

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, March 24, 2015 6:45 P.M. Business Meeting

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Business Meeting on Tuesday, March 24, 2015 at 6:45 p.m.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, March 24, 2015 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Dharmesh Doshi (arrived at 6:58 p.m.), Sandra Donnay, Humberto Goldoni, Nicholas Hladick, Judy Humza, Adelle Kirk-Csontos, Anne Michaelson, Amy Miller and Christine Witt

Also Present: Nancy Gartenberg, Superintendent
Deborah Sarmir, Assistant Superintendent
Thomas M. Venanzi, Business Administrator/
Board Secretary
Annette M. Wells, Associate School Business Administrator/
Assistant Board Secretary
Anjali Ravichandran, Student Representative

- C. EXECUTIVE SESSION – A motion was made by Ms. Witt and seconded by Ms. Michaelson that the board adopt a resolution to go into executive session at 6:47 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel and student disciplinary matters will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Doshi arrived at 6:58 p.m.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.

- E. President Kirk-Csontos then read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015, March 17, 2015. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- F. President Kirk-Csontos then led everyone in the Salute to the Flag.
- G. President Kirk-Csontos welcomed all to the business meeting.

NEW BUSINESS FROM BOARD/PUBLIC

Mr. Steven Frisch provided an update on his meeting with Mr. Paul Popadiuk, Montgomery High School Principal, and changes to the PARCC schedule. Mr. Frisch provided the information with a proposed schedule for the board of education to review.

Mr. Alan Wirsul stated that since 1985 the district budget has increased every year. He said that although there is discussion about a 2% cap, the budget continues to climb. He questioned the discussion at the last meeting regarding the township’s desire to share the expense of resurfacing tennis courts at the Upper Middle School. It was reported that the property is owned by the district and is also green acres property. Mr. Wirsul stated that the property can’t be both. Mr. Wirsul discussed the board increasing building use fees. He stated that the taxpayers are the ones paying the fee.

Mr. James Tonra discussed the Physics First program. He would like to understand what percentage of students that go into the Physics First program end up dropping out of the program and what percentage of students who stay in the program end up with a grade of 65 or below?

Ms. Kirk-Csontos responded that Mr. Jason Sullivan, Supervisor of Science 9-12, will have the data on the Physics First program. Since there was an overhaul of the program this year, the district will gather information to see how the program is running. Mr. Sullivan will follow-up with Mr. Tonra.

Mr. Venanzi responded that green acres property is a designation when you use state funds to purchase the land. The board of education owns the property where the Upper Middle School tennis courts are located.

Ms. Kirk-Csontos thanked Mr. Frisch for helping the district come up with solutions for scheduling the PARCC testing.

Mr. Hladick questioned the policy regarding students who are not taking the PARCC exams.

Ms. Gartenberg responded that when a grade level is taking the PARCC exam this is the curriculum for all of the students in that particular grade so those excused from the test sit outside of the testing environment.

Mr. Hladick expressed his concern for students being removed from a class, which may contain students in various grade levels even though they are not taking the PARCC exam.

Ms. Gartenberg expressed that the district understands that there are situations where various grades are in one room, but we are following what the state is asking us to do. She added that the district is required to have 95% participation. It is our job to work with parents during the testing process, and we respect their decision. On a given day, the plan for a specific grade level is PARCC. If the district had a 1:1 computer ratio, we would be able to get the testing done in three days, but we are working around the technology that we have available.

Mr. Hladick stated that he believes a student has a right to go back into their class if they are not taking the PARCC exam.

Ms. Gartenberg expressed that this is the first year of PARCC testing, and districts will be sharing a lot of feedback with the State.

Ms. Donnay questioned if the Physics advisory group was well balanced with lower performing and higher performing students.

Ms. Sarmir responded that the group is well balanced. There are approximately 9 – 11 students who attend the meeting. Mr. Ron Zalika, Director of Curriculum, and Mr. Sullivan run the meeting.

APPROVAL OF MINUTES

A motion was made by Ms. Witt and seconded by Ms. Humza to approve the following minutes:

February 10, 2015 Executive Session Meeting
February 10, 2015 Workshop and Special Meeting

Upon call of the question, the motion carried with seven members voting in favor and Ms. Kirk-Csontos and Mr. Goldoni abstaining.

A motion was made by Mr. Hladick and seconded by Ms. Humza to approve the following minutes:

February 24, 2015 Executive Session Meeting
February 24, 2015 Business Meeting

Upon call of the question, the motion carried with six members voting in favor and Mr. Doshi, Mr. Goldoni and Ms. Kirk-Csontos abstaining.

ACCEPTANCE OF CORRESPONDENCE

A motion was made by Ms. Miller and seconded by Ms. Donnay to approve the acceptance of the correspondence as follows:

1. Email dated 2/22/2015 from K. Powell regarding achievement gap
2. Email dated 2/23/2015 from P. Bursh regarding an apology
3. Email dated 2/25/2015 from A. Wirsul regarding solar energy projects
4. Email dated 3/6/2015 from S. Frisch regarding PARCC testing
5. Email dated 3/9/2015 from B. Fenton regarding food pricing in high school
6. Email dated 3/18/2015 from A. Wirsul regarding tennis courts/BOE referendum
7. Email dated 3/18/2015 from A. Wirsul regarding next budget year surplus fund

Upon call of the question, the motion carried unanimously.

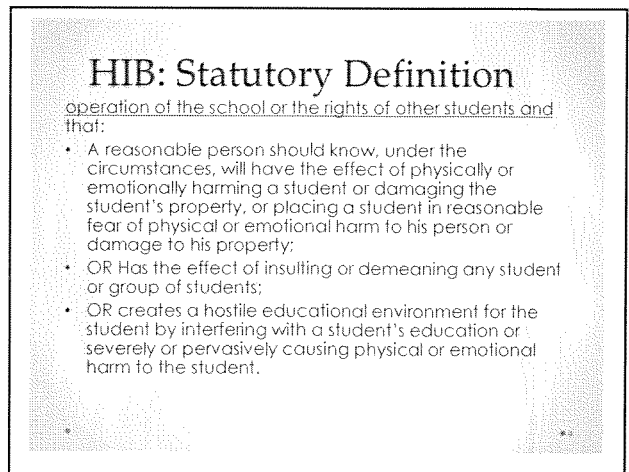
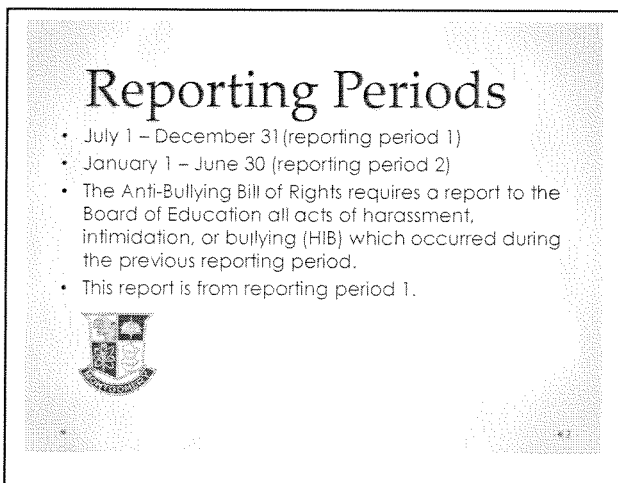
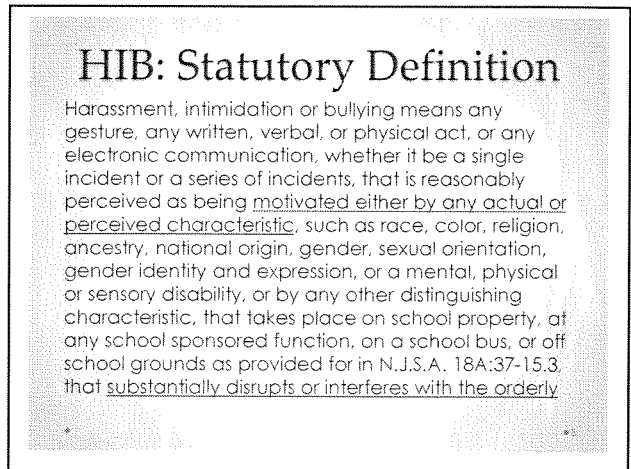
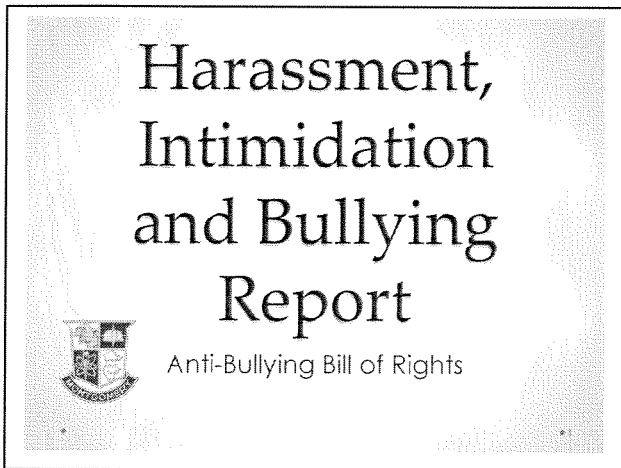
SUPERINTENDENT’S REPORT

Electronic Violence & Vandalism Report/Harassment, Intimidation and Bullying Report – September – December 2014

Ms. Gartenberg discussed the Electronic Violence & Vandalism Report. She stated that the NJ Administrative Code has requirements for the presentation of information on violence and vandalism in the schools. A report is provided twice per year. Categories reported on are harassment, intimidation and bullying, vandalism, substance offenses, and weapons offenses. There were 18 incidents since the beginning of the school year in the district. Two fell into the category of substance abuse, one was violence and fifteen were harassment, intimidation and bullying incidents. The high school had four harassment, intimidation and bullying incidents, two incidents of substance abuse and one violence incident. Upper Middle School had five harassment, intimidation and bullying incidents. Lower Middle School had two harassment, intimidation and bullying incidents and Village School had four harassment, intimidation and bullying incidents.

Presentation

Ms. Kelly Mattis, Director of Human Resources, gave the following presentation on HIB:



Anti-Bullying Specialists

- Anti-Bullying Specialists (ABS) Investigate a Report of HIB
 - OHES-Wendy Senatra
 - VES-Lauren Fornal
 - OHES & VES-Heather McCarthy
 - LMS-Allison Doyle-Smith and Leslie Haas
 - UMS-Kevin Armstrong and Jeanne Fedun
 - MHS-Keith Glock
 - District-Kelly Mattis, Anti-Bullying Coordinator

District Data

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Sexual Orientation	Gender Identity	Disability	Other
Total	1	0	4	3



District Data

- 22 Investigations Initiated and Completed within 10 days
- 15 HIB Incidents Affirmed



Affirmed HIB Incidents

School	Investigated	Affirmed
OHES	0	0
VES	5	4
LMS	4	2
UMS	7	5
MHS	6	4
Grand Total	22	15



District Data

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics-some cases have multiple protected categories and/or distinguishing characteristics identified for the incident

Category	Race	Color	Religion	Ancestry	Origin	Gender
Total	8	4	1	0	1	0

Orchard Elementary School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Race	Color	Religion	Ancestry	Origin	Gender
Total	0	0	0	0	0	0



Orchard Elementary School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Sexual Orientation	Gender Identity	Disability	Other
Total	0	0	0	0



#13

Lower Middle School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Race	Color	Religion	Ancestry	Origin	Gender
Total	1	1	0	0	1	0



#14

Village Elementary School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Race	Color	Religion	Ancestry	Origin	Gender
Total	3	2	0	0	0	0



#12

Lower Middle School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Gender Identity	Disability	Other	Grand Total
Total	0	1	0	2



#15

Village Elementary School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Sexual Orientation	Gender Identity	Disability	Other
Total	0	0	1	



#16

Upper Middle School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Race	Color	Religion	Ancestry	Origin	Gender
Total	3	1	1	0	0	0



#17

Upper Middle School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Sexual Orientation	Gender Identity	Disability	Other
Total	0	0	1	1



Consequences and Remedial Actions

- Discipline is determined based upon the Code of Conduct
- Remediation is Needed for Offenders and Victims



High School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Race	Color	Religion	Ancestry	Origin	Gender
Total	1	0	0	0	0	0



Factors for Determining Consequences- Student Considerations

- Age, developmental and maturity levels of the parties involved and their relationship to the school district
- Degrees of harm
- Surrounding circumstances
- Nature and severity of the behavior(s)
- Incidences of past or continuing patterns of behavior
- Relationships between the parties involved
- Context in which the alleged incidents occurred

High School

- Nature of HIB Based on Protected Categories and Distinguishing Characteristics

Category	Sexual Orientation	Gender Identity	Disability	Other
Total	1	0	1	1



Factors for Determining Consequences- School Considerations

- School culture, climate, and general staff management of the learning environment
- Social, emotional, and behavioral supports
- Student-staff relationships and staff behavior toward the student
- Family, community, and neighborhood situation
- Alignment with Board policy and regulations/procedures

Factors for Determining Remedial Measures -School Considerations

- Personal
 - Life skill deficiencies
 - Social relationships
 - Strengths
 - Talents
 - Hobbies
 - Extra-curricular activities
 - Classroom performance
 - Relationship to students and the school district

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HIB Trainings-Audience

- District Level Administrator
- School Level Administrator
- Anti-Bullying Coordinator
- Anti-Bullying Specialists
- Teachers
- Students
- Parents
- Other School Staff
- Board of Education
- Contracted Service Providers
- Student Support Services
- Board Office Staff
- Bus Drivers
- Coaches
- Volunteers

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Factors for Determining Remedial Measures -School Considerations

- Environmental
 - School culture
 - School climate
 - Student-staff relationships and staff behavior toward the student
 - General staff management of classrooms or other educational environments
 - Staff ability to prevent and manage difficult or inflammatory situations
 - Social-emotional and behavioral supports
 - Social relationships
 - Community activities
 - Neighborhood situation
 - Family situation

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HIB Programs

- Week of Respect and Anti-bullying Awareness
- Week of School Violence Awareness
- Camp Mason-Character and Team Building
- Safe Place Sticker Program
- The People Project
- Tie Dye for Tolerance
- Peer Leadership
- Spirit Days
- Responsive Classroom
- Mix It Up Day
- HITOPS-Sexual Harassment Education

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HIB Trainings

- Anti-Bullying Bill of Rights (ABR)
- HIB Consequences, Prevention, Intervention
- Cyberbullying
- Peer Relationships and Social Norms
- Cultural Competency and Anti-Bias
- Affirmative Action, Sexual Harassment
- HIB and Special Education
- Parent Education
- Board of Education Training
- On-line Training (GCN)
- Pro-Social Strategies for By-Standers
- Conflict Resolution
- School Climate and Culture Improvement

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HIB Programs

- Rise Above Peer Pressure (RAPP)
- Morning Announcements
- UNICEF
- Young Scholars
- Bridges Mentoring Program
- Peer Partners
- Intervention & Referral Services
- Individual Guidance Sessions
- Newcomer Guidance Groups
- Pillars of Character
- 22 Steps to Respect

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HIB Programs-Audience

- District Administrators
- Building Administrators
- Anti-Bullying Coordinator
- Anti-Bullying Specialists
- Teachers
- Students
- Parents
- Substitute Staff
- Support Staff
- Other School Staff




HIB Investigations, Trainings and Programs (HIB-ITP)

Data Collection

Reporting Period 1

July 1-December 31, 2014



Time was allowed for questions and comments from the board.

Ms. Gartenberg gave the following presentation on the Kindergarten Feasibility Study:

Full- Day Kindergarten Feasibility Study

*Nancy H. Gartenberg, Superintendent
Montgomery Township School District
March 24, 2015*

Demographic Study

OHES-Adjusted Projected with full-day K

Year	PK	K	1	2
2015-2016	37	266	310	283
2016-2017	37	256	280	332
2017-2018	37	266	269	298
2018-2019	37	265	278	286
2019-2020	37	264	276	294

Goal

To investigate the feasibility of having full-day kindergarten in Montgomery for the fall of 2016

Why?

- We believe it is ultimately best for students
- Currently considering referendum for facility upgrades

Needs Assessment

- Program/Curriculum
- Facility
- Personnel
- Transportation
- Supplies

Program/Curriculum Needs

- Full-Year Courses Needed
 - Art
 - Music
 - Health/Physical Education

Personnel Needs

Add:

- 9 Full-time kindergarten teachers (Total 15)
- .6 Music teacher
- .5 Art teacher
- .5 Library teacher

Program/Curriculum Needs

Increased instructional time:

- Library
- Science
- Social studies
- Technology
- World Language

Personnel Needs

- .5 Library teacher
- .9 Spanish teacher
- 1 Technology teacher
- 1 H/PE teacher

Facility Needs

Construct 9 additional in-classroom bathrooms

Support Personnel

- 1 Academic support teacher
- 1 Special education teacher

Support Personnel

- 2 Educational Support Assistants lunchroom/recess (3 hours ea.)
- 2 Teacher Instructional Assistants
- 3 Educational Support Assistants from 15 hours a week to full-time

Anticipated Cost: Full-Day K

TOTAL COST: \$2,691,734.00

Supplies

- Classroom furniture: desks (T&S), chairs, bookshelves, etc.
- Curriculum resources, textbooks, classroom libraries, etc.
- Technology costs for staff and students

Questions?

Anticipated Cost: Full-Day K

- | | |
|------------------|---|
| ● Curriculum | \$3,600.00 |
| ● Facility | \$1,117,500.00 |
| ● Personnel | \$1,405,949.00 |
| ● Transportation | Reduction: \$54,000 eliminate
midday runs for kindergarten |
| ● Supplies | \$164,685.00 |


Time was allowed for questions and comments from the board.

Mr. Venanzi gave the following presentation on the proposed facilities referendum:

PROPOSED FACILITIES REFERENDUM

March 24, 2015


Montgomery Township School District



FACILITIES NEEDS ASSESSMENT

- Need to update the district's Long Range Facility Plan (LRFP)
- Architect authorized to conduct a needs assessment in April 2014
- Preliminary Report completed in July 2014


Montgomery Township School District



AGENDA

- Why is a Referendum Needed?
- Facilities Needs Assessment
- Board Committee Review
- List of Recommended Projects
- Next Steps
- Questions


Montgomery Township School District



BOARD COMMITTEE REVIEW

- List of projects presented to OFC in July 2014 >\$38 million
- Standing Agenda Item to continue to review and adjust
- Take into account potential 40% debt service state aid
- Finalize a recommended list for consideration @ estimated \$15.5 million


Montgomery Township School District



WHY IS A REFERENDUM NEEDED?

- Elimination of Spending Growth Limitation Adjustments (SGLA)
- 2% Cap on the Local Tax Levy on Annual Budgets
- Cost of Major Capital Projects
- Paying for Major Capital Projects over time vs. annually

Montgomery Township School District




RECOMMENDED PROJECTS MONTGOMERY HIGH SCHOOL

(Quality Improvement)

- Replacement of Epoxy Floors
- Installation of walkway main driveway to Route 601
- Replacement of 5,000 SF of concrete
- Install Blacktop at entrance of Cougar Stadium
- Resurfacing of Track (*)

Total Estimated Project Cost - MHS	\$1,087,669
Potential Eligible for Debt Service State Aid	\$ 636,281

Montgomery Township School District



RECOMMENDED PROJECTS UPPER MIDDLE SCHOOL

(Health, Safety and Security)

- Bathrooms Renovations
- Remove Underground Storage Tanks at Transportation
- Partial Roof Replacement

Montgomery Township School District



RECOMMENDED PROJECTS LOWER MIDDLE SCHOOL

(Quality Improvement)

- Replacement of Media Center Carpet
- Installation of Playground

Total Estimated Project Cost - LMS \$5,406,013
 Potential Eligible for Debt Service State Aid \$5,406,013

Montgomery Township School District



RECOMMENDED PROJECTS UPPER MIDDLE SCHOOL

(Quality Improvement)

- Media Center Renovations
- Gymnasium (Floor, Bleachers and Divider)
- Paving of Transportation Parking Lot
- Installation of new drop off/pick up area
- Renovation of Home Economics Classroom
- Replacement of Track (*)
- Tennis Court Resurfacing (Shared w/Twp.)(*)

Total Estimated Project Cost - UMS \$4,149,350
 Potential Eligible for Debt Service State Aid \$3,327,468

Montgomery Township School District



RECOMMENDED PROJECTS VILLAGE ELEMENTARY SCHOOL

(Health, Safety and Security)

- Bathrooms Renovations near Main Entrance
- Partial Roof Replacement

Montgomery Township School District



RECOMMENDED PROJECTS LOWER MIDDLE SCHOOL

(Health, Safety and Security)

- Boiler Replacement
- Full Roof Replacement
- Replacement of Chiller

Montgomery Township School District



RECOMMENDED PROJECTS VILLAGE ELEMENTARY SCHOOL

(Quality Improvement)

- New Band Room/Orchestra Room
- Installation of 2nd exit from rear parking lot

Total Estimated Project Cost - VES \$2,610,365
 Potential Eligible for Debt Service State Aid \$2,610,365

Montgomery Township School District



RECOMMENDED PROJECTS ORCHARD HILL ELEM SCHOOL

(Health, Safety and Security)

- Replacement of Boiler System
- Restroom Renovations (K, student, and staff)
- Partial Roof Replacement



Montgomery Township School District

NEXT STEPS

- Board Discussion/Questions
- Authorize Architect to Prepare and File Project Applications with NJDOE
- Architect fine tunes preliminary estimates in applications
- Approve Financial Advisor and Bond Counsel for Referendum Planning
- Determine Referendum Date, Question and Amount
- Various Public Forums to Inform Public on Project Details and Tax Impact



Montgomery Township School District

RECOMMENDED PROJECTS ORCHARD HILL ELEM SCHOOL

(Quality Improvement)

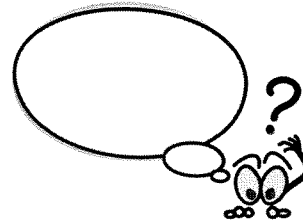
- Asphalt Replacement in rear of school
- Replacement of Media Center Carpet
- Gymnasium (West Floor, Both dividers)

Total Estimated Project Cost \$2,236,660
 Potential Eligible for Debt Service State Aid \$2,236,660



Montgomery Township School District

QUESTIONS



Montgomery Township School District

SUMMARY OF RECOMMENDED PROJECTS

	Total Estimated	Potential Eligible for State Aid
MHS	\$1,087,669	\$636,281
UMS	\$4,149,350	\$3,327,468
LMS	\$5,406,013	\$5,406,013
VES	\$2,610,365	\$2,610,365
OHES	<u>\$2,236,660</u>	<u>\$2,236,660</u>
Total	\$15,490,057	\$14,216,787 @ 40% of debt



Montgomery Township School District

Ms. Kirk-Csontos left the meeting at 9:06 p.m.

Ms. Michaelson stepped in as President of the meeting.

Time was allowed for questions and comments from the board and public.

Mr. Greg Somjen of Parette Somjen Architects described the process leading up to a referendum.

Time was allowed for questions and comments from the board and public.

ACTION AGENDA

PUBLIC COMMENTS

Mr. Tonra questioned how the district knows that there is not a lot of bullying going on that may have been missed.

Ms. Mattis responded that the programming and training is very important to get the word out and educate all stakeholders on all aspects of bullying. The district must be able to develop a safe way that reports can be made. Ms. Mattis stated that education of students is critical. There are more students coming forward who are concerned for their peers, but she believes there are still incidents which are not reported. She also stated that there are obstacles from eradicating harassment, intimidation and bullying from the school district but that is the ultimate goal. There will be a harassment, intimidation and bullying presentation in October for the public to better understand harassment, intimidation and bullying and the Anti-bullying Bill of Rights.

1.0 ADMINISTRATIVE

A motion was made by Ms. Humza and seconded by Ms. Miller to approve agenda items 1.1 through 1.3 as follows:

1.1 Routine Monthly Report – Accept the following report:

1. Student Control
2. Harassment, Intimidation and Bullying (HIB) Report
3. Electronic Violence & Vandalism – Report Period I
4. Teacher Absence Report
5. Fire/Security Drill Report

1.2 Policy Acceptance/First Reading – Accept the following policies as a first reading:

- | | |
|-------|----------------------------------|
| 5230 | Late Arrival and Early Dismissal |
| 5230R | Late Arrival and Early Dismissal |

1.3 Policy Review – Adopt the following policies as reviewed:

- | | |
|------|--------------------------------------|
| 0166 | Executive Sessions |
| 0172 | Duties of Treasurer of School Moneys |

0175 Contracts with Independent Consultants

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Miller and seconded by Ms. Humza to approve agenda item 1.2 as follows:

1.2 Policy Acceptance/First Reading – Accept the following policies as a first reading:

0145 Board Member Resignation and Removal

Upon call of the roll, the motion carried with eight members voting in favor and Mr. Goldoni abstaining.

2.0 CURRICULUM & INSTRUCTION

A motion was made by Mr. Doshi and seconded by Mr. Hladick to approve agenda items 2.1 through 2.7 as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2014/15 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
180874	The Rugby School	3/4/2015- 6/22/2015		\$25,193.70	\$25,193.70

2.2 Consultant Approvals 2014/2015 – Approve the following consultants for the 2014/15 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Eden Autism Services	Behavior Therapy BCBA Supervision	\$65.00/hour \$150.00/hour
Bayada Home Health Care	Pediatric Nursing Services Substitute School Nurse, RN RN School Nursing, 1:1 LPN School Nursing, 1:1	\$55.00/hour \$54.50/hour \$42.50/hour

2.3 Trip Proposal – Approve the Trip Proposal for the MHS Robotics Team to attend the FIRST Robotics World Champion Competition in St. Louis, MO from April 21 – 26, 2015.

- 2.4 Tuition Students – Accept the following students as out-of-district tuition students at Montgomery High School for the 2015-2016 school year at the Board approved tuition rates:
- J.L. Grade 9
J.B. Grade 12
I.M. Grade 12
- 2.5 Teachers College Summer Institute – Approve the Teachers College Reading & Writing Project Network Home Grown Summer Institute, which will provide five days of on-site reading professional development for teachers of Grades 5-8 during July 6 – July 10, 2015. The rate of service is \$11,500.
- 2.6 S.O.A.R. Summer Program PK-12 – Approve the 2015 SOAR Summer Program. This five week program will run July 6 – August 7, 2015 in OHES and MHS.
- 2.7 Rotary Exchange Program – Approve the acceptance of S.K. as an exchange student at Montgomery High School for the 2015-2016 school year. This exchange is sponsored by the Montgomery-Rocky Hill Rotary.

Upon call of the roll, the motion carried with a unanimous vote recorded.

3.0 FINANCE

A motion was made by Ms. Humza and seconded by Mr. Doshi to approve agenda item 3.1 through 3.23 as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of February 28, 2015:
- Board Secretary's Report
 - Treasurer's Report
 - Investment Report
 - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of February 28, 2015
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of February 28, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 28, 2015 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).
- 3.5 Approval of Monthly Bills for February – approve the monthly bills as follows:
- | | |
|-------------------|----------------|
| General Operating | \$7,427,972.10 |
| Food Services | \$128,294.22 |
- 3.6 Travel Reimbursement – 2014/2015 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 31).
- 3.7 Cooperative Bidding Resolution – approve participation in the Ed-Data New Jersey Cooperative Pricing System #26EDCP for bidding supplies for the 2015-2016 school year with the Glen Rock Board of Education as the Lead agency. It is further recommended that Educational Data Services, Inc., Saddle Brook, New Jersey be retained as coordinating agent at an annual fee of \$13,000 in accordance with 18A:18A-11. For the 2014-15 district bulk orders, the consortium has generated a district savings of \$353,021. Over the past five years, the district has generated a savings of \$1,301,895.
- 3.8 District Participation in the Special Education Medicaid Initiative (SEMI) – approve the Montgomery Township school district's participation in the Special Education Medicaid Initiative (SEMI).
- 3.9 Approval of Building Use Rates – approve a change to building use rates effective July 1, 2015 as reflected on Schedule A (see Page 29 - 30).
- 3.10 Approval of New Jersey Schools Insurance Group (NJSIG) Safety Grant Program Application – approve the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group in the amount of \$6,660 for the 2015-16 school year.
- 3.11 Non Public IDEIA Agreement with SCESC 2015-2016 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT shall be in effect from July 1, 2015 until June 30, 2016 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

The District agrees to pay the Commission the monthly amount of the Nonpublic School IDEA proportionate share grant funding in support of the Nonpublic School Individuals With Disabilities Education Act. The following payment schedule is hereby agreed to: 100% of the monthly services as defined below plus any other additional fees for services allowable by law with prior District approval. No other funding is due the Commission in order to operate this program.

In the event the District fails to remit the funds according to the schedule indicated above, the Commission retains the right to postpone service under this contract until funds are released.

The parties agree that if the District shall no longer be eligible for funding pursuant to the Nonpublic School Individuals With Disabilities Education Act, or if such funding shall terminate, either party may terminate this agreement.

It is understood that the Commission will provide services to all of the eligible Somerset County nonpublic schools identified by the District's grant application and as authorized by the District. Also, the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

The Commission will provide an annual report of I.D.E.A. funded services, equipment and/or technology and provide input into the grant process for each school served.

Speech (per student on active roster/per month)	\$110.00
Supplemental (per student on active roster/per month)	\$100.00

3.12 Non Public Chapter 192/193 Agreement with SCESC 2015-2016 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the 1st day of July 2015 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing New Jersey's Chapter 192 and Chapter 193 programs to eligible students enrolled full time in nonpublic elementary and secondary schools in New Jersey. Chapter 192 programs provide nonpublic school students with auxiliary services such as compensatory education, English as a second language, and home instruction. Chapter 193 programs provide nonpublic school students with remedial services such as evaluation and determination of eligibility for special education and related services, supplementary instruction, and speech-language services.

WHEREAS, the SCESC services are in accordance with N.J.S.A. 18A:46-6, 8, 19.1 et seq. (Laws of 1977, Chapter 193), N.J.S.A. 18A:46-1 et seq. (Laws of 1977, Chapter 192), and the Rules and Regulations governing auxiliary services to nonpublic schools; and

WHEREAS, the Public School district is under obligation to provide said services to all eligible students attending nonpublic schools/facilities within its district; and

WHEREAS, the Public School District has by Resolution of its Board, agreed with the SCESC to provide said services pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7 as authorized by the Public School District;

NOW, THEREFORE, the parties hereto agree to as follows:

1. The terms and conditions of this Agreement shall be in effect for one (1) year from July 1, 2015 through and including June 30, 2016.
2. All services will be provided based on available state funding and the economical allocation of staffing resources available.
3. SCESC will provide the Auxiliary Services in Compensatory Education, English as a Second Language, Supplemental Instruction, Corrective Speech and/or Home Instruction for eligible students at nonpublic schools/facilities.
 - a. COMPENSATORY EDUCATION will be provided to students who meet the established State requirements. Every eligible student will be assessed, and an Individual Student Improvement Plan (I.S.I.P.) will be developed, instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as the funding is available based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
 - b. ENGLISH AS A SECOND LANGUAGE will be provided to students who meet the established State requirements. Every eligible student will be tested and assessed with a state approved Language Assessment Battery, an Individual Student Improvement Plan (I.S.I.P.) will be developed, and instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
 - c. SUPPLEMENTAL INSTRUCTION will be provided to students examined and classified by a Child Study Team under N.J.A.C. 6A:14-4.5. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.), provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed as per State guidelines during the year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week based on the Commission's nonpublic services calendar.
 - d. CORECTIVE SPEECH will be provided to students who meet established requirements under N.J.A.C. 6A:14-3.6. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.) provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.

- e. HOME INSTRUCTION will be given in lieu of regular classroom instruction to an eligible student who is enrolled full time in a nonpublic school and is unable to attend school for 10 consecutive school days or 15 cumulative school days or more during the school year due to temporary or chronic health condition or need for treatment which precludes participation in their usual educational setting. The teacher providing the instruction will be appropriately certified for the subject and grade level in which instruction is given pursuant to N.J.A.C. 6A:16-10.1(b).
4. SCESC will provide the auxiliary services in examination and classification to nonpublic school students who are identified by a nonpublic school as having potential learning problems. Examinations and/or classifications will be conducted in accordance with N.J.A.C. 6A:14-3.3(c) by appropriate certified personnel.
5. Nothing contained herein shall prevent a Public School District from electing to provide all of the above services for any individual nonpublic school student within its District boundaries.
6. All nonpublic transportation funding will be allocated according to State guidelines.
7. For the Auxiliary services of Compensatory Education, English as a Second Language, Supplemental Instruction and Corrective Speech services described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 10% of the funding that is allocated for the contract year by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193, based on the active roster of students, which will be considered the official enrollment, and provided to the Public School District through monthly invoices of services rendered.
8. For the Auxiliary services of Examination and Classification, and Home Instruction described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 100% of the funding that is allocated for the contract year per pupil by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193 when services are rendered. The SCESC will submit monthly billing of services rendered.
9. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the total monthly invoice as reimbursement for programming, supervision and administrative expenses associated with the Chapter 192/193 program implementation. The SCESC shall be required to provide service only to the extent of the amount of state aid received.
10. It is the responsibility of the nonpublic school to notify the SCESC in writing when a student has exited and is no longer on the active roster within 10 (ten) business days.
11. The Public School District agrees to pay SCESC within sixty (60) days following receipt of invoices for such services.

12. The Project Completion Report for Chapter 192/193 services shall be prepared by SCESC and submitted to the Public School District by July 30.
 13. In the event a Public School District fails to remit funds to the SCESC within the time schedule set forth above, SCESC shall have the right to discontinue services without further notice.
 14. The SCESC shall act as agent for the Public School District in the distribution, collection, processing and preparation of the Request for Additional Funding Under the Provisions of Chapter 192/193 required by the State Department of Education for the implementation of said services pursuant to the laws of 1977, Chapters 192/193. The SCESC Business Administrator may act as the local district's agent by filing for Additional Funding Under Provisions of Chapters 192/193. The Public School District will provide the SCESC access to the NJ DOE Homeroom for submission of the requests.
 15. Due to the wide variation in district school calendars, the SCESC will develop and adhere to their master calendar for teacher scheduling.
 16. The SCESC will coordinate the Annual Consultation meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
 17. During the performance of this contract, SCESC and the Public School District agree to the following affirmative action:
 - a. The SCESC and the Public School District, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The SCESC and the Public School District will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The SCESC and the Public School District agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- 3.13 Nonpublic School Nursing Services 2015-2016 – approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the 1st day of July 2015 between the Somerset County Educational Services Commission, hereinafter referred to as SCESC and the Board of Education of Montgomery Township School District, County of Somerset and State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing auxiliary services and any other service or supply provided under the grant guidelines to eligible students attending nonpublic schools; and

WHEREAS, the SCESC services are in accordance with Chapter 226, Laws of 1991, and the Rules and Regulations governing nursing services to nonpublic schools; and

WHEREAS, the Public School District is under obligation to provide said services to all eligible nonpublic schools within its district to assure equal access to specified nursing services; and

WHEREAS, the Public School District has by Resolution of its Board, agreed to contract with the SCESC to provide said services pursuant to said legislation.

NOW, THEREFORE, the parties hereto agree as follows:

1. The terms of this Agreement shall be in effect from July 1, 2015 until June 30, 2016.
2. The SCESC will provide services for pupils in grades K-12 who are enrolled full time in the nonpublic school within the limitation of State funds and according to State guidelines.
 - a. Nursing services for pupils in grades K-12 who are enrolled full time in the nonpublic school. The services shall include:
 1. Assistance with medical examinations including dental screening;
 2. Screening of hearing;
 3. Maintenance of student health records and notification of local or county health officials of any student who has not been properly immunized;
 4. Scoliosis examinations of students between the ages of 10 and 18;
 5. The extension of emergency care provided to public school students to full time nonpublic school students who are injured or become ill at school or during participation on a school team or squad pursuant to NJAC 6A:16-1.4 and 2.1(a)4. These health services include:
 - a. The emergency administration of epinephrine via epipen pursuant to N.J.S.A. 18A:40 12.5;
 - b. The care of any student who becomes injured or ill while at school or during participation in school-sponsored functions;
 - c. The transportation and supervision of any student determined to be in need of immediate care; and

- d. The notification to parents of any student determined to be in need of immediate medical care.

The nursing services provided to nonpublic schools shall not include instructional services.

3. The SCESC shall purchase nursing supplies for nonpublic schools, if requested, with remaining funds after required nursing services are provided as per the provisions set forth by the State of New Jersey Department of Education and with authorization by the Public School District.
4. The SCESC shall contact the nonpublic schools within the district and determine the services they will require within the parameters of the law and limitation of funds.
5. The SCESC will coordinate the Annual Consultation Meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
6. The Public School District agrees to pay to the SCESC a sum equal to the full funding that is allocated by the State Department of Education for nursing services to nonpublic schools within its district pursuant to the provisions of Chapter 226 Laws of 1991. Payment shall be made monthly during the school year and forwarded to the SCESC within sixty (60) days after district's receipt of the SCESC's monthly invoice of services provided and supplies purchased. Nursing services (per 60 minute session) is \$32.00. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the payment as reimbursement for programming, supervision and administrative expenses associated with the Nonpublic School Nursing Services Program implementation. In the event a Public School District fails to remit funds to the SCESC, the SCESC shall have the right to give notice of discontinued services.

3.14 Resolution/New Jersey Nonpublic Textbook Program – approve the following resolution:

WHEREAS, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,

WHEREAS, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;

THEREFORE, BE IT RESOLVED that the Montgomery Township School District enters into an agreement with the SCESC whereby the SCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the county for the 2015-2016 school year, in accordance with 18A:58-37-1 et seq, and as authorized by the District. The SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

BE IT FURTHER RESOLVED that the Montgomery Township School District agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program and a 6% administrative fee not to be paid through State program funds to the SCESC by August 31, 2015 or 30 days after State funding is announced, whichever is first. The 6% administrative fee will be waived if all other nonpublic program services for the District are provided by the SCESC. Any unexpended funds will be refunded to the local district.

3.15 Resolution/New Jersey Nonpublic School Technology Initiative Program – approve the following resolution:

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2015-2016; and

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, prior to the State's deadline; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township School District (District) enter into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the

boundaries for the 2015-2016 school year and are awarded funding and as authorized by the District, and

BE IT FURTHER RESOLVED that the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the District pay the State-approved administrative percentage (5% in 2014-2015) of the allocation for the Nonpublic School Technology Initiative Program to cover the SCESC's cost for administering the program. The SCESC will invoice the District for technology items as expended in accordance with the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program and State-approved administrative percentage of the total amount spent as reimbursement for administrative expenses associated with the Nonpublic School Technology Initiative Program. No other funding is due the Commission in order to operate this program.

- 3.16 Receipt and Award of Bid – Student Transportation Services – To and From School (Bid #B16-01) – Bids were received on March 10, 2015 for student transportation service – to and from school as follows:

<u>Vendor</u>	<u>Base Bid</u>	
	<u>Route #TT4</u>	<u>Route #TT12</u>
Irvin Raphael, Inc. East Brunswick, NJ	\$56,685.00	\$56,685.00
First Student Hillsborough, NJ	\$62,470.80	\$62,470.80
Rick Bus Company Ewing, NJ	\$69,660.00	\$69,660.00

It is recommended that the Board of Education award Bid #B16-01 for student transportation service – to and from school as follows:

<u>Vendor</u>	<u>Route #TT4</u>	<u>Route #TT12</u>
Irvin Raphael, Inc. East Brunswick, NJ	\$56,685.00	\$56,685.00

- 3.17 Receipt and Rejection of Bids – Montgomery Township High School Wireless Project (Bid #B16-02) – Bids were received on March 12, 2015 for the Montgomery Township High School wireless project as follows:

<u>Vendor</u>	<u>Base Bid</u>
Marketing Matters dba Networking Matters Inc. Beverly, NJ	\$131,590.00
Educational Information and Resource Center Mullica Hill, NJ	\$134,437.50

Promedia Technology Services Inc. Little Falls, NJ	\$161,180.00
Millennium Communications Group Inc. East Hanover, NJ	\$181,553.63
Extel Communications Inc. North Haledon, NJ	\$194,450.00
Uni-Tel Group LLC Shrewsbury, NJ	\$251,182.90

It is recommended that the Board of Education approve the following resolution:

WHEREAS, on or about March 12, 2015, the Board received six bids for the Montgomery Township High School Wireless Project (Bid #B16-02) (hereinafter referred to as “the Project”); and

WHEREAS, after reviewing the bid submissions and the Project specifications, it was determined that the Board may be able to obtain the goods and services at a lower price from another public agency, and that such bidding may lead to higher prices than is necessary; and

NOW, THEREFORE, BE IT RESOLVED, that as a result of the above, the Board hereby rejects all of the bids in accordance with *N.J.S.A.* 18A:18A-22(e).

3.18 Rescind Award – Stonhard Epoxy Flooring for the Girls Pool Locker Room (Quote Q15-15)
– It is recommended that the Board of Education rescind the award made to Stonhard, Maple Shade, NJ for the replacement of the girls pool locker room floor. The vendor failed to provide the district with a Notice of Classification and Total Amount of Uncompleted Contracts which is state mandated requirement for any project over \$20,000.00.

3.19 Amendment of Award – Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B15-09) – It is recommended that the Board of Education amend the award for bid B15-09, spring athletic awards, equipment, supplies and uniforms for the Montgomery School District previously awarded on February 10, 2015 for the purchase of boy and girls track and field T-shirts for the Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Award February 10, 2015</u>	<u>Revised Award</u>
Leisure Sporting Goods Iselin, NJ	\$15,628.08	\$17,552.40

- 3.20 Approval of Joint Transportation Agreement – approve joint transportation with Hillsborough as the host and Montgomery as the joiner at a total cost of \$4,320 for the 2014-2015 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># Montgomery Students</u>	<u>Total Cost</u>
NPS1	Immaculata HS	6	\$4,320.00

- 3.21 Inter-Local Agency/Shared Service Agreement – approve an inter-local agency/shared service agreement with the Educational Information & Resource Center (EIRC) for technology related services for the 2015-16 school year.
- 3.22 Approval for the Montgomery Township High School Wireless Project – approve the installation for the Montgomery Township High School wireless project entered into on behalf of the EIRC, Educational Information and Resource Center Cooperative Pricing System #239EIRCCPS, Mullica Hill, NJ for \$129,512.50.
- 3.23 Approval of Photography Contract – approve a contract with Milan Rose for senior portraits and yearbook-related photography services for Montgomery High School for the 2015-2016 school year. All costs to be paid by parents and through the yearbook account within the high school student activities account.

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL

A motion was made by Mr. Hladick and seconded by Mr. Goldoni to approve agenda items 4.1 and 4.2 as attached (see Pages 32-37).

Upon call of the roll, the motion carried with a unanimous vote recorded.

ANNOUNCEMENTS BY THE PRESIDENT

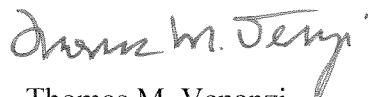
Ms. Michaelson announced that the Montgomery Township Education Foundation is hosting their annual event this weekend.

She also announced that President Kirk-Csontos is circulating a schedule of school events. She would like the board members to be present at these events.

ADJOURNMENT

A motion was made by Mr. Hladick and seconded by Ms. Miller to adjourn the meeting at 10:10 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Thomas M. Venanzi
School Business Administrator/
Board Secretary

SCHEDULE A
BUILDING USE RATES EFFECTIVE JULY 1, 2015

Room	Non-Profit	Profit
Auditorium		
MHS	\$795	\$2,385
UMS	\$435	\$1,305
Cafetorium		
LMS	\$140	\$420
VES		
OHES		
Cafeteria/Commons		
MHS	\$325	\$975
UMS	\$215	\$645
Kitchens		
	\$165	\$495
Gymnasium		
MHS-Main	\$435	\$1,305
MHS-Auxiliary	\$325	\$975
UMS	\$325	\$975
LMS	\$325	\$975
VES	\$275	\$825
OHES	\$275	\$825
Scoreboards/Sound Panel	\$60	\$180
Media Center		
MHS	\$275	\$825
UMS	\$215	\$645
LMS	\$215	\$645
VES	\$165	\$495
OHES	\$165	\$495
Classrooms		
	\$60	\$180
Grounds-Excluding Athletics		
	\$90	\$270
Parking Lots		
	\$35	\$105

SCHEDULE A (continued)
BUILDING USE RATES EFFECTIVE JULY 1, 2015

Room	<u>Non-Profit</u>	<u>Profit</u>
Athletic Facilities		
MHS Turf Field	\$795	\$2,385
MHS Lighting/Sound (hourly rate)	\$42	\$42
MHS Track	\$215	\$645
MHS Tennis Courts	\$115	\$345
UMS Soccer Field	\$115	\$345
UMS Adventure Rope Course	\$115	\$345
UMS Track	\$140	\$420

Rates listed are for a four hour rental. Rentals in excess of 4 hours will be billed at the respective hourly rate.

Rehearsal usage will be charged at 25% of the fee listed in the appropriate category

Custodial and other services are in addition to the above fees

Custodial Overtime (Hourly)	\$49
Custodial Holiday/Sunday (Hourly)	\$66
MHS Swimming Pool(Hourly)	\$82

Exempt Groups charging registration fees

-Classroom Usage Rental per registrant	\$5
-All Other Usage Rental per registrant	\$17
Annual Cap on Rental Fees for Group C	\$42,000

**Montgomery Township Board of Education
Travel Reimbursement Requests
2014/2015**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Stephanie Lachenaier	UMS	4/24/2015	2015 Teaching the World Forum					\$35.00		\$35.00	\$35.00
Alison Pankowski	OHES	6/15 - 6/20/15	K-12 Reading Interventionist Screening for Dyslexia					\$1,299.00		\$1,299.00	\$2,184.00
Megan Pisani	MHS	4/14 - 4/15/15	Differentiated Instruction & the New Standards: Helping All Learners Succeed with Challenging Content	\$11.60	\$37.45			\$489.00		\$538.05	\$538.05
Lisa Romano	LMS/UMS	4/14 - 4/15/15	Differentiated Instruction & the New Standards: Helping All Learners Succeed with Challenging Content					\$429.00		\$429.00	\$852.00
Corinne Van Lier	MHS	4/14 - 4/15/15	Differentiated Instruction & the New Standards: Helping All Learners Succeed with Challenging Content		\$33.48			\$489.00		\$522.48	\$522.48
Ron Zalika	BO	4/14 - 4/15/15	Differentiated Instruction & the New Standards: Helping All Learners Succeed with Challenging Content					\$489.00		\$489.00	\$2,617.76

*Excluding Tolls

**Includes Registrations.

**Estimated

BOE 3/24/15

4.1 PERSONNEL

Resignations/Retirements/Terminations/Rescissions

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
LMS	Luann Oldis AID.LM.TIA.EO.02	TIA 1:1 @ 48%	03/24/2015	Resignation	11/13/2013 – 03/24/2015
UMS/LMS/ VES	Rochelle Kyrk TCH.FL.SPCH.MG.02	Teacher/Speech	07/01/2015	Retirement	11/01/2000 – 06/30/2015
VES	Susan Craven AID.VS.TIA.MC.01	TIA/MCI @ 48%	03/16/2015	Resignation	10/22/2014 – 03/16/2015
UMS	Michael Holinko AID.UM.TIA.LD.01	TIA/LD	04/10/2015	Resignation	09/10/2012 – 04/10/2015

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
UMS	Michelle Feigenwinter LOA.UM.RCTR.MG.02	Teacher/ICS/Resource	Unpaid Leave Anticipated Return	03/21/2015 – 05/20/2015 unpaid w/o benefits (Revised) 05/21/2015 (Revised)
MHS	Melissa Hodgson LOA.HS.SOST.NA.01	Supervisor/Social Studies	Temporary Disability FMLA Anticipated Return	06/04/2015 – 07/08/2015 paid w/benefits 09/01/2015 – 10/09/2015 unpaid w/benefits 10/12/2015
MHS	Valerie Jones-Kruger LOA.HS.ENGL.MG.03	Teacher/English	FMLA Unpaid Leave Anticipated Return	09/01/2015 – 11/20/2015 unpaid w/benefits 11/21/2015 – 12/20/2015 unpaid w/o benefits 12/21/2015
OHES	Anita Laporte TCH.FL.SPCH.MG.01	Teacher/Speech	FMLA Anticipated Return	03/09/2015 – 03/18/2015 unpaid w/benefits 03/19/2015

UMS	Sophia Altieri LOA.UM.ENGL.MG.04	Teacher/English	Sick Bank	03/16/2015 ½ day – 06/30/2015
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Appointments/Reinstatements (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
OHES	Ashley–Rose Sherman (Leave Replacement) TCH.OH.TCHR.01.07	Teacher/Grade 1	Lindsay Fox	MA 1-2	\$63,030.00	Yes	10/20/2014 – 04/02/2015 (Revised)
OHES	Jennifer Consomer (Leave Replacement) TCH.OH.RCTR.MG.03	Teacher/Resource Center	Ellen Lawrence	MA 1-2	\$63,030.00	Yes	01/15/2015 – 06/30/2015 (Revised)
UMS	Lori Watt (Leave Replacement) TCH.UM.RCTR.MG.02	Teacher/Resource Center	Michelle Feigenwinter	BA 3-4	\$58,030.00	Yes	10/15/2014 – 05/20/2015 (Revised)
MHS	Michael Holinko (Leave Replacement) TCH.HS.LLD.MG.04	Teacher/LLD	Lisa Fioretti	BA 1-2	\$57,030.00	Yes	04/13/2015 – 06/30/2015

Appointments/Reinstatements (Non-Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
LMS	Luann Oldis AID.LM.TIA.RC.04	TIA/Resource Center	Matt Lynch	1-2	\$23,388.00	Yes	03/25/2015 – 06/30/2015
VES	Susan Craven AID.VS.TIA.EO.08	TIA 1:1	NEW	1-2	\$23,388.00	Yes	03/17/2015 – 06/30/2015

2014-2015 Co-Curricular

Location	Name	Position	Stipend	Pro-rated	Dates of Employment/Notes
UMS	Erin Kobylarz	Team Leader RA (60%) Revised	\$1,649.40	Yes	2014-15 School Year
UMS	Ron Heller	Team Leader RA (40%)	\$1,099.60	Yes	2014-15 School Year

Appointments/Substitute Teachers

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Elisa Burg	Substitute Teacher	New	2014 – 2015 School Year
DISTRICT	Denise Himmelheber	Substitute Teacher	New	2014 – 2015 School Year
DISTRICT	Kelley Kappus	Substitute Teacher	New	2014 – 2015 School Year
DISTRICT	Arunima Kuila	Substitute Teacher	New	2014 – 2015 School Year
DISTRICT	Dean Rogers*	Substitute Teacher	New	2014 – 2015 School Year
DISTRICT	Anthony Terranova	Substitute Teacher	New	2014 – 2015 School Year
DISTRICT	Kelsey Davis	Substitute Teacher	Renewed	2014-2015 School Year
DISTRICT	Wendy Kline	Substitute Teacher	New	2014 – 2015 School Year

Appointments – Curriculum Development 2014-2015

Location	Name	Position	Hr. Rate	Dates/Notes
UMS	Stefanie Lachenauer	Curriculum Developer – Active Citizenship	\$30.00	3/25/15-6/30/15 – Not to Exceed 6 hours
LMS	Maria Pazlopez	Curriculum Developer –Active Citizenship	\$30.00	3/25/15-6/30/15 – Not to Exceed 6 hours
UMS	Violet Markmann	Curriculum Developer – Entrepreneurship	\$30.00	3/25/15-6/30/15 – Not to Exceed 16 hours
UMS	Betsy Wasiak	Curriculum Developer – Computer Applications 7	\$30.00	3/25/15-6/30/15 – Not to Exceed 20 hours
MHS	Tim Leicht	Curriculum Developer – Intro to Engineering	\$30.00	3/25/15-6/30/15 – Not to Exceed 12 hours
MHS	Teena Jessu	Curriculum Developer – Foundations of Java	\$30.00	3/25/15-6/30/15 – Not to Exceed 16 hours
MHS	Teena Jessu	Curriculum Developer – Intro to Computer Languages	\$30.00	3/25/15-6/30/15 – Not to Exceed 16 hours
OHES	Sharon Baller	Curriculum Developer – Library Media Grades 1 & 2	\$30.00	3/25/15-6/30/15 – Not to Exceed 20 hours
OHES	Lauren Rocha	Curriculum Developer – Kindergarten Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Krista VanNostrand	Curriculum Developer – Kindergarten Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Monica Clewell	Curriculum Developer – Kindergarten Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Brittany Maple	Curriculum Developer – Grade 1 Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Cara Zahorsky	Curriculum Developer – Grade 1 Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Faith Hoffman	Curriculum Developer – Grade 1 Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Christine Yap	Curriculum Developer – Grade 2 Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Alexa Komar	Curriculum Developer – Grade 2 Reading	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Christine Yap	Curriculum Developer – Grade 2 Writing	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
OHES	Alexa Komar	Curriculum Developer – Grade 2 Writing	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
VES	Jennifer Bonnet	Curriculum Developer – Grade 3 Writing	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
VES	Kellie Cramer	Curriculum Developer – Grade 3 Writing	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours

VES	Jillian Chianese	Curriculum Developer – Grade 4 Writing	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
VES	Max Rodriguez	Curriculum Developer – Grade 4 Writing	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
MHS	Valerie Kriger	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	Dianna Muzaurieta	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	Michelina Aichele	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	Kristina Shebchuk	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	Jamie Meeker	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	Melissa Fattorusso	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	Temmy Kim	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
MHS	JL Marshall	Curriculum Developer – Language Arts, Grades 11-12	\$30.00	3/25/15-6/30/15 – Not to Exceed 4 hours
OHES	Lisa Gappa	Curriculum Developer – K-4 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 30 hours
VES	Michelle Barbarasch	Curriculum Developer – K-4 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 30 hours
OHES	Lisa Gappa	Curriculum Developer – Grade 1 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 10 hours
OHES	Karen Winters	Curriculum Developer – Grade 1 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 20 hours
OHES	Julie Santoro	Curriculum Developer – Grade 1 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 10 hours
OHES	Lisa Gappa	Curriculum Developer – Grade 2 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 20 hours
VES	Jen Furman	Curriculum Developer – Grade 3 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 20 hours
VES	Jen Shockey	Curriculum Developer – Grade 3 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 20 hours
VES	Michelle Barbarasch	Curriculum Developer – Grade 4 Math	\$30.00	3/25/15-6/30/15 – Not to Exceed 30 hours
OHES	Lisa Gappa	Curriculum Developer – Math Enrichment Materials	\$30.00	3/25/15-6/30/15 – Not to Exceed 10 hours
VES	Valerie Hum	Curriculum Developer – Math Enrichment Materials	\$30.00	3/25/15-6/30/15 – Not to Exceed 10 hours

VES	Jaime Maccarone	Curriculum Developer – Math Enrichment Materials	\$30.00	3/25/15-6/30/15 – Not to Exceed 5 hours
VES	Jen Furman	Curriculum Developer – Math Measurement Fluency	\$30.00	3/25/15-6/30/15 – Not to Exceed 8 hours
VES	Linda Truscinski	Curriculum Developer – Math Measurement Fluency	\$30.00	3/25/15-6/30/15 – Not to Exceed 5 hours
UMS	Eugenia Goldman	Curriculum Developer – Orchestra 5/6	\$30.00	3/25/15-6/30/15 – Not to Exceed 10 hours
MHS	Tina Boyer	Curriculum Developer – Ceramics I and Ceramics II	\$30.00	3/25/15-6/30/15 – Not to Exceed 30 hours
MHS	Michael Brennan	Curriculum Developer – Blues to Beatles	\$30.00	3/25/15-6/30/15 – Not to Exceed 15 hours
MHS	Deindra McGrail	Curriculum Developer – AP Art Studio & Honors Portfolio	\$30.00	3/25/15-6/30/15 – Not to Exceed 25 hours
UMS	Whitney Stanek	Curriculum Developer – UMS Art Cycle & Electives	\$30.00	3/25/15-6/30/15 – Not to Exceed 25 hours
UMS	Cassandra Stedina	Curriculum Developer – UMS Art Cycle & Electives	\$30.00	3/25/15-6/30/15 – Not to Exceed 25 hours
MHS	Jane Heebner	Curriculum Developer – Chemistry CP & Honors	\$30.00	3/25/15-6/30/15 – Not to Exceed 25 hours
MHS	Lisa Chedid	Curriculum Developer – Chemistry CP & Honors	\$30.00	3/25/15-6/30/15 – Not to Exceed 25 hours
MHS	Stacy Westhusin	Curriculum Developer – Chemistry CP & Honors	\$30.00	3/25/15-6/30/15 – Not to Exceed 25 hours

Other

Location	Name	Position	Salary/Stipend	Pro-Rated	Dates of Employment/Notes
OHES/VES	Nora Kobylarz	Translator	\$20.00/hr		2014-2015 School Year (as needed)

***Pending Criminal History Clearance**