook School	\$67,328
CPC Behavior Healthcare High Point School	\$121,200	Rugby School	\$74,512
Douglas Developmental Disabilities	\$61,450	Sage Day School	\$54,054
East Mountain School	\$86,356	Somerset County Education Services Commission	\$52,053
Eden Autism School	\$48,667	Somerset County Vocational-Technical Institute Secondary Academy	\$2,705
Grove School	\$7,331	Somerset County Vocational-Technical Institute Academy - 1/2 day	\$765
Hunterdon County Polytechnical Career Academy - 1/2 day	\$31,512	Somerset County Vocational-Technical Institute 1/2 day	\$1,020
Hunterdon Preparatory School - 1/2 day	\$50,904	Somerset County Vocational-Technical Institute Full Day	\$23,250
Hunterdon Preparatory School	\$95,785	Somerset County Vocational-Technical Institute Technical Occupational Preparation for Success	
Lakeview School			

- Amount subject to change and vary by student
- Transportation not included
- Related Services may not be included

Local School District Budget



Budget Breakdown



Pupil Services Budget

	2014-15 BUDGET	2015-16 BUDGET	2016-17 PROPOSED
TOTAL SPECIAL EDUCATION COSTS	\$19,193,958	\$14,328,469	\$15,786,556
OUT OF DISTRICT COSTS	\$2,436,187	\$2,562,507	\$3,202,295
OUT OF DISTRICT STUDENTS	44	43	48
SPEECH AND LANGUAGE SERVICES ONLY	61	48	Pending
SPECIAL EDUCATION STUDENTS	606	630	Pending
TOTAL STUDENTS	4832	4837	Pending
% SPECIAL EDUCATION STUDENTS	13%	13%	Pending

Extraordinary Aid

- Extraordinary Aid (EXAID) assists districts with students with high educational costs that are eligible for special education and related services .
- EXAID from the state may be sought for providing direct instructional and support services.

Three Year Trend in Extraordinary Aid

Year	Amount of EXAID
2012-2013	\$440,121.00
2013-2014	\$437,633.00
2014-2015	\$643,042.00

Health Services

- Code Blue AED Teams will train June 2016 for renewal of 2 year certification cycle to fulfill Janet's Law requirement. Cost: \$4,125.00 (2015-16 Budget)
 - Students that require Seizure Medication necessitates a nurse on bus with them.
 - ❖ Nurse on the Bus
- Fluctuating Costs –Varies by Students' Activities
 \$100,000.00 – Contracted Nursing Services
 \$15,000.00 – In-House RSY (Regular School Year)
 \$15,000.00 – In-House ESY (Extended School Year)

Required Staffing Additions Special Education

- UMS
 - ❖ 1 – LLD Teacher
 - ❖ 2 - Paraprofessionals
- LMS
 - ❖ 2 – Special Education Teachers
 - ❖ 1 Paraprofessional
- YES
 - ❖ 1 – LLD Teacher
 - ❖ 1 – ICS Teacher
 - ❖ 2 – Paraprofessionals
- OHES
 - ❖ 1 - .5 Speech Teacher
 - ❖ 1 - Paraprofessionals

Pupil Services Proposed Budget

Proposed 2016-2017 Budget	\$15,786,556
Increase	\$1,458,087
Percent of Increase	9%

Other Required Costs

- Language Interpreters for CST Meetings (Consulting Service) \$5,625.00
- Teacher of the Deaf \$10,500.00
- Physical Therapy \$45,000.00
- NJ Commission for Blind \$17,000.00

Questions




Time was allowed for questions and comments from the board and public.

Ms. Gartenberg introduced Ms. Kelly Mattis, Director of Human Resources, who gave the personnel budget presentation.

Human Resources Proposed Personnel Adjustments 2016-2017

March 1, 2016
Kelly M. Mattis
Director of Human Resources



MSD Human Resources Budget
Presentation March 2016

Proposed 2016-2017 Personnel Adjustments

<u>Added Staff Needs</u>	<u>Salary</u>	<u>Benefits</u>	<u>FICA</u>
2 LLD Teachers	117,770	51,822	
2 Special Education Teachers	117,770	51,822	
1 ICS Teacher	58,885	25,911	
.5 Speech Teacher	32,443		
1 ELL Teacher	58,885	25,911	
6 Paraprofessionals	142,138	195,845	10,890
Sub Total	528,091	351,312	10,890
Grand Total	890,293		

All Inclusive Proposed Personnel Additions

ORCHARD ELEMENTARY SCHOOL

- .5 Speech Teacher
- 1 Paraprofessionals

VILLAGE ELEMENTARY SCHOOL

- 1 In-Class Support Teacher (ICS)
- 1 Learning Language Disabled Teacher (LLD)
- 4 English Language Learning Teacher (ELL)
- 2 Paraprofessionals

Proposed 2016-2017 Personnel Adjustments

<u>Added Staffing Needs</u>	<u>Salary</u>	<u>Benefits</u>	<u>FICA</u>
6.5 Teachers	385,753	155,466	
6 Paraprofessionals	142,338	195,846	10,890
Sub Total	528,091	351,312	10,890
Grand Total	890,293		

Reallocated Teaching Staff

1 Teachers	(235,540)	(103,644)	
Grand Total	(339,184)		

**Reallocation saves 35% of added staff costs.
Cost of added staff is \$551,109 (2.5 teachers
& 6 paraprofessionals).**

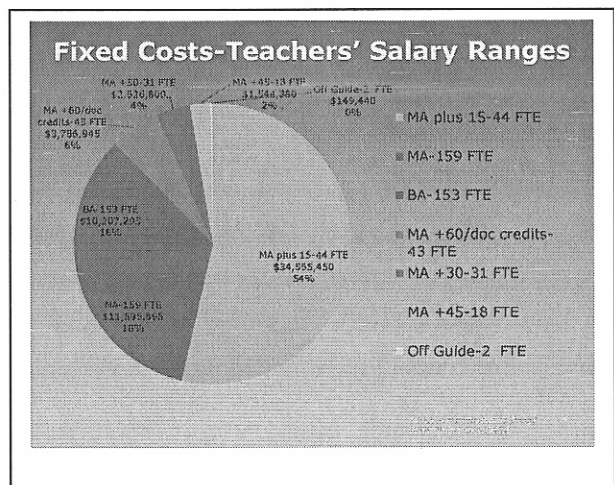
Proposed Personnel Additions

LOWER MIDDLE SCHOOL

- 2 Special Education Teachers
- 1 Paraprofessional
- .6 English Language Learner Teacher (ELL)

UPPER MIDDLE SCHOOL

- 1 Language Learning Disabled Teacher
- 2 Paraprofessional



Fixed Costs

- As of 2/16/16-705 sick bank days used-\$135,000 plus benefits
- 41 Leaves of absence-2015-2016-\$525,000 plus benefits
- Budget for step 1 BA, hire best candidates with MA at times for hard to fill positions
- Tuition reimbursement-\$145,000
- Salary advancement due to credits earned-cost \$50,800 added to 2016-2017 budget to cover known Feb. 1, 2016 advancements (advancements Feb. & Sept. first)

Total Personnel Budget Projection Fund Summary

- **2016-2017**
- **Total Salaries** \$50,112,194
- **Benefits** (Health, FICA, PERS, etc.) \$ 16,723,469
- **Total** \$66,835,663
- **2015-2016** \$64,242,978
- **Difference: \$2,592,685-increase 4%**

FIXED COSTS

	2015-2016	2016-2017
➤ Salaries	48,377,645	50,159,640
➤ Health Benefits	12,509,036	13,450,000
➤ Substitutes	714,050	684,785
➤ Teachscape Evaluation System	29,000	18,000
➤ Approximately 2000 Evaluations		

2016-2017 Personnel Budget

Thank You!

Questions?

Total Personnel Budget Projection Fund Summary

- **2016-2017**
- **Teachers** \$33,227,150
- **Administration** \$ 3,909,708
- **Other Support Staff** \$ 3,533,679
- **Custodial** \$ 2,274,657
- **Secretaries** \$ 2,163,186
- **Transportation** \$ 1,823,239
- **Athletics & Co-Curric.** \$ 1,116,601
- **Paraprofessionals** \$ 869,548
- **Maintenance & Grounds** \$ 750,685
- **Curric. Writing, Staff Dev.** \$ 260,653
- **Educational Support Assist.** \$ 183,088

Time was allowed for questions and comments from the board and public.

Mr. Jacey noted that the Operations, Facilities and Finance committee have been looking at the budget's current status and its tax impact on the community very closely. The committee held a special meeting on February 24th in an effort to obtain an austere budget. An additional meeting will be held March 2nd to continue to review the budget. The board will be presented with and then vote on the preliminary budget at the March 15th meeting.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

Student Representative Report

Ms. Helen Zhang, student representative, reported that the girl's fencing team won the state championships with a 16-0 record. The high school will be holding the "Man of the Year" and "Monty Idol" events in the upcoming months.

MTEA Report

Ms. Debra O'Reilly, MTEA President, reported the following:

- The MTEA is working on a Get Out the Vote campaign for the upcoming referendum. They are also working to support the Kid's Vote campaign.
- The MTEA is participating in Read Across America week with books being donated to every classroom along with special guest readers.

Board Member Delegate/Representative Reports (SCSBA, PTSA, Legislative, NJSBA, Ed. Services Commission, etc.)

SCSBA & NJSBA

Mr. Hladick reported that in the January and February meetings of the SCSBA and the NJSBA the groups worked on discussing state wide budget issues and the need to promote additional lobbying for more state funding, pension funding and unfunded mandates. Both groups will be discussing their advocacy issues. All board members are invited to voice their concerns at the March 18th meeting.

Municipal Alliance

Ms. Chenette reported that the Assemblyman Andrew Zwicker will be reaching out to local officials to set up a meet and greet.

Board Committee Reports

Assessment, Curriculum and Instruction Committee Report

Mr. Doshi reported that the committee met on February 18th and reviewed their charter. Additionally, the committee reviewed a world language survey to study interest vs. offerings. Furthermore, a presentation was given by the curriculum and instruction department reviewing the importance of curriculum development. Mr. Doshi commented that he believed the whole board would benefit from this presentation.

Operations, Facilities and Finance Committee Report

Mr. Jacey commented that he shared all the information regarding the Operations, Facilities and Finance Committee previously.

Ms. Zhang left the meeting at 9:11 p.m.

Human Resources and Negotiations Committee Report

Ms. Donnay reported that the committee met on February 24th and reviewed their charter. Additionally, the committee discussed staff renewals and non-renewals, evaluations, the mentoring process and new teacher academy. The committee also reviewed the district HIB assessment and the sick bank. The next meeting will be held on April 6th.

Policy Committee Report

Mr. Cavalli reported that the committee will be meeting to discuss the early graduation policy and Ms. Donnay's questions from the prior board meeting. Ms. Sarmir elaborated that AP and option two classes allow for students to earn 30 credits of higher education. Ms. Gartenberg added that graduating early is not necessarily attractive to colleges.

External Affairs/ Communications Committee Report

Ms. Miller reported that the committee was working on marketing for the referendum by attending district events to provide community members with information.

The committee will be meeting on March 21st to discuss moving forward for the rest of the year.

President's Report

Ms. Witt reported that all seniors had arrived safely on the senior class trip to Disney. Ms. Witt reminded those present that the referendum vote would be March 8th. Ms. Witt also reminded all board members of the attendance policy for meetings.

NEW BUSINESS FROM BOARD/PUBLIC

Ms. O'Reilly commented that the board had not taken the budget to the 2% cap in the 2011-2012 and 2012-2013 years and that therefore there was banked cap. Ms. O'Reilly also questioned why legal costs had not been presented in any budget presentations thus far. Furthermore, Ms. O'Reilly noted that she felt calling union members' salaries "fixed costs" was unfair.

Ms. Michel Parise asked for support of teachers and support staff in the budget. Ms. Parise also expressed her thoughts on contracted busing. Ms. Parise also added that she felt seniors who did not attend the Disney trip should be allowed excused absences.

Ms. Megan Parise, a senior at the high school, shared with the board that as a senior who had not attended the Disney trip, she should be allowed an excused absence.

Ms. Witt thanked the public for their comments.

Ms. Witt explained that board member specifically asked for the term "fixed costs" to be used to show transparency and that no disrespect was meant.

Mr. Jacey defined bank cap.

Ms. Gartenberg asked the board to allow her to address policies for seniors who did not attend the senior class trip.

Ms. Donnay added that the high school musical performance of “The Little Mermaid” was outstanding. The board echoed her sentiment.

REVIEW OF MINUTES

The board reviewed the following minutes:

- February 9, 2016 Executive Session Meeting
- February 9, 2016 Workshop and Business Meeting
- February 23, 2016 Executive Session Meeting
- February 23, 2016 Business Meeting

The minutes will be approved at the March 15th Business meeting.

REVIEW DRAFT BUSINESS MEETING AGENDA MARCH 15, 2016

The Board reviewed the draft agenda for the March 15th Business Meeting.

ACTION AGENDA

PUBLIC COMMENTS

Ms. Parise commented that triple tiered busing had saved the district significant money.

1.0 ADMINISTRATION

A motion was made by Mr. Doshi and seconded by Mr. Hladick to approve agenda item 1.1 as follows:

1.1 Routine Monthly Report – Accept the following report:

Harassment, Intimidation and Bullying (HIB) Report

Upon call of the roll, the motion carried with a unanimous vote recorded.

2.0 CURRICULUM & INSTRUCTION

A motion was made by Ms. Miller and seconded by Mr. Huff to approve agenda items 2.1 through 2.3 as follows:

2.1 Out-of-District Placements – 2015/2016 as follows:

Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102693	The Rugby School	2/24/16-6/23/16	\$	\$27,321.14	\$27,321.14

- 2.2 Chapter 192/193 Non-Public Services 2015-16 - Approve additional funding under the provisions of Chapter 192/193, Non-Public Auxiliary and Handicapped Services in the amount of \$342.00 for the 2015-16 School Year to allocate as follows:

	<u>New Funding</u>	<u>Funding Total YTD</u>
Chapter 193 Exam and Classification	\$342.00	\$2,050.00

- 2.3 Consultant Approval – Approve Lorraine Lynch to provide one (1) day of site-based professional development for choral music teachers in the district during the 2015-2016 school year at a cost of \$400.00.

Upon call of the roll, the motion carried with a unanimous vote recorded.

3.0 FINANCE

A motion was made by Mr. Jacey and seconded by Mr. Doshi to approve agenda items 3.1 and 3.2 as follows:

- 3.1 Renewal/Award of Bid - Building Use at the Montgomery Township School District (B15-01) - Renew the agreement with the Princeton Family YMCA for building use at Orchard Hill, Village and Lower Middle School for a before/after school child care program for the 2016-17 school year at a rental fee of \$137,580. The rental fee is increased in accordance with the consumer price index noted in the bid documents.
- 3.2 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 16).

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL

A motion was made by Mr. Hladick and seconded by Ms. Miller to approve agenda item 4.1 as attached (see Pages 17 - 19).

Upon call of the roll, the motion carried with seven members voting in favor and Ms. Donnay and Mr. Doshi abstaining.

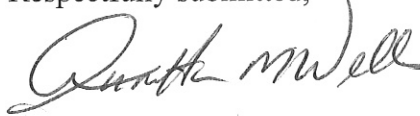
ANNOUCEMENTS BY THE PRESIDENT

Ms. Witt reminded everyone that the referendum vote will be held next Tuesday.

ADJOURNMENT

A motion was made by Mr. Hladick and seconded by Mr. Huff that the meeting be adjourned at 9:47p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette M. Wells".

Annette M. Wells
School Business Administrator/
Board Secretary

Montgomery Township Board of Education Travel Reimbursement Requests 2015/2016

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Kelly Apel	MHS	3/15/16	Naviance: Beyond the Basics		\$1.21			\$40.00		\$41.21	
Kelly Apel	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$80.43
Kevin Armstrong	LMS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Christine Buber	OHES	3/17/16	Ways to Support Grieving Children in School					\$99.00		\$99.00	
Christine Buber	OHES	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$134.00
Maureen Conway	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$471.92
Jeanne Fedun	UMS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Lauren Fornal	VES	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Cortie Gaylor	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Cortie Gaylor	MHS	4/27/16	The 54th College Clinic	\$32.60	\$40.98			\$30.00		\$103.58	\$1,588.67
Keith Glock	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$96.80
Christine Grossman	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Lesley Haas	LMS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Carla Hampton	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$1,888.00
Jamie Meeker	MHS	4/8/16	NJ Collaborative School Leadership Initiative		\$3.84					\$3.84	\$4.83
Nicole Petrone	BO	3/17/16	Preparing for Your Audit					\$50.00		\$50.00	\$1,174.89
Heather Pino-Beattie	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$1,011.76
Michael Richards	LMS	6/6 - 6/7/16	Leadership Institute for School Change	\$138.60	\$77.13			\$1,595.00		\$1,810.73	\$3,895.03
Jessica Ritson	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$261.93
Raheel Saleem	MHS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Jolene Schantz	VES	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Wendy Senatra	OHES	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00
Allison Smith	UMS	3/24/16	Online Suicide Prevention Training for K-12					\$35.00		\$35.00	\$35.00

BOE 3/1/16

**Estimated

*Excluding Tolls
**Includes Registrations

4.1 PERSONNEL**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
LMS	Catherine Strawn TCH.LM.MSPC.MG.01	Teacher/Educ. Media Specialist	07/01/2016	Retirement	09/01/2001 – 06/30/2016
MHS	Kelly O'Toole LOA.HS.ENGL.MG.12	Teacher/English	01/15/2016	Resignation	09/01/2006 – 01/14/2016

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
MHS	Meredith Sferra TCH.HS.SCNC.MG.08	Teacher/Science	Temporary Disability FMLA Unpaid Leave Anticipated Return	05/25/2016 – 06/22/2016 09/01/2016 – 11/21/2016 11/22/2016 – 12/2/2016 12/05/2016

Appointments/Reinstatements/Transfers (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-Rated	Dates of Employment/Notes
OHES	Veronica Gadhock TCH.OH.BSI.MG.02	Academic Support – Leave Replacement	Karen Winters	1	\$58,190.00	Yes	03/02/2016 – 06/30/2016
VES	Mara Hermelee INT.TCH.VS.CST.MG.01	School Social Worker – Interim CST Case Manager	Donna Siani	2	\$64,190.00	Yes	03/02/2016 – 06/30/2016

Appointments – Substitute Teachers

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Margaret Bauer*	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Rose Bauer	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Brandi Nagle	Substitute Teacher	New	2015-2016 School Year
DISTRICT	William Pisarra	Substitute Teacher	New	2015-2016 School Year

Appointments – Other

Location	Name	Position	Hourly Rate	Dates/Notes
OHES	Michelle Pender	Language Arts Parent Night Teacher	\$20.00 p/hr	03/16/2016 – 04/26/2016 – Not to Exceed 3 hours
OHES	Michelle Pender	Curriculum Development – Language Arts Parent Night	\$30.00 p/hr	03/07/2016 – 04/22/2016 – Not to Exceed 3 hours
OHES	Brittany Discepola	Language Arts Parent Night Teacher	\$20.00 p/hr	03/16/2016 – 04/26/2016 – Not to Exceed 3 hours
OHES	Brittany Discepola	Curriculum Development – Language Arts Parent Night	\$30.00 p/hr	03/07/2016 – 04/22/2016 – Not to Exceed 3 hours
OHES	Nancy Ziedonis	Language Arts Parent Night Teacher	\$20.00 p/hr	03/16/2016 – 04/26/2016 – Not to Exceed 3 hours
OHES	Nancy Ziedonis	Curriculum Development – Language Arts Parent Night	\$30.00 p/hr	03/07/2016 – 04/22/2016 – Not to Exceed 3 hours
OHES	Kaitlin Uhaze	Language Arts Parent Night Teacher	\$20.00 p/hr	03/16/2016 – 04/26/2016 – Not to Exceed 3 hours
OHES	Kaitlin Uhaze	Curriculum Development – Language Arts Parent Night	\$30.00 p/hr	03/07/2016 – 04/22/2016 – Not to Exceed 3 hours
OHES	Joanne Orsini	Language Arts Parent Night Teacher	\$20.00 p/hr	03/16/2016 – 04/26/2016 – Not to Exceed 3 hours
OHES	Joanne Orsini	Curriculum Development – Language Arts Parent Night	\$30.00 p/hr	03/07/2016 – 04/22/2016 – Not to Exceed 3 hours

Extra-Curricular					
Location	Name	Position	Stipend	Pro-Rated	Dates/Notes
MHS	Steve Caputo	Part-time Fencing Coach	\$1,000.00		Reimbursed by the Booster Club

***Pending Criminal History Clearance or Emergent Hire Approval from Office of the County Superintendent**

4.1 PERSONNEL**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
LMS	Catherine Strawn TCH.LM.MSPC.MG.01	Teacher/Educ. Media Specialist	07/01/2016	Retirement	09/01/2001 – 06/30/2016
MHS	Kelly O'Toole LOA.HS.ENGL.MG.12	Teacher/English	01/15/2016	Resignation	09/01/2006 – 01/14/2016

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
MHS	Meredith Sferra TCH.HS.SCNC.MG.08	Teacher/Science	Temporary Disability FMLA Unpaid Leave Anticipated Return	05/25/2016 – 06/22/2016 09/01/2016 – 11/21/2016 11/22/2016 – 12/2/2016 12/05/2016

Appointments/Reinstatements/Transfers (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-Rated	Dates of Employment/Notes
OHES	Veronica Gadhock TCH.OH.BSI.MG.02	Academic Support – Leave Replacement	Karen Winters	1	\$58,190.00	Yes	03/02/2016 – 06/30/2016
VES	Mara Hermelee INT.TCH.VS.CST.MG.01	School Social Worker – Interim CST Case Manager	Donna Siani	2	\$64,190.00	Yes	03/02/2016 – 06/30/2016