

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, March 17, 2015 6:30 P.M. Workshop and Special Public Meeting

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Workshop and Special Public Meeting on Tuesday, March 17, 2015 at 6:30 p.m.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a workshop and special public meeting on Tuesday, March 17, 2015 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Dharmesh Doshi, Sandra Donnay, Judy Humza, Adelle Kirk-Csontos, Anne Michaelson, Amy Miller and Christine Witt

The following Board members were absent: Humberto Goldoni and Nicholas Hladick

Also Present: Nancy Gartenberg, Superintendent
Deborah Sarmir, Assistant Superintendent
Thomas M. Venanzi, Business Administrator/
Board Secretary
Annette M. Wells, Associate School Business Administrator/
Assistant Board Secretary
Anjali Ravichandran, Student Representative

- C. EXECUTIVE SESSION – A motion was made by Ms. Witt and seconded by Ms. Michaelson that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. An update on a student disenrollment matter, items related to personnel, student disciplinary matters and a board member matter will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.
- E. President Kirk-Csontos then read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015 and March 11, 2015. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- F. President Kirk-Csontos then led everyone in the Salute to the Flag.
- G. President Kirk-Csontos welcomed all to the workshop and special public meeting.

PRESENTATIONS

BOARD RECOGNITION - MHS GIRLS SWIMMING – STATE CHAMPIONS

Ms. Gartenberg recognized the following members of the Montgomery Township High School Girls Varsity State Champions Swim Team and their coaches:

Coaches

Ms. Claire Scarpa and Ms. Meghan Moore

Swimmers

Elisabeth Belben

Julia Bland

Katelyn Chen

Jenna D'Allegro

Michelle D'Allegro

Tucker De Sanctis

Brigid DiBlasio

Kathryn Doo

Margie He

Michelle He

Katie King

Beatrice Liang-Gilman

Kara Lydzinski

Becca Maslanka

Brianna McKenna

Kendall Morrison

Elizabeth Noles

Riya Panjwani

Shelby Samartan

Morgan Shiffner

Nanki Verma

Catherine Yang

Megan Yingling

Lauren Yoon

Leslie Zhang

Zara Zimmer

Zoey Zimmer

Managers

Mihir Nayak

Jaelyn Huang

Angie Chen

John Chen

Elizabeth Reimer


PRESENTATION OF THE 2015-2016 PROPOSED BUDGET

Ms. Gartenberg and Mr. Venanzi gave a presentation on the proposed 2015-2016 budget as follows:

PROPOSED 2015-2016 BUDGET

March 17, 2015

Montgomery Township School District




BENEFITS TO THE STUDENTS

Student academic, social, emotional and physical needs met

- Provide teacher development opportunities with emphasis on student engagement and understanding the relationship between student diversity and academic success
- Maintain class size consistent with board policy to maximize learning opportunities for students
- Engaging, wholly revised, standards-based education program
- Diverse interest-driven elective and co-curricular offerings


Montgomery Township School District



BUDGET INFORMATION TO DATE

- January 29, 2015 – Operations
- February 10, 2015 – Curriculum & Instruction
- February 24, 2015 – Personnel
- February 24, 2015 – Special Education


Montgomery Township School District



BENEFITS TO THE PARENTS

- Increase guidance services K-12 with emphasis on social and emotional learning needs
- Expand parent involvement opportunities, communication and education
- Maintain class size in accordance with Board policy
- Implementation and infusion of STEAM/STEM courses K-12


Montgomery Township School District



AGENDA FOR PRESENTATION

- Benefits to the Students
- Benefits to the Parents
- Benefits to the Staff
- Highlights of the Proposed Budget
- Initiatives, New Programs and Services
- Revenue
- Tax Impact
- Next Steps
- Questions


Montgomery Township School District



BENEFITS TO THE STAFF

- Commit to comprehensive professional development; individualized and based upon teacher need, with emphasis on differentiation of instruction and student engagement
- Develop recruitment and retention plan to retain world class teachers
- Commitment to Management/Labor relations to increase student achievement
- Provide strong mentoring programming to our novice teachers

Montgomery Township School District



HIGHLIGHTS OF THE PROPOSED BUDGET

Achieves BOE Budget Goals and District Priorities

- Expansion of K-8 reading/writing program in collaboration with Columbia's Teachers College
- Expansion of technology infrastructure and hardware for student/teacher use
- Implement staffing recommendations to support the specific needs of our students with and without disabilities



Montgomery Township School District

TAX IMPACT

- State-Directed Distribution of Local Tax Levy
 - Based on Enrollments and Equalized Assessed Valuation
 - Montgomery Enrollment (-6), Rocky Hill (-14)
 - Montgomery EAV (-\$32.9M), Rocky Hill (-\$4.1M)
 - % of Tax Levy for Rocky Hill from 2.43% to 2.22%



Montgomery Township School District

INITIATIVES, NEW PROGRAMS AND SERVICES

- Support the implementation of the recommendations from the Special Education Program Review to meet the learning and emotional needs of all students
- Support implementation of AchieveNJ for district teachers and provide high quality professional development in the areas of instructional practices and student engagement
- K-12 guidance counseling curriculum meets student social and emotional needs; counseling services expanded
- Provide common and benchmark assessments in-line with standards



Montgomery Township School District

TAX IMPACT

- Montgomery
 - Actual Assessments (+\$27.6M)
 - Tax Rate +.02/per Hundred
 - Average Assessment \$497,904 = +\$100
- Rocky Hill
 - Actual Assessments (+\$6.4M) Due to Reassessment
 - Tax Rate -.062/per Hundred
 - 2014 Average Assessment \$413,297 = \$5,517
 - 2015 Average Assessment \$439,563 = \$5,597
 - Estimated Impact Based on Average = +\$80



Montgomery Township School District

REVENUE

- Fees
- Tuition
- Use of fund balance
- Federal Aid
- State Aid
- 2% local tax levy cap for general fund
- Use of banked cap
- Debt Service Tax Relief



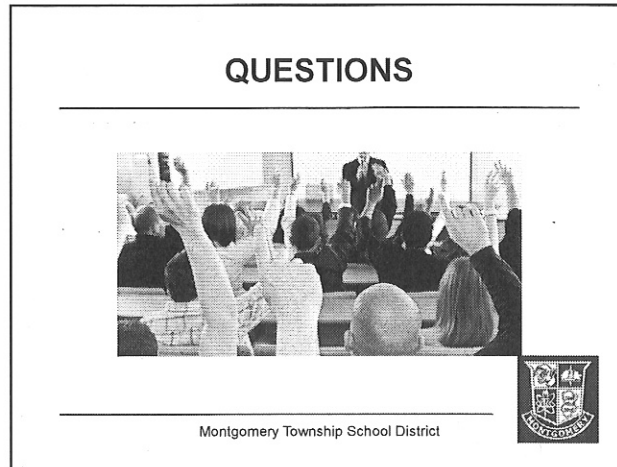
Montgomery Township School District

NEXT STEPS

- Tentative budget approval tonight
- Continued discussion on tentative budget
 - March 24 – Public Business Meeting
 - April 14 – Public Workshop Meeting
- Public hearing and final adoption of budget on April 28



Montgomery Township School District



Time was allowed for questions and comments from the board.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

Student Representative Report

Ms. Anjali Ravichandran, student representative, stated that high school is busy with PARCC testing. Students are comfortable with the tests. Students are pulled out of classes to take tests and must get materials from their teachers that they may miss. Teachers are not pausing lessons but have been flexible with student assignments.

Ms. Ravichandran reported that the girls swim team won the state championship, and the boys basketball team were in the state tournament. The seniors had a successful trip to Disney.

Ms. Gartenberg added that some school districts had students on delayed openings to accomplish PARCC testing. The administration felt delayed openings were too disruptive. Since the district doesn't have 1:1 computers for testing, we could not accommodate all three grades at the same time. Ms. Gartenberg stated that the teachers are working with the individual parents and students regarding missed lessons.

MTEA Report

Mr. Scott Mason, MTEA Vice President, gave the following report:

The MTEA sponsored Read Across America with the theme: "Oh, The Places You'll Go When You Read" in honor of the 50th Anniversary of the book *Oh, The Places You'll Go*, by Dr. Seuss.

Orchard Hill enjoyed weeklong activities in celebration of reading and Dr. Seuss's birthday. The MTEA donated \$450 for new books.

Village Elementary School hosted guest readers from the community:

- Board members Ms. Michaelson, Ms. Miller, and Ms. Witt
- Montgomery Town Council Member Ms. Christine Madrid
- Rocky Hill Borough Council Members Mr. Bill Dawson and Ms. Connie Hallman

- Ms. Annette Wells and Ms. Fiona Borland from Central Office
- Montgomery Boys Soccer Team players
- Ms. Pauline Carr from the Montgomery Recreation Dept.
- Deputy Mayor of Montgomery Township, Mr. Ed Trzaska
- Superintendent Ms. Gartenberg

THANK YOU TO ALL OF OUR GUEST READERS!

Village School received \$300 in new books from the MTEA.

Board Member Delegate/Representative Reports

Ms. Donnay reported that the Municipal Alliance Committee met on March 9th. She stated that the committee was involved in organizing Montgomery Night Out on March 12th. The committee is growing. They are looking for opportunities to host family outings. They are also looking at posting flyers in pizzerias to remind parents about not serving alcohol.

Ms. Kirk-Csontos stated that the administration is requesting that the board try to stick to the committee schedules even if the chairperson can't attend. The chairperson can email Ms. Kirk-Csontos or Ms. Michaelson to see if they can attend a meeting in place of a committee member who is unable to attend.

Board Committee Reports

Assessment, Curriculum and Instruction Committee Report

Mr. Doshi reported that the committee met on February 12th and will be meeting again this Thursday.

At the February 12th meeting, the committee received an update on PARCC communication and the Enrichment Study. The committee also discussed the new MHS guidance curriculum and the chorus trip to various countries in Europe.

Operations, Facilities and Finance Committee Report

Ms. Miller reported that the committee met on February 13th and discussed the following items:

- Monthly financial reports
- Committee charter
- Review of 2015-16 Budget
- Pending legal matters
- Proposal from the Township Committee regarding the resurfacing of the tennis courts at UMS

Ms. Miller reported that the committee also had a special meeting on March 6th with the architect to review the recommended list of projects for the proposed referendum. The architect would have to prepare the project applications and submit to the State at least six months prior to a proposed referendum date.

The next meeting will be held this Friday.

Ms. Kirk-Csontos stated that the board will review the list of proposed projects at the March 24th board meeting.

Human Resources Committee Report

Ms. Kirk-Csontos reported that the committee met three times in the last month. Items discussed were:

- Routine updates on personnel
- Review of the special services and personnel proposed budgets
- Board Retreat and ADL training
- Update on negotiations
- HRAC meeting dates

Ms. Kirk-Csontos reported that at the meeting held last week, the committee received an extensive review of the co-curricular and extra-curricular survey from students at LMS, UMS and MHS. The committee also reviewed the professional development curriculum and flex professional development.

Ms. Kirk-Csontos reported that the last MTEA negotiations meeting was cancelled due to inclement weather. The next meeting will be held this Friday.

Policy Committee Report

Ms. Donnay reported that the committee met on February 23rd and discussed the committee charter, Policy 5230 – Late Arrival Early Dismissal, 0131 Bylaws Policies and 0145 Board Member Resignation and Removal.

The committee is in the process of reviewing what should be considered “good cause” for board members missing board meetings.

Ms. Donnay reported that the committee will be meeting this Thursday and will continue discussion of Bylaw 0145 as well as reviewing various other policies.

It was requested that the policy committee receive copies of all committee charters.

External Affairs/Communications Committee Report

Ms. Michaelson reported that the committee will be meeting on March 23rd at 8:30 p.m.

President’s Report

No report

BOARD/PUBLIC COMMENTS

Ms. Arlene Milgram, LMS art teacher, announced that March is Youth Art Month. District students participated in state-wide exhibits. Ms. Milgram invited the board and public to the Art Extravaganza on Thursday, April 16th from 7:00 – 9:00 p.m. at Montgomery High School.

Mr. Wilbert Donnay questioned if the budgeted fund balance is in a checking account and if it is earning interest. He also asked for an explanation of “transfer from other funds” in the budget documents.

Mr. Steven Frisch stated that he feels that there is a communication failure with PARCC testing at the high school. He said that he sent an email on March 6, a week before testing when he found out that there would be missed instructional time. Mr. Frisch stated that he has not received a response to his email. Mr. Frisch also shared that the communication that he received from the Upper Middle School on PARCC testing was outstanding. He feels that pulling students out of class is a disruption to all of the students. He stated that he feels there is a lack of administrative support and feels there should be a better way to implement the PARCC testing. Mr. Frisch provided recommendations on ways to improve the testing schedule.

Mr. Alan Wirsul congratulated the swim team.

Mr. Wirsul stated that the board member attendance has not been great this quarter. He pointed out that one member has missed four meetings in a row. Mr. Wirsul questioned if that board member wanted to stay on the board.

Mr. Wirsul stated that last summer it was announced that health care costs were going up, but then the board received \$1.3 million.

Mr. Wirsul questioned banked cap stating that if board members don't understand it how can the public be expected to understand it?

Mr. Wirsul questioned tennis courts partially funded by the township as part of the referendum.

Ms. Kirk-Csontos thanked Ms. Milgram for informing the board and public about Youth Art Month and the Art Extravaganza.

Mr. Venanzi responded that budgeted fund balance accumulates over time. Unanticipated revenues and unexpended budgeted funds fall into fund balance. Districts are only able to keep a maximum of 2% of operating expenses in fund balance. Anything over 2% must be appropriated as a revenue source in the subsequent budget year. Mr. Venanzi stated that we have a lot of transactions that go through our bank accounts so our bank requires compensating balances to cover the costs. We invest our money in a separate bank account in order to gain our interest income.

Mr. Venanzi responded that debt service consists of principal and interest payments due for previous referenda that were approved by the public. The district has a debt service schedule showing when payments are due. We are scheduled to pay \$895,000 next year as part of the principal payment due from the 2009 referendum. We are able to use the unspent money from the 2009 referendum to pay off the principal rather than raising taxes.

Ms. Gartenberg apologized to Mr. Frisch. She stated that Mr. Popadiuk was on the senior trip. Ms. Gartenberg added that PARCC testing is going well at the high school with approximately 1,400 students taking the test on Chromebooks. Ms. Gartenberg is looking forward to Mr. Frisch's feedback on the testing. Mr. Popadiuk will be in touch with Mr. Frisch tomorrow.

Mr. Venanzi responded to Mr. Wirsul that the \$1.3 million savings was when the district changed health benefit carriers two years ago. The carrier we had at the time proposed a large increase in rates, but a competitor proposed less of an increase. The district changed carriers resulting in a \$1.3 million difference in health care costs.

Mr. Venanzi responded that “banked cap” is a state term. Our district has never used banked cap, which is why we have never brought attention to the concept. This provision was put into place with the 2% tax levy cap.

Ms. Kirk-Csontos responded that the tennis courts proposal will be discussed. All proposed projects for a referendum will be presented at the board meeting on March 24th.

Ms. Kirk-Csontos reported that Mr. Goldoni has spoken to her about his attendance. He is upset about missing board meetings, but his attendance at committee meetings has been very good. Ms. Kirk-Csontos stated that Mr. Goldoni is a valuable board member. The policy committee is looking at the attendance policy and is discussing what constitutes good cause for missing a meeting. They hope to have it finalized at the policy meeting on March 19th.

REVIEW OF MINUTES

The board reviewed the following minutes:

February 10, 2015	Executive Session Meeting
February 10, 2015	Workshop and Special Meeting
February 24, 2015	Executive Session Meeting
February 24, 2015	Business Meeting

There were no comments for changes to the minutes. The minutes will be approved at the March 24th business meeting.

REVIEW DRAFT BUSINESS MEETING AGENDA FOR MARCH 24, 2015

The Board reviewed the draft agenda for the March 24, 2015 Business Meeting.

BOARD/PUBLIC COMMENTS

Mr. Wirsul stated that on page 17 of the green budget book there is a comparison of various school districts with over 3,500 pupils. He said that he would be interested in knowing the exact number of students in each district. Mr. Wirsul also stated that the public used to get a line by line budget. Mr. Wirsul asked what the teacher health benefit co-pay was for last year, what it is this year and next year.

Ms. Kirk-Csontos responded that the teacher co-pay has been \$15 for the past three years as per the MTEA contract. The district is currently in negotiations with the MTEA for next year.

Mr. Venanzi responded that the document on page 17 of the green book is from the Department of Education. The state created the group of districts 3,500+. Details on each of the districts can be found on the Department of Education website.

Mr. Venanzi responded that the line by line budget is on the district website. Mr. Venanzi added that all monthly financial reports are posted on the paperless site for the public to view.

Ms. Kirk-Csontos stated that the way the policy is now, it is clear that any board member can request Mr. Goldoni’s removal from the board. She stated that personally she has no interest in proposing this request.

ACTION AGENDA

1.0 ADMINISTRATIVE

A motion was made by Mr. Doshi and seconded by Ms. Humza to approve agenda item 1.1 as follows:

- 1.1 Harassment, Intimidation and Bullying (HIB) Report – Accept the Harassment, Intimidation and Bullying Report dated March 12, 2015 and noted for acceptance.

Upon call of the roll, the motion carried with a unanimous vote recorded.

3.0 FINANCE

A motion was made by Ms. Humza and seconded by Mr. Doshi to approve agenda items 3.1 through 3.7 as follows:

- 3.1 Approve the Use of Banked Cap for the 2015-16 Budget – approve the following resolution regarding the use of banked cap for the 2015-16 budget:

WHEREAS, the Montgomery Township Board of Education has the ability to exceed the 2% cap permitted on the general fund local tax levy increase through the use of banked cap to balance the 2015-16 tentative budget; and

WHEREAS, \$1,283,928 is available from the 2012-13 budget and \$365,270 is available from the 2014-15 budget for a total of \$1,649,198 in unused banked cap; and

WHEREAS, the Montgomery Township Board of Education has determined that \$737,067 is needed in banked cap to balance the general fund for the 2015-16 tentative budget in order to maintain existing programs, implement mandated programs and remain in alignment with the district’s mission and vision within the upcoming school year; and

WHEREAS, the 2015-16 NJ Department of Education Budget Guidelines require the Board of Education to formally adopt a resolution when using banked cap in the 2015-16 tentative budget; and

WHEREAS, the Montgomery Township Board of Education is going above the 2% local tax levy cap with the additional banked cap amount of \$737,067.

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the need for \$737,067 in unused bank cap to be applied to the 2015-16 local tax levy general fund.

- 3.2 A. Adoption of the 2015-2016 Tentative Budget – that the Board of Education adopt the 2015-2016 tentative budget as follows:

General Fund Current Expense	\$78,015,625
General Fund Capital Outlay	\$ 411,295

Special Revenue Fund	\$ 953,510
Debt Service Fund	\$ 7,342,592
Total Tentative Budget	\$86,723,022

B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$70,131,163 be raised for General Funds which includes the use of \$737,067 in banked cap funds for the ensuing school year (2015-2016).

- Montgomery portion \$68,571,351
- Rocky Hill portion \$ 1,559,812

C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$6,189,487 be raised to support the debt service budget for the ensuing school year (2015-2016).

- Montgomery portion \$6,182,803
- Rocky Hill portion \$ 6,684

D. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held in the Upper Middle School media center on April 28, 2015 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2015-16 school year.

3.3 Approval of the Adoption of Estimated Tuition Rates for 2015-2016 - establish the following estimated tuition rates for the 2015-2016 school year:

Integrated Preschool	\$ 3,500
Kindergarten	\$11,613
Grades 1-5	\$15,879
Grades 6-8	\$14,317
Grades 9-12	\$14,650
Learning Language Disabled (LLD)	\$40,556
Autistic	\$42,802
Preschool Disabled (PSD)	\$15,067
Moderate Cognitive Impaired	\$15,145

3.4 Approval of Resolution – School District Accountability – A-5

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as \$1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2014-15 Budget	\$20,000
2014-15 Expenditures through 2/28/15	\$ 8,487
2015-16 Projected Budget	\$20,000

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2014-15 school year and the 2015-16 school year:

Total amount budgeted for travel and conferences 2014-15	\$168,803
Total amount expended July 1, 2014 – Feb. 28, 2015	\$ 48,665
Total amount budgeted for travel and conferences 2015-16	\$193,618

- 3.5 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits for professional services for the 2015-16 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$275,000
Auditing	\$35,000
Architecture/Engineering	\$250,000
School Physician	\$25,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	\$525,000
Financial Advisor	\$20,000

- 3.6 Travel Reimbursement – 2014/2015 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 14).

- 3.7 Resolution to approve gym floor replacement at Village Elementary School – approve the following resolution to award a contract for the replacement of the gym floor at Village Elementary School:

WHEREAS, on February 16, 2015, the District experienced a sprinkler water line break at Village Elementary School due to unusually cold temperatures for several days which resulted in water damaging a number of areas and materials in the school including the wooden gym floor; and

WHEREAS, the Board's Director of Facilities after consultation with the Board's Architect of Record advised the School Business Administrator/Board Secretary that a condition exists which requires responding to this emergent need due to the potential presence of water trapped underneath the gym floor which could affect the health and safety of building occupants and which has also damaged the wood material to the point that it is not safe for use; and

WHEREAS, the School Business Administrator/Board Secretary, after consultation with the Board Attorney, declared that an immediate response is necessary to this emergent need pursuant to N.J.S. A. 18A:18A-7, and notified the Somerset Executive County Superintendent that a proposal has been approved by the board's insurance carrier and approved by the Business Administrator/Board Secretary from Mathusek Sport Flooring to replace the gym floor at Village Elementary School in the amount of \$126,902 which will be reimbursed by the board's insurance carrier; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-7(b), the contractor providing the goods and services in connection with the emergent need is entitled to be paid, and therefore, the Board is obligated to take such action as shall be required to provide for the payment of the proposal; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes payment to Mathusek Sport Flooring for the cost of the work to perform the services outlined in their proposal with the understanding that these costs will be reimbursed by the board's insurance carrier.

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary is hereby authorized to execute any and all documents necessary to effectuate this Resolution.

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL

A motion was made by Ms. Miller and seconded by Ms. Humza to approve agenda item 4.1 as attached (see Pages 15-19).

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADJOURNMENT

A motion was made by Mr. Doshi and seconded by Ms. Miller to adjourn the meeting at 9:32 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Thomas M. Venanzi
School Business Administrator/
Board Secretary

**Montgomery Township Board of Education
Travel Reimbursement Requests
2014/2015**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Sharon Baller	OHES	4/22/2015	Judy Freedman's Winners!		\$8.68			\$199.00		\$207.68	\$439.00
Andrew Cartley	MHS	5/15 - 5/16/15	CPR & First Aid Instructor Training		\$9.92			\$250.00		\$259.92	\$447.53
Jessica Clarke	YES	3/20/2015	Eden Autism Services - Princeton Lecture Series					\$75.00		\$75.00	\$75.00
Matthew Fleming	MHS	5/15 - 5/16/15	CPR & First Aid Instructor Training					\$250.00		\$250.00	\$250.00
Nancy Gartenberg	BO	5/13 - 5/15/15	NJASANJAPSA Spring Conference	\$20.00	\$50.22	\$132.00	\$303.60	\$475.00		\$980.82	\$4,422.49
Corie Gaylord	MHS	4/9 - 4/14/15	McDermott Scholars Program & Texas College Tour		\$502.65					\$502.65	\$2,380.86
Christopher Herte	LMS/UMS	5/28/2015	Excelling as a Manager or Supervisor					\$99.00		\$99.00	\$365.99
Kelly Mattis	BO	5/13 - 5/15/15	NJASANJAPSA Spring Conference	\$20.00	\$40.92	\$132.00	\$258.00	\$475.00		\$925.92	\$2,833.08
Mary McLoughlin	BO	5/13 - 5/15/15	NJASANJAPSA Spring Conference	\$20.00	\$67.52	\$132.00	\$258.00	\$475.00		\$952.52	\$1,880.70
Ron Zalika	BO	3/26 - 3/27/15	Standards-Based Assessment and Grading: Principles and Practicalities for Today's Classroom			\$122.00		\$413.00	\$435.00	\$970.00	\$2,128.76

*Excluding Tolls

**Estimated

BOE 3/17/15

**Includes Registrations.

4.1 PERSONNELResignations/Retirements/Terminations/Rescissions

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
OHES	Suzanne Rooney- Trautwein LOA.OH.TCHR.02.04	Teacher/Grade 2	06/30/2015	Resignation	09/01/2005 – 06/30/2015
LMS	Mathew Lynch AID.LM.TIA.RC.04	TIA/Resource Center	03/20/2015	Resignation	09/01/2014 – 03/20/2015
VES	Jennifer Gold LOA.VS.TCHR.04.04	Teacher/Grade 4	06/30/2015	Resignation	11/01/2000 – 06/30/2015
MHS	Laurie Hunter TCH.HS.HPE.MG.06	Teacher/Health & Phys. Ed.	05/01/2015	Retirement	03/25/1981 – 04/30/2015
VES	Barbara Kenney LOA.VS.TCHR.03.09	Teacher/Grade 3	06/30/2015	Resignation	09/01/2006 – 06/30/2015
VES	Jessica Hoelper LOA.VS.RCTR.MG.05	Teacher/Resource Center	06/30/2015	Resignation	09/01/2003 – 06/30/2015
MHS	Dayle Franzyshe TCH.HS.CCNT.MG.04	Teacher/Business/Technology	07/01/2015	Retirement	09/01/2002 – 06/30/2015
MHS	Catherine McCusker TCH.HS.MATH.MG.03	Teacher/Math	07/01/2015	Retirement	09/01/2002 – 06/30/2015

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
MHS	Evangeline Thornton LOA.HS.ENGL.MG.10	Teacher/English	Temporary Disability FMLA Unpaid Leave Anticipated Return	06/15/2015 – 06/30/2015 paid w/benefits 09/01/2015 – 11/20/2015 unpaid w/benefits 11/23/2015 – 12/18/2015 unpaid w/o benefits 12/21/2015

VES	Jill Williams LOA.VS.TCHR.03.05	Teacher/Grade 3	Unpaid Leave Anticipated Return	09/01/2015 – 06/30/2016 unpaid w/o benefits 09/01/2016 (Revised)
OHES	Colleen Kester LOA.OH.TCHR.01.03	Teacher/Grade 1	Unpaid Leave Anticipated Return	09/01/2015 – 06/30/2016 unpaid w/o benefits 09/01/2016 (Revised)
OHES	Kimberly Staub LOA.OH.TCHR.01.14	Teacher/Grade 1	Unpaid Leave Anticipated Return	09/01/2015 – 06/30/2016 unpaid w/o benefits 09/01/2016 (Revised)
LMS/UMS/VES	Rochelle Kyrk TCH.FL.SPCH.MG.02	Teacher/Speech	Unpaid Leave Sick Bank	05/19/2015 (1/2 day) - 05/28/15 (1/2 day) 05/28/2015 (1/2 day) – 06/24/2015
OHES	Ellen Lawrence LOA.OH.RCTR.MG.03	Teacher/Resource Center	Unpaid Leave Sick Bank	03/06/2015(1/2 day) – 03/13/2015 (1/2 day) (Revised) 03/13/2015 (1/2 day) – 04/02/2015 (Revised)

Transfers/Voluntary Reassignments

New Position/Location	Name	Previous Position/Location	Step	Salary	Pro-rated	Dates of Employment/Notes
TIA/LLD @ UMS	Mike Holinko AID.UM.TIA.LD.01	TIA/Resource Center @ UMS	3-5	\$23,588.00	Yes	03/02/2015 – 06/30/2015
TIA/Resource Center @ LMS	Matt Lynch AID.LM.TIA.RC.04	TIA/1:1 @ LMS	1-2	\$23,388.00		03/02/2015 – 06/30/2015
TIA/Resource Center @ UMS	Maryann Woolley AID.UM.TIA.RC.06	TIA/1:1 @ UMS	10-11	\$24,733.00		03/10/2015 – 06/30/2015

Appointments/Reinstatements (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
UMS	Jennifer Wysocki (Leave Replacement) TCH.UM.HPE.MG.04	Teacher/Heath & Phys. Ed.	Erin Kobylarz	BA 1-2	\$57,030.00	Yes	03/16/2015 -06/30/2015
OHES	Jennifer Cosnover (Leave Replacement) TCH.OH.RCTR.MG.03	Teacher/Resource Center	Ellen Lawrence	MA 1-2	\$63,030.00	Yes	01/15/2015 – 04/02/2015 (Revised)

Appointments/Reinstatements (Non-Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
OHES	Katherine Hadinger* AID.OH.TIA.PS.05	TIA @ 48%	Angela Chen	1	\$11,226.00	Yes	04/01/2015 – 06/30/2015 (or sooner if fingerprints clear)
YES	Elisa Burg AID.VS.TIA.LD.03	TIA @ 48%	Heather DeSantis	1	\$11,226.00	Yes	03/12/2015 – 06/30/2015

2014-2015 Co-Curricular

Location	Name	Position	Stipend	Pro-rated	Dates of Employment/Notes
OHES	Monica Clewell	Team Leader – Kindergarten (80%) Revised	\$2,199.20	Yes	2014-15 School Year
OHES	Krista Van Nostrand	Team Leader – Kindergarten (20%)	\$ 549.80	Yes	2014-15 School Year
MHS	Kellye Statz	Lacrosse, Girls Freshman Coach Revised	\$1,428.00	Yes	03/06/2015 – 03/22/2015 Program Cancelled

Family Science & Engineering Night 2014-2015

Location	Name	Position	Hr. Rate	Dates/Notes
OHES	Carolyn Comollo	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Krista Van Nostrand	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Brittany Maple	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Faith Hoffman	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Heather Lilly	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Diamond Zucchetti	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Christine Yap	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Sharon Baller	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours
OHES	Lisa Castano	Teacher – K-2 Family Science & Engineering Night	\$20.00	3/13/15-3/31/15 – Not to Exceed 9 hours

Appointments/Substitute Teachers

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Juana Campos	Substitute Custodian	New	2014 – 2015 School Year

Home Instruction 2014-2015

Location	Name	Position	Hourly Rate	Dates of Employment/Notes
MHS	Walter Paul	Home Instruction	\$58.35	2014-2015 School Year

***Pending Criminal History Clearance**