

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Thursday, March 16, 2017 6:45 P.M. Workshop and Business Meeting

These minutes have not been formally approved and are subject to change or modification.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a workshop and business meeting on Thursday March 16, 2017 at 6:45 p.m. in the Upper Middle School Media Center.
- B. Roll Call - The following Board Members were present: Phyllis Bursh, Richard Cavalli, Minky Chenette (6:46 p.m.), Dharmesh Doshi (6:53 p.m.), Charles F. Jacey, Jr., Amy Miller (6:50 p.m.), Shreesh Tiwari, and Christine Witt

Absent: Dale Huff

Also Present: Nancy Gartenberg, Superintendent
Deborah Sarmir, Assistant Superintendent
Annette M. Wells, Business Administrator/Board Secretary
Kevin Slattery, Associate Business Administrator/Assistant Board Secretary
Helen Zhang, Student Representative

- C. President Cavalli read the following Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 5, 2017 and March 13, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Cavalli then led everyone in the Salute to the Flag.
- E. President Cavalli welcomed all to the workshop and business meeting.

EXECUTIVE SESSION- A motion was made by Ms. Witt and seconded by Mr. Jacey that the board adopt a resolution to go into executive session at 6:47 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel, harassment, intimidation and bullying incidents and negotiations will be discussed.

2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 7:30 p.m.

NEW BUSINESS FROM BOARD/PUBLIC

Mr. Cavalli invited the public to bring any old/new business to the Board

Ms. Jackie Barth spoke to the board about her concern with the district's science curriculum. She indicated that she and like-minded parents had initiated and circulated a petition calling for a restructuring of the science curriculum. She noted that the petition currently has over 315 signatures and many more are expected. She also referenced the results of the Strategic Planning survey showing disapproval of current science curriculum. Ms. Barth displayed a copy of the petition to the board and asked for a district-wide response to the science curriculum issues.

A number of parents and students supported Ms. Barth and expressed their concerns with the science curriculum. A summary of the concerns are as follows:

- Results of the Strategic Planning survey showing 39% drop in approval of the science curriculum by students between the 8th grade and 9th grade and significant drop in test scores
- Course difficulty
- Parents necessity to hire tutors to help their children
- Teaching method of "white-boarding"
- Homework not aligning with class material or tests

The overall public consensus was that the district should reevaluate the science program.

Mr. Cavalli commended students who spoke during public comments remarking that they showed courage, intelligence and should be applauded. Mr. Cavalli also said that the students who spoke are the future and pride of Montgomery. Mr. Cavalli also spoke regarding the Strategic Plan survey and feels that the feedback that it generated was positive. Mr. Cavalli noted that he feels the Strategic Plan was very comprehensive but, citing the petition, feels that there should be a more comprehensive analysis of the survey data. Mr. Cavalli noted that he feels changes will be made to the science curriculum hopefully by September of 2017 but cannot commit to a firm timeline. Mr. Cavalli expressed confidence in district leadership and says the ACI committee will undertake a thorough review of the curriculum. Mr. Cavalli expressed gratitude to the public for coming to the meeting and speaking.

Mr. Jacey added his own commitment to resolving the issue and applauded the students and parents who spoke and for the manner in which they presented.

Mr. Tiwari noted that he understands the frustrations of the students and parents and suggested the board create an ad hoc committee to research the science curriculum issue further. Mr. Tiwari stressed the need for prioritization of the issue.

Mr. Doshi added that ACI will review all parts of the science curriculum and also review elective offerings in which students can choose.

Ms. Miller wanted to emphasize to the public that the board does indeed understand their frustration and does not want to see students discouraged from taking an interest in science and science-related courses. She added that the board will make this issue a priority.

Ms. Chenette wanted students and parents to know that the board is here to listen and also does not want to see students becoming discouraged from science and science courses.

Ms. Bursh suggested that the public email board members directly with suggestions on how to resolve the science curriculum issue.

Mr. Cavalli asked that parents and students continue to be present at board meetings to hold the board accountable.

COMMITTEE/REPRESENTATIVE REPORTS


Representative Reports

Ms. Helen Zhang, student representative, acknowledged her fellow MHS students and parents for coming to the meeting and applauded their passion and dedication to the issues they spoke about. Ms. Zhang thanked the district for a successful senior trip to Orlando, Florida and commended the robotics team for placing second in their competition. She also applauded the district representatives at the Science Olympiad for also placing second (one point shy of 1st place). She noted that students were very supportive of both teams.

Ms. Zhang left the meeting at 8:48 p.m.

PRESENTATION


Ms. Wells and Ms. Gartenberg presented the 2017-2018 Preliminary Budget as follows:



Montgomery Township Board of Education

Proposed Budget 2017-2018

March 16, 2017



District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance Student experience

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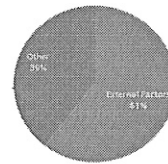


Student Enrollment

School	10/15/14 Enrollment	10/15/15 Enrollment	10/15/16 Enrollment	Increase/Decrease
Orchard Hill Elementary	823	847	884	37
Village Elementary	649	635	645	10
Lower Middle School	745	771	769	-2
Upper Middle School	820	816	815	-1
Montgomery High School	1711	1692	1654	-38
District	4748	4761	4767	6

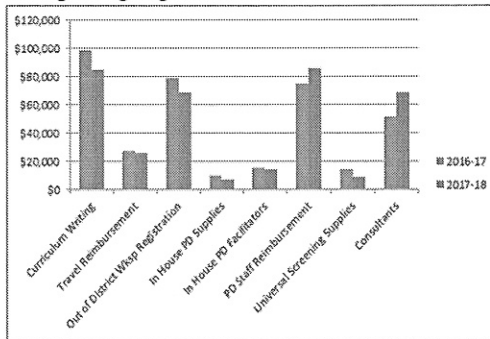
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External Factors on the Instructional Services Budget



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Budget Highlights Instructional Services



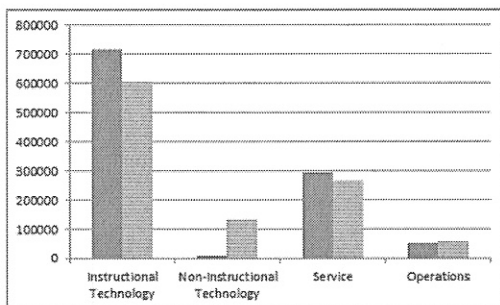
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Instructional Services/ Personnel Cost Drivers

- Regular Education (elementary class size)
- Additional sections for growth
- UMS
- Stipend for growth

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Technology



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Pupil Services Budget

	2015-16 BUDGET	2016-17 BUDGET	2017-18 PROPOSED
TOTAL SPECIAL EDUCATION COSTS	\$14,328,469	\$15,786,556	\$16,093,217
OUT OF DISTRICT COSTS	\$2,562,507	\$3,202,295	\$3,254,353
OUT OF DISTRICT STUDENTS	43	48	50
SPEECH AND LANGUAGE SERVICES ONLY	48	62	Pending
SPECIAL EDUCATION STUDENTS	630	680	Pending
TOTAL STUDENTS	4837	4898	Pending
% SPECIAL EDUCATION STUDENTS	13%	13%	Pending

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Pupil Services/ Personnel Cost Drivers

Staff:

- Medical professionals
- Paraprofessionals
- Special Educators
- English Language Educators
- Therapists:
 - Visual, Physical, Hearing Impaired

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General Fund Revenues (Anticipated)

	2016-2016 Actual	2016-17 Anticipated	2017-18 Budget	Percent Change
Local Taxes	70,131,163	71,928,453	73,367,022	2.00%
State Aid	4,022,106	4,085,768	4,085,768	0.00%
Extraordinary Aid	692,690	360,945	360,945	0.00%
Medicaid Reim.	14,165	20,000	25,619	28.10%
Tuition	196,637	200,000	144,800	-27.60%
Fees	559,326	521,720	476,000	-8.95%
Interest	82,847	60,000	30,000	-50.00%
Misc.	353,039	175,582	110,001	-37.36%
Fund Balance	3,169,671	3,170,643	3,695,668	13.41%
Total Revenues	78,191,544	80,523,011	82,194,823	2.04%

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Effective School Solutions

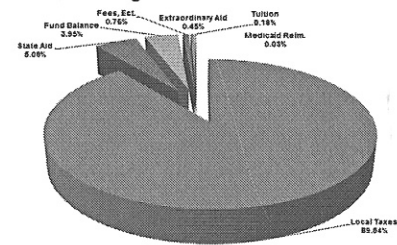
Successes:

- Currently at MHS
- Expanding to UMS (2017-18)
- Current Status of Program Overall
 - Discipline is down 100%
 - Absences are down 42%
 - GPA's are up 82%

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2017-2018 Budget General Fund Revenue



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Strategic Planning Budget Impact

Non-impact for 17-18

Instructional Services:

- ELL, Special Education areas of current emphasis
- Writing: IEP currently use Teacher's College

Pupil Services:

- Analysis of writing deficiencies

Possible Impact:

- Additional consultant(s) may be considered as needed to support specific strategic objectives

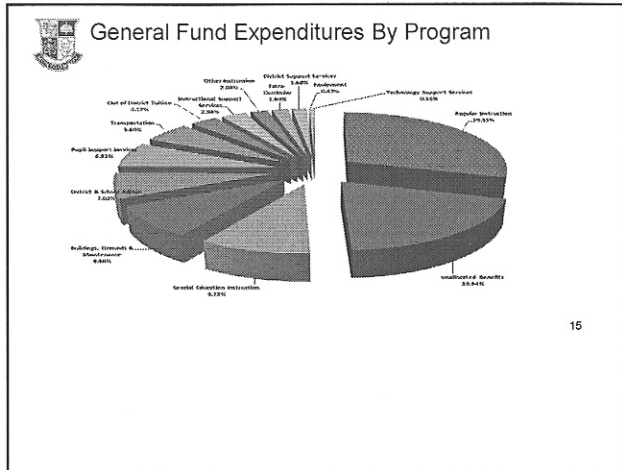
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General Fund Expenditures By Program

	2016-2016 Actual	2016-17 Revised	2017-18 Budget	Percent change
Regular Instruction	23,246,311	23,870,026	24,308,866	1.80%
Unallocated Benefits	13,848,013	16,646,876	16,304,702	4.21%
Special Education Instruction	6,996,766	7,618,908	7,989,490	6.26%
Buildings, Grounds & Maintenance	6,629,003	6,936,920	7,376,644	6.34%
Pupil Support Services	5,462,006	6,643,429	6,690,670	2.66%
District & School Admin	5,048,441	5,787,610	5,778,124	-0.20%
Transportation	4,117,046	4,410,084	4,603,753	4.35%
Out of District Tuition	2,611,919	2,842,106	2,603,787	-11.60%
Instructional Support Services	2,240,413	2,610,719	2,413,298	-3.88%
Other Instruction	1,627,461	1,794,972	1,678,813	-6.47%
Extra-Curricular	1,438,946	1,603,637	1,656,736	3.64%
District Support Services	1,189,223	1,374,387	1,382,202	0.67%
Technology Support Services	188,432	216,266	169,584	-26.86%
Equipment	399,218	271,291	361,366	29.61%
General Fund Total Expenses	74,942,186	80,332,227	82,194,823	2.32%

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State Calculation for Tax Distribution 2017-2018

Municipality	Equalized Valuation	% of Total Equalized Valuation	38.5% Share
Montgomery Township	4,666,895,244	0.97260741	37,4463855
Rocky Hill	128,340,668	0.02739259	1,0546145
Total	4,695,235,913	1.00000000	38,5000000

Municipality	Enrollment 10-15-16	% of Total Enrollment	61.5% Share
Montgomery Township	4,684.0	0.90073702	60.3153266
Rocky Hill	92.0	0.01926298	1.1846734
Total	4,776.0	1.00000000	61.5000000

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Budgetary Cost Per Pupil

District Name	Actual 2012-2013	Actual 2013-2014	Actual 2014-2015	Budgeted 2015-2016
Princeton Regional	17,736	18,454	18,267	19,333
Hoboken Valley Regional	16,171	16,720	17,106	18,059
Milburn Township	15,857	14,458	14,923	15,080
Endicott-Rainier Regional	13,260	15,724	14,277	15,559
Livingston Regional	13,946	14,464	14,735	15,282
State Average	14,166	14,496	14,604	15,144
Montgomery Township	12,768	13,718	14,192	15,115
Barnsboro Township	12,622	13,043	13,315	14,350
W Windsor-Plainboro Pkg	12,819	12,633	12,982	14,326
School District of the Chatham	12,171	12,741	13,235	13,687

Source: <http://www.state.nj.us/education/pupils/2016>

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State Calculation for Tax Distribution 2017 - 2018

Municipality	38.5% Share	61.5% Share	Total Share
Montgomery Township	37,4463855	60,3153266	97,7607121
Rocky Hill	1,0546145	1,1846734	2,2392879
Total	38.5	61.5	100

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Total Administrative Cost Per Pupil

District Name	2012-2013	2013-2014	2014-2015	2015-2016
Princeton	1,663	1,669	1,643	1,731
Livingston	1,608	1,627	1,606	1,646
Endicott-Rainier	1,301	1,409	1,504	1,508
Rensselaer	1,446	1,533	1,641	1,710
State Average	1,576	1,597	1,605	1,669
Hoboken Valley	1,357	1,347	1,403	1,551
School District of the Chatham	1,412	1,454	1,517	1,508
Montgomery	1,398	1,492	1,485	1,555
State Average (10/1/2011)	1,452	1,484	1,496	1,541
Milburn	1,351	1,400	1,452	1,494
W Windsor-Plainboro	1,241	1,257	1,241	1,400
Marble	1,379	1,339	1,388	1,414
Hillsborough	1,142	1,228	1,245	1,320
Barnsboro	1,159	1,187	1,219	1,284
2016-2017 Montgomery Township	1,367			
2017-2018 Montgomery Township	1,561(4)			
2017-2018 Regional Limit	2,049			


Source: <http://www.state.nj.us/education/pupils/2016>

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Tax Distribution 2017-2018

Municipality	Montgomery Twp.	Rocky Hill
Percent Share	0.977607121	0.022392879
General Fund Tax Levy	\$73,367,022	\$1,642,899
Debt Service Tax Levy		
Pre merger	\$ 5,497,964	\$ 0
Post merger	2,048,503	45,872
Total Debt Service	\$ 7,546,467	\$ 45,872
Total Tax Levy	\$80,913,489	\$1,688,771

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Tax Impact


Montgomery Township -

2016 Ratables	\$3,782,581,566	
2017 Ratables	\$3,829,547,388	Increase of \$46,965,822
Average Assessment	\$499,061	
Estimated Impact Based on Average Assessment \$162		

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Questions?

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Tax Impact

Rocky Hill -

2016 Ratables	\$129,210,889	
2017 Ratables	\$128,632,724	Decrease of \$578,165
Average Assessment	\$441,225	
Estimated Impact Based on Average Assessment \$236		

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Time was allowed for questions and comments from the board.

COMMITTEE/REPRESENTATIVE REPORTS (cont'd)

Assessment, Curriculum and Instruction Committee Report

Mr. Doshi reported that the ACI committee met on 2/16/17 to discuss textbooks for 6th graders and the process for choosing them. The committee also discussed the need for supplemental materials for science subjects. The committee discussed the ongoing implementation of the New Generation Science Standards at LMS and UMS. The committee discussed the approval of a consultant for music instruction. Mr. Doshi reported that Ms. Corie Gaylord, Director of Student Academic and Counseling Services, gave a presentation on Evolution Lab – a digital platform for social and emotional learning. The committee discussed possible uses for the grant from the Montgomery Township Education Foundation and the Municipal Alliance. The committee also discussed broad trends in high school learning by looking at publicly available data. The committee reviewed the current ACI Charter and the policy for foster care students. Ms. Bursh commented that she would like to see the foster care policy revised.

Operations, Facilities and Finance Committee Report

Mr. Jacey reported that the OFF committee met on 3/10 and reviewed the 2017-2018 preliminary budget presentation. The committee was pleased that the district was able to stay at the 2% tax levy cap without needing a waiver for increased health insurance expenditures. Mr. Jacey noted that the district's health insurance broker shopped for new health insurance coverage due to the fact that the district's claims experience has been extremely positive in the recent past. The committee has not made a decision on switching out of the SHBP but will discuss at the forthcoming committee meeting. Members of the committee met with the Mayor of Montgomery Township to discuss plans for the tennis courts.

Human Resources and Negotiations Committee Report

Mr. Cavalli reported that the committee met on 2/15 and 3/13 and discussed the process for the newly-mandated RICE procedures, economic impact of absenteeism in the district, and staff tuition reimbursements. The committee also continued to review the format for HIB reporting and will continue to make any necessary adjustments. Mr. Cavalli reported that the committee discussed the HRNC charter and how committees are structured.

Ms. Gartenberg noted that she received a letter from the Somerset County Superintendent lauding the district's efforts related to the professional growth of teachers in Montgomery.

Communications Committee Report

Ms. Miller reported that the Communications Committee met on 3/13 to discuss the various referendum projects and the impact on instruction. The committee held an ad hoc technology meeting to discuss the status of the district's various technology initiatives. The Communications Committee charter was discussed, and the committee felt that no changes were necessary at this time. Ms. Miller announced that there will be a health and stress town hall on 4/20 in collaboration with the Municipal Alliance.

Ms. Gartenberg reported that there will be a collaboration meeting held with teachers to discuss the results of the Strategic Planning surveys.

President's Report

Mr. Cavalli reported on his support to consult with ECRA to guide the implementation of the district's Strategic Plan. Mr. Cavalli reported that he met with the Mayor and Montgomery Township chief financial officer to discuss the impact of the 17-18 budget and that they will have increasing communication in the future.

REVIEW OF MINUTES

The board reviewed the following minutes:

- | | |
|----------------------|-------------------------------|
| 1. February 14, 2017 | Executive Session Meeting |
| 2. February 14, 2017 | Workshop and Business Meeting |
| 3. February 22, 2017 | Special Meeting |
| 4. February 23, 2017 | Special Meeting |
| 5. February 28, 2017 | Executive Session Meeting |
| 6. February 28, 2017 | Business Meeting |

The minutes will be approved at the March 28, 2017 business meeting.

REVIEW OF THE DRAFT MARCH 28, 2017 BUSINESS MEETING AGENDA

The board reviewed the draft agenda for the March 28, 2017 business meeting.

ACTION AGENDA**1.0 ADMINISTRATIVE**

A motion was made by Ms. Miller and seconded by Mr. Tiwari to approve agenda item 1.1 as follows:

1.1 Routine Monthly Report – Accept the following report:

Harassment, Intimidation and Bullying (HIB) Report

Upon call of the roll, the motion carried with a unanimous vote recorded.

2.0 CURRICULUM & INSTRUCTION

A motion was made by Ms. Bursh and seconded by Mr. Doshi to approve agenda item 2.1 as follows:

2.1 FY2017 NCLB, Title Grant Amendment – Approve an amendment to the FY2017 NCLB Grant. The amendment is being requested to align funds with specific goals targeted through the remaining grant period.

Upon call of the roll, the motion carried with a unanimous vote recorded.

3.0 FINANCE

A motion was made by Ms. Miller and seconded by Mr. Doshi to approve agenda items 3.1 through 3.7 as follows:

3.1 Travel Reimbursement – 2016/2017 and 2017/2018 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Pages 15 - 16).**3.2 A. Adoption of the 2017-2018 Tentative Budget – that the Board of Education adopt the 2017-2018 tentative budget as follows:**

General Fund Current Expense	\$81,843,468
General Fund Capital Outlay	\$ 351,355
Special Revenue Fund	\$ 993,581
Debt Service Fund	\$ 8,552,782
Total Tentative Budget	\$91,741,186

B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$73,367,022 be raised for General Funds for the ensuing school year (2017-2018).

- Montgomery portion \$71,724,123
- Rocky Hill portion \$ 1,642,899

C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$7,546,468 be raised to support the debt service budget for the ensuing school year (2017-2018).

- Montgomery portion \$7,500,596
- Rocky Hill portion \$ 45,872

D. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held in the Upper Middle School media center on April 25, 2017 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2017-18 school year.

3.3 Approval of the Adoption of Estimated Tuition Rates for 2017-2018 - establish the following estimated tuition rates for the 2017-2018 school year:

Integrated Preschool	\$ 3,500
Kindergarten	\$11,636
Grades 1-5	\$14,985
Grades 6-8	\$14,616
Grades 9-12	\$14,679
Learning Language Disabled (LLD)	\$24,766
Autistic	\$57,878
Preschool Disabled (PSD)	\$21,584
Moderate Cognitive Impaired	\$59,733

3.4 Approval of Resolution – School District Accountability – A-5

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as \$1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2016-17 Budget	\$20,000
2016-17 Expenditures through 2/28/17	\$ 619
2017-18 Projected Budget	\$20,000

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2016-17 school year and the 2017-18 school year:

Total amount budgeted for travel and conferences 2016-17	\$205,949
Total amount expended July 1, 2016 – Feb. 28, 2017	\$ 54,357
Total amount budgeted for travel and conferences 2017-18	\$207,935

- 3.5 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits from the general fund for professional services for the 2017-18 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$275,000
Auditing	\$35,000
Architecture/Engineering	\$250,000
School Physician	\$25,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	\$525,000
Financial Advisor	\$20,000

- 3.6 Receipt and Rejection of Bid – Asphalt Replacement at Orchard Hill Elementary School (Bid #CP18-03/PSA-6423OH1) – Bids were received on February 22, 2017 for asphalt replacement at Orchard Hill Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
All Surface Asphalt Paving, Inc. Point Pleasant, NJ	\$54,200.00
Protective Paving, LLC Milltown, NJ	\$64,400.00
Pioneer General Contracting Co., Inc. South River, NJ	\$93,617.00
Glen G. Hale, Inc. Flemington, NJ	\$110,559.00
Pave-Rite, Inc. Bridgewater, NJ	\$116,395.00
Rusling Paving & Concrete, LLC Trenton, NJ	\$210,565.00

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for the Asphalt Replacement Project at Orchard Hill Elementary School (“Project”); and

WHEREAS, on February 23, 2017, the Board received bids for the Project; and

WHEREAS, an addendum to the Project was issued on January 31, 2017; and

WHEREAS, upon further review, it became apparent that not all of the Contractors who received a bid package for the Project may have received notice of the addendum pursuant to N.J.S.A. 18A:18A-21; and

WHEREAS, to ensure an open and fair bidding process, as well as compliance with the Public School Contracts Law, the Board intends to reject all bids pursuant to N.J.S.A. 18A:18A-22(e), and re-advertise the Project for bids.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. To ensure an open and fair bidding process, and compliance with the Public School Contracts Law, all of the bids submitted for this Project are hereby rejected pursuant to N.J.S.A. 18A:18A-22(e).
2. The Board Secretary/ Business Administration is hereby authorized to re-advertise the Project for bids.

3.7 Receipt and Award of Bid – Mechanical Upgrades at Lower Montgomery Middle School and Orchard Hill Elementary School (Bid #CP18-07/PSA-6423LMS/6423OH1) – Bids were received on February 23, 2017, for mechanical upgrades at Lower Montgomery Middle School and Orchard Hill Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Industrial Cooling Corporation Metuchen, NJ	\$787,000.00
Liberty Mechanical Contractors, Inc. Newark, NJ	\$864,700.00
Sunnyfield Corporation Ocean, NJ	\$892,000.00
Preferred Mechanical, Inc. Keyport, NJ	\$914,500.00
Unitemp, Inc. Somerset, NJ	\$929,300.00
Thassian Mechanical Contracting, Inc. Belford, NJ	\$953,000.00

PJM Mechanical Contractors, Inc. Ewing, NJ	\$970,000.00
Midcoast Mechanical Inc. Neptune, NJ	\$1,005,000.00
Estock Piping Co., LLC Chesterfield, NJ	\$1,012,812.00
AMCO Enterprises, Inc. Kenilworth, NJ	\$1,076,000.00
Kappa Construction Corp. Ocean, NJ	\$1,087,000.00
EACM Corp. Sea Bright, NJ	\$1,119,000.00
Echelon Services, LLC Newton, NJ	\$1,138,800.00
Kaser Mechanical, LLC Jobstown, NJ	\$1,174,000.00
Environ, LLC Hackettstown, NJ	\$1,176,752.00
PK Welding LLC dba PK Mechanical Services Garwood, NJ	\$1,215,670.00
Framan Mechanical, Inc. Fords, NJ	\$1,255,000.00

It is recommended that the Board of Education award Bid #CP18-07 (PSA-6423LMS/6423OH1) for mechanical upgrades at Lower Montgomery Middle School and Orchard Hill Elementary School as follows:

<u>Vendor</u>	
Industrial Cooling Corporation Metuchen, NJ	\$787,000.00

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL

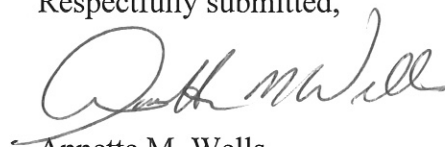
A motion was made by Mr. Tiwari and seconded by Mr. Jacey to approve agenda items 4.1 and 4.2 as attached (see Pages 17 - 20).

Upon call of the roll, the motion carried with a unanimous vote recorded

ADJOURNMENT

A motion was made by Ms. Chenette and seconded by Mr. Doshi that the meeting be adjourned at 9:53 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Annette M. Wells
School Business Administrator/
Board Secretary

**Montgomery Township Board of Education
Travel Reimbursement Requests
2016/2017**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Ann Marie Campbell	BO	3/22 - 3/23/17	Governmental Purchasing Association of NJ 2017 Annual Educational Symposium				\$99.00			\$99.00	\$532.59
Maureen Conway	MHS	4/27 - 4/29/17	University of Georgia Fly-In		\$8.62					\$8.62	\$8.62
Jennifer Dyba	OHES	4/26/2017	Yoga for Children & Adolescents					\$99.99		\$99.99	\$99.99
Nancy Gartenberg	BO	3/30 - 3/31/17	NJASA Women's Conference					\$325.00		\$325.00	
Nancy Gartenberg	BO	4/7/2017	Building Cultural Competence					\$20.00		\$20.00	
Nancy Gartenberg	BO	4/26 - 4/29/17	Coalition of Schools Educating Boys of Color Coordinated Interventions for School Avoidance	\$60.00	\$35.34	\$177.00	\$423.00	\$550.00	\$450.00	\$1,695.34	\$6,423.06
Corie Gaylord	MHS	4/4/2017						\$149.00		\$149.00	
Corie Gaylord	MHS	5/10/2017	The Role of Social & Emotional Learning in Building a Positive School Climate for Students & Adults					\$100.00		\$100.00	\$1,985.04
Stefanie Lachenauer	UMS	3/24/2017	Human Rights Institute Conference		\$17.98					\$17.98	
Stefanie Lachenauer	UMS	4/28/2017	Teaching the World Forum		\$7.75			\$45.00		\$52.75	\$70.73
Tara Lawler	UMS	3/3 and 3/16/17									
Genifer Leimbacher	OHES	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$10.00
Valerie LoCoco	VES	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$704.30
Kelly Mattis	BO	4/7/2017	Building Cultural Competence					\$20.00		\$20.00	\$10.00
Kerry Miller	OHES	3/27/2017	ADHD Brain					\$119.99		\$119.99	\$1,551.98
Meghan Murphy	LMS	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$150.37
Maria Pazlopez	UMS	4/28/2017	Teaching the World Forum		\$6.82			\$45.00		\$51.82	\$10.00
Michelle Prior- Cernadas	LMS	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$361.13
Anna Quick	OHES	4/27 - 4/28/17	NJSHA Convention		\$64.73			\$250.00		\$314.73	\$10.00
Meredith Sferra	MHS	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$314.73
Joanne Tiu	UMS	3/17/2017	NE Turn Labor Management Collaboration Conference					\$50.00		\$50.00	\$10.00
Amanda Vaccarella	OHES	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$10.00
Jennifer Whitehouse	LMS	3/15/2017	Google Certified Teacher Training Certification					\$10.00		\$10.00	\$10.00

*Excluding Tolls

**Includes Registrations

**Estimated

BOE 3/16/17

**Montgomery Township Board of Education
Travel Reimbursement Requests
2017/2018**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Christine Barker	UMS	8/7 - 8/11/17	NGSS Summer Insititutes at RVCC		\$79.36			\$300.00		\$379.36	\$379.36
Kelly Ferrante	UMS	8/7 - 8/11/17	NGSS Summer Insititutes at RVCC		\$60.14			\$250.00		\$310.14	\$310.14

*Excluding Tolls

**Includes Registrations

**Estimated

BOE 3/16/17

4.1 PERSONNEL**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
MHS	Laura Creteau TCH.FL.ESL.MG.03	Teacher/ESL	06/30/2017	Resignation	10/10/2005 – 06/30/2017

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
OHES	Jessica Kotch LOA.TCH.OH.TCH.01.05	Teacher/Kindergarten	Temporary Disability FMLA Unpaid Leave Anticipated Return	09/01/2016 – 09/23/2016 (Paid; With Benefits) 09/26/2016 – 12/16/2016 (Unpaid; With Benefits) 12/19/2016 – 06/30/2018 Revised 09/01/2018 Revised
VES	Jennifer Yulo LOA.TCH.VS.BSI.MG.05	Teacher/BSI	Temporary Disability FMLA Unpaid Leave Anticipated Return	11/7/2016 – 01/02/2017 (Paid; With Benefits) 01/03/2017 – 03/24/2017 (Unpaid; With Benefits) 03/25/2017 – 06/30/2018 Revised 09/01/2018 Revised
VES	Alison Ryan LOA.TCH.VS.TCHR.3.12	Teacher/Grade 3	Temporary Disability FMLA Unpaid Leave Anticipated Return	09/01/2016 – 11/04/2016 (Paid; Waives Benefits) 11/07/2016 – 02/03/2017 (Unpaid; Waives Benefits) 02/06/2017 – 06/30/2018 Revised 09/01/2018 Revised
UMS	Erin Kobylarz TCH.UM.HPE.MG.04	Teacher/Health & Physical Education	Temporary Disability FMLA Unpaid Leave Anticipated Return	03/27/2017 – 05/02/2017 (Paid; Waives Benefits) 05/03/2017 – 09/29/2017 (Unpaid; Waives Benefits) Revised 10/02/2017 – 10/31/2017 Revised 11/01/2017 Revised
UMS	Luis Valdez CUS.UM.CUST.NA.05	Custodian/Grounds	Leave of Absence Anticipated Return	01/25/2017 – 03/10/2017 Revised 03/13/2017 Revised

MHS	Dana Bucci LOA.HS.MATH.MG.05	Teacher/Math	FMLA Unpaid Leave Anticipated Return	09/01/2016 – 11/18/2016 (Unpaid; Waives Benefits) 11/19/2016 – 06/30/2018 Revised 09/01/2018 Revised
MHS	Shelley Fallon LOA.HS.ENGL.MG.01	Teacher/English	Leave of Absence Anticipated Return	01/19/2017 – 03/28/2017 Revised 03/29/2017 Revised
MHS	Christopher Resch TCH.HS.SCNC.MG.11	Teacher/Science	FMLA Anticipated Return	11/27/2017 – 01/15/2018 (Unpaid; With Benefits) 01/16/2018
MHS	Marybeth Torralba TCH.HS.LLD.MG.03	Teacher/LLD	FMLA Unpaid Leave Anticipated Return	09/05/2017 – 11/24/2017 (Unpaid; Waives Benefits) 11/25/2017 – 01/01/2018 01/02/2018
MHS	Christine Hazynski LOA.TCH.HS.ENGL.08	Teacher/English	Temporary Disability FMLA Unpaid Leave Anticipated Return	10/24/2016 – 12/23/2016 (Paid; Waives Benefits) 01/03/2017 – 03/17/2017 (Unpaid; Waives Benefits) 03/20/2017 – 05/17/2017 Revised 05/18/2017 Revised
MHS	Evangeline Thornton TCH.HS.ENGL.MG.10	Teacher/English	Temporary Disability FMLA Anticipated Return	03/31/2017 – 05/24/2017 (Paid; Waives Benefits) Revised 05/25/2017 – 06/23/2017 (Unpaid; Waives Benefits) 09/01/2017
MHS	Hallie Kleinfeld TCH.HS.SCNC.MG.06	Teacher/Science	Leave of Absence	03/15/2017 – 06/30/2017

Appointments/Reinstatements (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
LMS	Carlyn Hubert* (Leave Replacement) TCH.FL.BSI.MG.01	Teacher/BSI	Lauren Levin	BA 1-2	\$58,885.00	Yes	03/20/2017 – 06/30/2017
UMS	Kerriann Manziano* (Leave Replacement) TCH.UM.HPE.MG.04	Teacher/Health & Physical Education	Erin Kobylarz	BA 1-2	\$58,885.00	Yes	03/24/2017 – 06/30/2017

MHS	Melissa Miller (Leave Replacement) TCH.HS.ENGL.MG.01	Teacher/English	Shelley Fallon	MA 5-6	\$66,580.00	Yes	01/19/2017 – 03/28/2017 Revised
MHS	Melissa Miller (Leave Replacement) TCH.HS.ENGL.MG.03	Teacher/English	Valerie Kriger	MA 5-6	\$66,580.00	Yes	04/18/2017 – 06/30/2017
MHS	Bailey Krasovec (Leave Replacement) TCH.HS.ENGL.MG.08	Teacher/English	Christine Hazynski	BA 1-2	\$58,885.00	Yes	10/24/2016 – 05/17/2017 Revised

Appointments/Reinstatements (Non-Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
TRANS	Mark Mihalko* TRN.TR.BAID.NA.08	Bus Attendant	Liesje Fennimore	1	\$12.44/hour		03/27/2017 – 06/30/2017

Appointments/Substitutes

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Jocelyn Pena	Substitute Secretary	New	2016-2017 School Year
DISTRICT	Kristen Wawrzyniak	Coach/Substitute Teacher	New	2016-2017 School Year
DISTRICT	Ursula Garris	Substitute Nurse	New	2016-2017 School Year
DISTRICT	Younghee Noh	Substitute Teacher	New	2016-2017 School Year
DISTRICT	Kaitlyn Kennedy	Substitute Teacher	New	2016-2017 School Year
DISTRICT	Shawn Dresner	Substitute Teacher	New	2016-2017 School Year
DISTRICT	Sumanlata KhandeIwal	Substitute Teacher	New	2016-2017 School Year
DISTRICT	Natalie Manno	Substitute Teacher	New	2016-2017 School Year

DISTRICT	Neeharika Kammaripalle	Substitute Teacher	New	2016-2017 School Year
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Other

Location	Name	Position	Stipend	Dates of Employment/Notes
UMS	Erin Kobylarz	Teaching 1 Additional Block	\$3,936.50	09/01/2016 – 06/30/2017 (Rescind Marking Period 4)
UMS	Cristina Venetucci	Teaching 1 Additional Block	\$2,975.40	09/01/2016 – 06/30/2017 (Marking Period 4)
UMS	Tom Huelbig	Teaching 1 Additional Block	\$1,254.12	09/01/2016 – 06/30/2017 (Portion of Marking Period)
UMS	Victoria Giunta	Teaching 1 Additional Block	\$1,135.68	09/01/2016 – 06/30/2017 (Rescind Portion of Marking Period 4)
MHS	Cody Berquist	Ice Hockey Coach (Part Time)	\$1,346.00	2016-2017 School Year (Reimbursed by the Booster Club)

Pending Criminal Background Clearance*4.2 PERSONNEL**

Medical Leave of Absence – BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that an employee’s, whose name is on file in the Superintendent’s office, request for a medical leave of absence with pay, less the required contributions, from March 16, 2017 through the close of business on June 30, 2017 is hereby approved.