

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, March 25, 2014 7:00 P.M Business Meeting**

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a business meeting on Tuesday, March 25, 2014 at 7:00 p.m.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, March 25, 2014 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Sandra Donnay, Nicholas Hladick, Judy Humza, Adelle Kirk-Csontos, Anne Michaelson, Arun Rimal and Dr. Lei Yu (arrived at 7:03 p.m.)

The following Board members were absent: Dharmesh Doshi and Humberto Goldoni

Also Present: Nancy Gartenberg, Superintendent  
Thomas E. C. Barclay, Assistant Superintendent  
Thomas M. Venanzi, Business Administrator/  
Board Secretary  
Annette Wells, Associate Business Administrator/  
Assistant Board Secretary

- C. EXECUTIVE SESSION – A motion was made by Ms. Donnay and seconded by Ms. Kirk-Csontos that the board adopt a resolution to go into executive session at 7:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel, student disciplinary matters and negotiations with all bargaining groups will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Dr. Yu arrived at 7:03 p.m.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.
- E. President Rimal then read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2014 and March 18, 2014. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- F. President Rimal then led everyone in the Salute to the Flag.
- G. President Rimal welcomed all to the business meeting.

**APPROVAL OF MINUTES**

A motion was made by Ms. Humza and seconded by Mr. Hladick to approve the following minutes:

- February 11, 2014 Executive Session Meeting
- February 11, 2014 Workshop and Special Meeting

Upon call of the question, the motion carried with five members voting in favor and Ms. Donnay and Dr. Yu abstaining.

A motion was made by Dr. Yu and seconded by Ms. Humza to approve the following minutes:

- February 25, 2014 Executive Session Meeting
- February 25, 2014 Business Meeting

Upon call of the question, the motion carried with five members voting in favor and Ms. Kirk-Csontos and Mr. Rimal abstaining.

**ACCEPTANCE OF CORRESPONDENCE**

A motion was made by Dr. Yu and seconded by Ms. Kirk-Csontos to accept the correspondence as follows:

1. Email dated 2/18/14 from A. Prevost regarding school calendar
2. E-mail dated 2/26/14 from A. Wirsul regarding purchase for young learners
3. E-mail dated 3/7/14 from L. Mattioli regarding Board contact
4. E-mail dated 3/12/14 from W. Beadling regarding Board meeting remarks
5. E-mail dated 3/14/14 from D. Meola regarding Sourland Hills Actors Guild rental

Upon call of the question, the motion carried unanimously.

**NEW BUSINESS FROM BOARD/PUBLIC**

Mr. Walter Beadling stated that the Princeton Packet reported that the town of West Windsor introduced a budget with no tax increase. Mr. Beadling stated that he hopes to see this type of fiscal restraint in Montgomery township with both the Board of Education and Township Committee.

Mr. Beadling requested the true district cost to implement the common core mandate. He wanted to know what the total burden is on the school district.

Ms. Michel Parise stated that she is not in favor of the student activity fees. She stated that we are turning away students and families who cannot afford the fee. She expressed her opinion that the district should not get caught up in what is a fair fee. It should not be for the board to decide who should and shouldn't pay a fee. She asked the board to reduce the anticipated amount to cover hardships. She stated that co-curriculars are equally as important as what is taught in the classroom. She also feels that the athletic director, advisors and coaches should not be collecting the fees. Ms. Parise asked which board members know the fee collection process and questioned who supported the fee.

Ms. Gartenberg responded that we may not have an exact dollar amount on expenses due to the common core mandate. Technology is just below \$300,000, and training is approximately \$200,000. Ms. Gartenberg stated that she will get the information for Mr. Beadling.

Mr. Rimal stated that he was on the board when the fee was implemented. He understands Ms. Parise's passionate plea and wanted her to know that the board is listening and will think through the process.

Ms. Kirk-Csontos stated that the board needs to look at the process. She is in support of the fee but also feels that what the kids learn on the field may be even more important. She added that it was never the intention of the board to exclude students.

Ms. Michaelson responded that she supports the fees. She stated that she chose to move into this community which has no ratables. She doesn't want to see any sports disappear. The fee process will be reviewed in committee. Ms. Michaelson added that in her opinion she doesn't have an issue with the athletic director or advisor calling the families. In her opinion, these paid employees are the appropriate people to collect the money.

M. Hladick responded that he had to pay the activity fee and parking fee himself as a student last year. He feels that the board should completely do away with those fees and be more fiscally responsible.

Ms. Humza responded that she supports the activity fee but is not in favor of students being excluded from participation.

Dr. Yu stated that the Assessment Curriculum and Instruction committee will look at the activity fee process. He stated that he was in favor of the fees but was not aware of the issues in which Ms. Parise spoke. Personally, he would not like to see students not participating.

Mr. Rimal stated that when the fee was implemented the intent was not to turn kids away who couldn't afford to pay.

**SUPERINTENDENT'S REPORT**

Ms. Gartenberg commended the UMS debate team. On March 18<sup>th</sup>, the UMS Debate Team participated in Mini-Model Congress, an annual competition held at the Statehouse Annex in Trenton. Middle schools from across the state gathered to debate federal bills that they had written. All 52 eighth graders prepared outstanding arguments – and spoke extemporaneously – earning Montgomery numerous awards for bill writing and Excellence in Debating. The team is coached by Mrs. Laura Creteau and Ms. Karen Kevorkian.

**ACTION AGENDA****PUBLIC COMMENTS**

Ms. Parise feels that families are being bullied by attempts to collect the activity fee. She stated that when she grew up in Montgomery, the community was close-knit and everyone took care of each other. She feels it is beyond her scope that students would be excluded.

Mr. Beadling stated that the economy has changed over the past few years. There are a lot of people struggling to stay in Montgomery. He added that the activity fee is a small piece of the budget and participating in sports is an actual part of the learning process.

Ms. Kirk-Csontos stated that the community must make a decision on how they want the Montgomery Township community to be. Surrounding districts have more ratables. She stated that because Montgomery doesn't have the ratables, the community is carrying the tax burden. She feels that this is a fundamental decision that the community must decide upon. For our ranking, we still have one of the lowest costs per pupil related to other comparable districts.

**1.0 ADMINISTRATIVE**

A motion was made by Ms. Kirk-Csontos and seconded by Mr. Hladick to approve agenda items 1.1(including numbers 1, 3 and 4) and 1.2 as follows:

**1.1 Routine Monthly Report – Accept the following report:**

1. Student Control
3. Teacher Absences Report
4. Fire/Security Drill Report

**1.2 Policy Acceptance/First Reading – Accept the following policies and regulations as a first reading:**

- |         |  |
|---------|--|
| 4160    | Physical Examination for Support Staff                                   |
| 3160    | Physical Examination for Teaching Staff Members                          |
| 3425    | Work Related Disability Pay for Teaching Staff Members                   |
| 7520    | Loan of School Equipment   |
| 8467R   | Weapons Regulation   |
| 8467    | Weapons  |
| 2431.4  | Prevention and Treatment of Sports-Related Concussions and Head Injuries |
| 2431.4R | Prevention and Treatment of Sports-Related Concussions and Head Injuries |

Upon call of the question, the motion carried unanimously.

A motion was made by Ms. Humza and seconded by Mr. Hladick to approve agenda item 1.1 (number 2) as follows:

1.1 Routine Monthly Report – Accept the following report:

2. Harassment, Intimidation and Bullying (HIB) Report

Upon call of the roll, the motion carried with six members voting in favor and Ms. Donnay abstaining.

**2.0 CURRICULUM & INSTRUCTION**

A motion was made by Dr. Yu and seconded by Ms. Humza to approve agenda items 2.1 through 2.8 as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2013/14 school year.

<u>Pupil ID</u>	<u>School</u>	<u>TUITION</u>			
		<u>Anticipated Start Date</u>	<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>
180874	Collier School	2/18/14		\$23,384.76 (pro-rated)	\$23,384.76
255132	Somerset Secondary Academy	2/11/14		\$19,804.68 (pro-rated)	\$19,804.68

2.2 New Course/MHS – Approve the following new course for Montgomery High School students enhancing existing courses:

Latin 4 Honors

2.3 Textbook Approvals – Approve the following textbooks for use at Montgomery High School:

<u>Title</u>	<u>Course</u>
American Government & Politics Today: The Essentials	AP American Government & Politics
A Short History of the US	AP US History I & II and Summer Reading
Sociology: The Study of Human Relationships	Sociology

2.4 FY 2014 NCLB, Title I, Title IIA, and Title III Grant Amendment – Approve an amendment to the FY2014 NCLB Grants. The amendments are being requested to realign funds with specific goals targeted through the remaining grant period.

- 2.5 Chapter 192/193 Funding Approval - Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$1,739.00 for the 2013-14 school year to be allocated as follows:

	<u>New Funding</u>	<u>Year-to-Date</u>
Chapter 193 IE &RE	\$1,114.00	\$12,254.00
Chapter 193 Speech	\$625.00	\$5,781.00

- 2.6 Consultant Approval - Approve the following consultants for the 2013/14 school year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Constance Wieler MS,CCC-SLP	Speech & Language Evaluation Articulation/Oral Motor Evaluation	\$3,000.00ea \$ 750.00ea

- 2.7 Trip Approval/MHS – Approve the MHS Robotics Team’s trip proposal to attend the FIRST Robotics World Championship in St. Louis, MO from April 22 – 27, 2014 at no cost to the Board.

- 2.8 Donation Acceptance – Accept the donation of twenty ¾-inch PVC pipes to be used in the physical education department at Montgomery High School.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**3.0 FINANCE**

A motion was made by Ms. Humza and seconded by Mr. Hladick to approve agenda items 3.1 through 3.9 and 3.15 through 3.19 as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of February 28, 2014:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report
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- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of February 28, 2014

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of February 28, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 28, 2014 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for March – approve the monthly bills as follows:

General Operating	\$6,839,262.47
Food Service	\$120,397.70

3.6 Travel Reimbursement – 2013/2014 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 21).

3.7 Approval of Photography Contract – Approve a contract with Milan Rose for senior portraits and yearbook-related photography services for Montgomery High School for the 2014-2015 school year. All costs to be paid by parents and through the yearbook account within the high school student activities account.

3.8 Approval of Building Use Rates – approve a change to building use rates effective July 1, 2014 as reflected on Schedule A (see Pages 19-20).

3.9 Approval of New Jersey Schools Insurance Group (NJSIG) Safety Grant Program Application – approve the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group in the amount of \$23,034 for the 2014-15 school year.

3.15 Renewal of Contract/Air Conditioning and Ventilation Controls (Bid #B14-03) – that the Board of Education renew for the 2014-2015 school year the following bid; B14-03 of 2013-2014 awarded on May 28, 2013 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
Automatic Temperature Control Services, Inc. Middlesex, NJ	<i>July 1, 2014 – June 30, 2015</i>
	Hourly Rate- \$131.00
	8:00 AM-4:00 PM
	Evening Rate- \$161.00
	4:00 PM-8:00 AM
	Overtime Rate-Sat., \$171.00
	Sun. & Holidays
	Part Mark-Up %: List -30%

*The renewal is at no increase to the Board of Education.*

- 3.16 Renewal of Contract/District Fire Alarm Testing, Maintenance and Repair (Bid #B14-04) –that the Board of Education renew for the 2014-2015 school year the following bid; B14-04 of 2013-2014 awarded on May 28, 2013 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>		<i>July 1, 2014 – June 30, 2015</i>
Open Systems		Yearly Maint. \$27,454.00
Integrators, Inc.		Hourly Rate- \$96.00
Manalapan, NJ		8:00 AM-4:00 PM
		Evening Rate- \$145.00
		4:00 PM-8:00 AM
		Overtime Rate-Sat., \$192.00
		Sun. & Holidays
		Part Mark-Up %: 21%

*The renewal is at no increase to the Board of Education.*

- 3.17 Authorizing execution and delivery of NJSDA Grant Agreement – in anticipation of upcoming offer, approve authorizing execution and delivery of the grant agreement with the NJ School Development Authority (NJSDA) for the following school facility projects:

<u>NJSDA Project Number</u>	<u>NJSDA Grant Number</u>	<u>Scope</u>
3320-045-14-G2OY	G5-5810	Lower Middle School water heater replacement
3320-030-14-G2OX	G5-5809	Montgomery High School water heater replacement

- 3.18 Delegation of Authority to School Business Administrator for supervision of School Facility Project – approve the delegation of authority to School Business Administrator for supervision of School Facility Project for the following school facility projects:

<u>NJSDA Project Number</u>	<u>NJSDA Grant Number</u>	<u>Scope</u>
3320-045-14-G2OY	G5-5810	Lower Middle School water heater replacement
3320-030-14-G2OX	G5-5809	Montgomery High School water heater replacement



- 3.19 Receipt and Award of Quote – HVAC Parts for the RTUs at the Montgomery High School (Quote #Q14-47) – Quotes were received on March 7, 2014 for HVAC parts for the RTUs at the Montgomery High School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Sid Harvey Industries, Inc. Trenton, NJ	\$32,181.98

It is recommended that the Board of Education award Quote #Q14-47 for HVAC parts for the RTUs at the Montgomery High School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Sid Harvey Industries, Inc. Trenton, NJ	\$32,181.98

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Hladick and seconded by Ms. Kirk-Csontos to approve agenda item 3.10 as follows:

- 3.10 Non Public IDEIA Agreement with SCESC 2014-2015 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT shall be in effect from July 1, 2014 until June 30, 2015 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

The District agrees to pay the Commission the monthly amount of the Nonpublic School IDEA proportionate share grant funding in support of the Nonpublic School Individuals With Disabilities Education Act. The following payment schedule is hereby agreed to: 100% of the monthly services as defined below plus the 6% allowable for administrative costs plus any other additional fees allowable by law. No other funding is due the Commission in order to operate this program.

In the event the District fails to remit the funds according to the schedule indicated above, the Commission retains the right to postpone service under this contract until funds are released.

The parties agree that if the District shall no longer be eligible for funding pursuant to the Nonpublic School Individuals With Disabilities Education Act, or if such funding shall terminate, either party may terminate this agreement.

It is understood that the Commission will provide services to all of the eligible Somerset County nonpublic schools identified by the District's grant application and as authorized by the District. Also, the SCESC will coordinate the Annual Consultation Meeting between

the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

The Commission will provide an annual report of I.D.E.A. funded services, equipment and/or technology and provide input into the grant process for each school served.

Speech (per student on active roster/per month)	\$100.00
Supplemental (per student on active roster/per month)	\$90.00

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Hladick and seconded by Ms. Kirk-Csontos to approve agenda item 3.11 as follows:

3.11 Non Public Chapter 192/193 Agreement with SCESC 2014-2015 - approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the 1st day of July 2014 between the Somerset County Educational Services Commission, County of Somerset, State of New Jersey, hereinafter referred to as SCESC and the Montgomery Township School District in the County of Somerset, State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing New Jersey's Chapter 192 and Chapter 193 programs to eligible students enrolled full time in nonpublic elementary and secondary schools in New Jersey. Chapter 192 programs provide nonpublic school students with auxiliary services such as compensatory education, English as a second language, and home instruction. Chapter 193 programs provide nonpublic school students with remedial services such as evaluation and determination of eligibility for special education and related services, supplementary instruction, and speech-language services.

WHEREAS, the SCESC services are in accordance with N.J.S.A. 18A:46-6, 8, 19.1 et seq. (Laws of 1977, Chapter 193), N.J.S.A. 18A:46-1 et seq. (Laws of 1977, Chapter 192), and the Rules and Regulations governing auxiliary services to nonpublic schools; and

WHEREAS, the Public School district is under obligation to provide said services to all eligible students attending nonpublic schools/facilities within its district; and

WHEREAS, the Public School District has by Resolution of its Board, agreed with the SCESC to provide said services pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7 as authorized by the Public School District;

NOW, THEREFORE, the parties hereto agree to as follows:

1. The terms and conditions of this Agreement shall be in effect for one (1) year from July 1, 2014 through and including June 30, 2015.

2. All services will be provided based on available state funding and the economical allocation of staffing resources available.
3. SCESC will provide the Auxiliary Services in Compensatory Education, English as a Second Language, Supplemental Instruction, Corrective Speech and/or Home Instruction for eligible students at nonpublic schools/facilities.
  - a. COMPENSATORY EDUCATION will be provided to students who meet the established State requirements. Every eligible student will be assessed, and an Individual Student Improvement Plan (I.S.I.P.) will be developed, instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as the funding is available based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional Services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
  - b. ENGLISH AS A SECOND LANGUAGE will be provided to students who meet the established State requirements. Every eligible student will be tested and assessed with a state approved Language Assessment Battery, an Individual Student Improvement Plan (I.S.I.P.) will be developed, and instruction will be based on the New Jersey Core Curriculum Content Standards/Common Core, provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
  - c. SUPPLEMENTAL INSTRUCTION will be provided to students examined and classified by a Child Study Team under N.J.A.C. 6A:14-4.5. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.), provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed as per State guidelines during the year. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week based on the Commission's nonpublic services calendar.
  - d. CORECTIVE SPEECH will be provided to students who meet established requirements under N.J.A.C. 6A:14-3.6. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.) provided per session as applicable to the student, and as long as funding is available, based on the Commission's calendar. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week, based on the Commission's nonpublic services calendar.
  - e. HOME INSTRUCTION will be given in lieu of regular classroom instruction to an eligible student who is enrolled full time in a nonpublic school and is unable to attend school for 10 consecutive school days or 15 cumulative school days or more during the school year due to temporary or chronic health condition or need

for treatment which precludes participation in their usual educational setting. The teacher providing the instruction will be appropriately certified for the subject and grade level in which instruction is given pursuant to N.J.A.C. 6A:16-10.1(b).

4. SCESC will provide the auxiliary services in examination and classification to nonpublic school students who are identified by a nonpublic school as having potential learning problems. Examinations and/or classifications will be conducted in accordance with N.J.A.C. 6A:14-3.3(c) by appropriate certified personnel.
5. Nothing contained herein shall prevent a Public School District from electing to provide all of the above services for any individual nonpublic school student within its District boundaries.
6. All nonpublic transportation funding will be allocated according to State guidelines.
7. For the Auxiliary services of Compensatory Education, English as a Second Language, Supplemental Instruction and Corrective Speech services described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 10% of the funding that is allocated for the contract year by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193, based on the active roster of students, which will be considered the official enrollment, and provided to the Public School District through monthly invoices of services rendered.
8. For the Auxiliary services of Examination and Classification, and Home Instruction described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to 100% of the funding that is allocated for the contract year per pupil by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193 when services are rendered. The SCESC will submit monthly billing of services rendered.
9. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the total monthly invoice as reimbursement for programming, supervision and administrative expenses associated with the Chapter 192/193 program implementation. The SCESC shall be required to provide service only to the extent of the amount of state aid received.
10. It is the responsibility of the nonpublic school to notify the SCESC in writing when a student has exited and is no longer on the active roster within 10 (ten) business days.
11. The Public School District agrees to pay SCESC within sixty (60) days following receipt of invoices for such services.
12. The Project Completion Report for Chapter 192/193 services shall be prepared by SCESC and submitted to the Public School District by July 30.

13. In the event a Public School District fails to remit funds to the SCESC within the time schedule set forth above, SCESC shall have the right to discontinue services without further notice.
14. The SCESC shall act as agent for the Public School District in the distribution, collection, processing and preparation of the Request for Additional Funding Under the Provisions of Chapter 192/193 required by the State Department of Education for the implementation of said services pursuant to the laws of 1977, Chapters 192/193. The SCESC Business Administrator may act as the local district's agent by filing for Additional Funding Under Provisions of Chapters 192/193. The Public School District will provide the SCESC access to the NJ DOE Homeroom for submission of the requests.
15. Due to the wide variation in district school calendars, the SCESC will develop and adhere to their master calendar for teacher scheduling.
16. The SCESC will coordinate the Annual Consultation meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
17. During the performance of this contract, SCESC and the Public School District agree to the following affirmative action:
  - a. The SCESC and the Public School District, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The SCESC and the Public School District will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The SCESC and the Public School District agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

Upon call of the roll, the motion carried with six members voting in favor and Mr. Hladick voting against.

A motion was made by Ms. Humza and seconded by Ms. Kirk-Csontos to approve agenda item 3.12 as follows:

3.12 Nonpublic School Nursing Services 2014-2015 – approve the following nonpublic instructional services agreement:

THIS AGREEMENT is made the 1st day of July 2014 between the Somerset County Educational Services Commission, hereinafter referred to as SCESC and the Board of Education of Montgomery Township School District, County of Somerset and State of New Jersey, hereinafter referred to as the Public School District.

WHEREAS, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing auxiliary services and any other service or supply provided under the grant guidelines to eligible students attending nonpublic schools; and

WHEREAS, the SCESC services are in accordance with Chapter 226, Laws of 1991, and the Rules and Regulations governing nursing services to nonpublic schools; and

WHEREAS, the Public School District is under obligation to provide said services to all eligible nonpublic schools within its district to assure equal access to specified nursing services; and

WHEREAS, the Public School District has by Resolution of its Board, agreed to contract with the SCESC to provide said services pursuant to said legislation.

NOW, THEREFORE, the parties hereto agree as follows:

1. The terms of this Agreement shall be in effect from July 1, 2014 until June 30, 2015.
2. The SCESC will provide services for pupils in grades K-12 who are enrolled full time in the nonpublic school within the limitation of State funds and according to State guidelines.
  - a. Nursing services for pupils in grades K-12 who are enrolled full time in the nonpublic school. The services shall include:
    1. Assistance with medical examinations including dental screening;
    2. Screening of hearing;
    3. Maintenance of student health records and notification of local or county health officials of any student who has not been properly immunized;
    4. Scoliosis examinations of students between the ages of 10 and 18;
    5. The extension of emergency care provided to public school students to full time nonpublic school students who are injured or become ill at

school or during participation on a school team or squad pursuant to NJAC 6A:16-1.4 and 2.1(a)4. These health services include:

- a. The emergency administration of epinephrine via epipen pursuant to N.J.S.A. 18A:40 12.5;
- b. The care of any student who becomes injured or ill while at school or during participation in school-sponsored functions;
- c. The transportation and supervision of any student determined to be in need of immediate care; and
- d. The notification to parents of any student determined to be in need of immediate medical care.

The nursing services provided to nonpublic schools shall not include instructional services.

3. The SCESC shall purchase nursing supplies for nonpublic schools, if requested, with remaining funds after required nursing services are provided as per the provisions set forth by the State of New Jersey Department of Education and with authorization by the Public School district.
4. The SCESC shall contact the nonpublic schools within the district and determine the services they will require within the parameters of the law and limitation of funds.
5. The SCESC will coordinate the Annual Consultation Meeting between the Public School District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.
6. The Public School district agrees to pay to the SCESC a sum equal to the full funding that is allocated by the State Department of Education for nursing services to nonpublic schools within its district pursuant to the provisions of Chapter 226 Laws of 1991. Payment shall be made monthly during the school year and forwarded to the SCESC within sixty (60) days after district's receipt of the SCESC's monthly invoice of services provided and supplies purchased. Nursing services (per 60 minute session) is \$30.00. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the payment as reimbursement for programming, supervision and administrative expenses associated with the Nonpublic School Nursing Services Program implementation. In the event a Public School District fails to remit funds to the SCESC, the SCESC shall have the right to give notice of discontinued services.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Humza and seconded by Mr. Hladick to approve agenda item 3.13 as follows:

3.13 Resolution/New Jersey Nonpublic Textbook Program – approve the following resolution:

WHEREAS, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,

WHEREAS, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;

THEREFORE, BE IT RESOLVED that the Montgomery Township School District enters into an agreement with the SCESC whereby the SCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the county for the 2014-2015 school year, in accordance with 18A:58-37-1 et seq, and as authorized by the District. The SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education.

BE IT FURTHER RESOLVED that the Montgomery Township School District agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program and a 6% administrative fee not to be paid through State program funds to the SCESC by August 31, 2014 or 30 days after State funding is announced, whichever is first. The 6% administrative fee will be waived if all other nonpublic program services for the District are provided by the SCESC. Any unexpended funds will be refunded to the local district.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Humza and seconded by Dr. Yu to approve agenda item 3.14 as follows:

3.14 Resolution/New Jersey Nonpublic School Technology Initiative Program – approve the following resolution:

WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2014-2015; and

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and



WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, prior to the State's deadline; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township School District (District) enter into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the boundaries for the 2014-2015 school year and are awarded funding and as authorized by the District, and

BE IT FURTHER RESOLVED that the SCESC will coordinate the Annual Consultation Meeting between the District and its nonpublic schools, according to the provisions set forth by the State of New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the District pay the State-approved administrative percentage (5% in 2013-2014) of the allocation for the Nonpublic School Technology Initiative Program to cover the SCESC's cost for administering the program. The SCESC will invoice the District for technology items as expended in accordance with the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program and State-approved administrative percentage of the total amount spent as reimbursement for administrative expenses associated with the Nonpublic School Technology Initiative Program. No other funding is due the Commission in order to operate this program.

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **4.0 PERSONNEL**

A motion was made by Ms. Humza and seconded by Dr. Yu to approve agenda item 4.1 as attached (see Pages 22 - 26).

Upon call of the roll, the motion carried with a unanimous vote recorded.

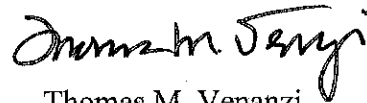
**ANNOUNCEMENTS BY THE PRESIDENT**

None

**ADJOURNMENT**

A motion was made by Dr. Yu and seconded by Ms. Kirk-Csontos to adjourn the meeting at 8:23 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Thomas M. Venanzi  
School Business Administrator/  
Board Secretary

**SCHEDULE A**  
**BUILDING USE RATES EFFECTIVE JULY 1, 2011 (2014)**

Room	<u>Proposed</u>	<u>Non- Profit</u>	<u>Profit</u>	<u>Proposed</u>
<b>Auditorium</b>				
MHS	785	775	2,325	2,355
UMS	425	415	1,245	1,275
<b>Cafetorium</b>				
	135	130	390	405
LMS				
VES				
OHES				
<b>Cafeteria/Commons</b>				
MHS	320	310	930	960
UMS	210	205	615	630
<b>Kitchens</b>				
	160	155	465	480
<b>Gymnasium</b>				
<b>MHS-Main</b>				
	425	415	1,245	1,275
<b>MHS-Auxiliary</b>				
	320	310	930	960
UMS	320	310	930	960
LMS	320	310	930	960
VES	270	260	780	810
OHES	270	260	780	810
Scoreboards/Sound Panel	55	50	150	165
<b>Media Center</b>				
<b>MHS</b>				
	270	260	780	810
UMS	210	205	615	630
LMS	210	205	615	630
VES	160	155	465	480
OHES	160	155	465	480

Classrooms	55	50	150	165
Grounds-Excluding Athletics	85	80	240	255
Parking Lots	30	25	75	90
<b>Athletic Facilities</b>				
MHS Turf Field	785	775	2,325	2,355
MHS Lighting/Sound (hourly rate)	40	35	35	40
MHS Track	210	205	615	630
MHS Tennis Courts	110	105	315	330
UMS Soccer Field	110	105	315	330
UMS Adventure Rope Course	110	105	315	330
UMS Track	135	130	390	405

Rates listed are for a four hour rental. Rentals in excess of 4 hours will be billed at the respective hourly rate.

Rehearsal usage will be charged at 25% of the fee listed in the appropriate category

Custodial and other services are in addition to the above fees

Custodial Overtime (Hourly)

45      48

Custodial Holiday/Sunday (Hourly)

65      65

MHS Swimming Pool(Hourly)

75      80

Exempt Groups charging registration fees

-Classroom Usage Rental per registrant

5      5

-All Other Usage Rental per registrant

15      16

Annual Cap on Rental Fees

for Group C

37,000      40,000

**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2013/2014**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Mary McLoughlin	BO	5/21 - 5/23/14	Annual NJAPSA Conference	\$10.00	\$66.28	\$132.00	\$268.52	\$450.00		\$926.80	\$926.80
Stephanie Shaffer Obe	OHES	3/28/14	Rutgers 40th Annual Reading & Writing Conf.		\$2.79			\$150.00		\$152.79	\$152.79
Lisa Piccirillo	OHES	3/28/14	Rutgers 40th Annual Reading & Writing Conf.		\$3.97			\$150.00		\$153.97	\$153.97
Jenn Rangnow	LMS	5/7/14	DBQ Workshop		\$13.64					\$13.64	\$13.64
Elizabeth Wasiak	UMS	5/17/14	NJASL Annual Spring Event "Forecasting the Future of Your School Library"					\$25.00		\$25.00	\$25.00

\*Excluding Tolls

\*\*Includes Registrations.

\*\*Estimated

BOE 3/25/14

## 4.1 PERSONNEL

## Resignations/Retirements/Terminations/Rescissions

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
TRAN	Sylvia Jones LOA.TR.BAID.NA.05	Bus Aide	03/26/2014	Termination	09/01/2002 – 03/25/2014

## Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
VES	Jennifer Gold LOA.VS.TCHR.03.15	Teacher/Grade 3	Unpaid Leave Anticipated Return	09/01/2014 – 06/30/2015 (unpaid w/o benefits) 09/01/2015
VES	Barbara Kenney LOA.VS.TCHR.03.09	Teacher/Grade 3	Unpaid Leave Anticipated Return	09/01/2014 – 06/30/2015 (unpaid w/o benefits) 09/01/2015
VES	Jessica Hoelper LOA.VS.RCTR.MG.05	Teacher/Resource Center	Unpaid Leave Anticipated Return	09/01/2014 – 06/30/2015 (unpaid w/o benefits) 09/01/2015
OHES	Suzanne Rooney-Trautwein LOA.OH.BSI.MG.01	Teacher/BSI	Unpaid Leave Anticipated Return	09/01/2014 – 06/30/2015 (unpaid w/o benefits) 09/01/2015
VES	Jennifer Shockey TCH.VS.TCHR.03.06	Teacher/Grade 3	Temporary Disability FMLA Unpaid Leave Anticipated Return	05/07/2014-06/30/2014 (paid w/benefits) 09/01/2014-11/21/2014 (unpaid w/benefits) 11/24/2014-12/12/2014 (unpaid w/o benefits) 12/15/2014
MHS	Ingrid Cousin LOA.HS.WLNG.MG.03	Teacher/French	Unpaid Leave Anticipated Return	09/01/2014 – 06/30/2015 (unpaid w/o benefits) 09/01/2015
VES	Anne Palmisano TCH.VS.MCI.MG.01	Teacher/MCI	FMLA Anticipated Return	03/26/2014 – 04/04/2014 unpaid w/benefits 04/07/2014
LMS	Enrica Pirone LOA.LM.ENGL.06.03	Teacher/Grade 6	Temporary Disability Family Leave (FMLA) Using Sick Days Unpaid Leave Anticipated Return	10/14/2013-12/06/2013 (paid w/benefits) (Revised) 12/07/2013-03/16/2014 (unpaid w/benefits) (Revised) 03/17/2014-04/30/2014 (paid w/ benefits) (Revised) 05/01/2014 – 06/30/2014 (Revised) unpaid w/o benefits 09/01/2014

**Appointments/Reinstatements (Certificated Staff)**

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
YES	Elizabeth Sternbach (Leave Replacement) TCH.VS.GUID.MG.01	Guidance Counselor	Lauren Formal	MA +15 1	\$63,778.00	Yes	04/07/2014 – 06/30/2014

**Appointments/Reinstatements (Non-Certificated Staff)**

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
DISTRICT	Diane Nagy SEC.BO.PSVC.NA.01	Secretary/ Pupil Services	Denita Gaillard	1	\$43,145.00	Yes	03/31/2014-06/30/2014
MHS	Rolf Hoffman CUS.HS.CUST.NA.04	Asst. Custodian		1 (Revised)	\$25,175.00		07/01/2013-06/30/2014 (salary includes 3rd shift stipend of \$850.00)

**2013-2014 Spring Coaching Recommendations**

Location	Name	Position	Stipend	Dates of Employment/Notes
MHS	Tom Murphy	Freshman Boys Baseball Volunteer Coach	\$0	2013-2014 Spring Season

**Tuition Reimbursement**

Location	Name	School	Semester	Credits	Reimbursed Amount	Course
MHS	Meredith Fine	The College of NJ	Summer '13 2nd Course – Preapproved	3	\$1,935.96	Prevention Strategies for Schools & Communities
MHS	Meredith Fine	The College of NJ	Summer '13 3rd Course - Preapproved	3	\$1,935.96	Treating Substance Abuse & Co-Occurring Disorders
MHS	Jessica Ritson Slutter	North Dakota State	Summer '13 2nd Course - Preapproved	3	\$365.00	Intro to Response to Intervention
MHS	Jessica Ritson Slutter	North Dakota State	Summer '13 3rd Course – Preapproved	3	\$365.00	Anger Management for Youth

OHES	Karen Winters	Walden University	Summer '13 2nd Course - Preapproved	3	\$1,350.00	Bridging Learning Theory & Instruction
OHES	Karen Winters	Walden University	Fall '13 3rd Course - Preapproved	3	\$1,350.00	Integrating Technology Across Content
MHS	Jenny Egas	Montclair University	Fall '13 2nd Course - Preapproved	3	\$1,595.61	Contemporary Latin American Novel
MHS	Jenny Egas	Rowan University	Spring '14 3rd Course - Preapproved	3	\$1,766.34	Language, Culture & Communication
LMS	Wing Yip	Boise State U.	Fall '13 2nd Course - Preapproved	3	\$1,138.00	Theoretical Foundations of Ed. Tech
MHS	Aubrie Caprio	TCNJ/RTC	Spring '14 2nd Course - Preapproved	3	\$1,310.00	Styles of Teaching
LMS	Jennifer DeMuth	Rider University	Spring '14 2nd Course - Preapproved	3	\$1,766.34	Assessment for Instruction
LMS	Bobbi Kuhn	American Military University	Fall '13 2nd Course - Preapproved	3	\$975.00	Historiography
LMS	Bobbi Kuhn	American Military University	Spring '14 2nd Course - Preapproved	3	\$975.00	History of American West
MHS	Jamie Meeker	TCNJ/RTC	Spring '14 2nd Course - Preapproved	3	\$1,310.00	Styles of Teaching
MHS	Anna Panova-Cicchino	Rutgers	Spring '14 2nd Course - Preapproved	3	\$1,576.45	The Social & Emotional Development of Gifted Children
MHS	Colleen Shanahan	Scranton University	Summer '13 3rd Course - Preapproved	3	\$1,425.00	Educational Research
OHES	Stephanie Shaffer Obe	University of LaVerne	Spring '14 2nd Course - Preapproved	3	\$315.00	Becoming a More Effective Teacher
OHES	Diane Tucker	University of LaVerne	Spring '14 2nd Course - Preapproved	3	\$315.00	Becoming a More Effective Teacher



**Appointments/Substitute Teachers**

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Christine Bice	Substitute Teacher	New	2013 – 2014 School Year
DISTRICT	Angela Perone	Substitute Secretary/Clerk/Aide	New	2013 – 2014 School Year
DISTRICT	Gerald Della Sala	Substitute Teacher	New	2013 – 2014 School Year
DISTRICT	Deborah Share	Substitute Teacher	New	2013 – 2014 School Year
DISTRICT	Shannon Wall	Occupational Therapist Intern	New	2013 – 2014 School Year
MHS	Kevin Cardenas	Practicum	New	2013-2014 School Year

**Achievement Academy 2013-2014**

Location	Name	Position	Hr. Rate	Dates of Employment/Notes
VES	Kurt Franey	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Trish Pignataro	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Kristen Gluck	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Lisa Pliskin	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Melissa Sandler	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Jennifer Yulo	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Kimberly Vanatta	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Erika Fedo	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Ginny Lucas	Achievement Academy Facilitator @ VES	\$56.71	(3/12-5/8) Total Hours: 25 maximum
VES	Mara Wilmot	Achievement Academy Monitor @ VES	\$30.00	(3/12-5/8) Total Hours: 5 maximum

**Other**

<b>Location</b>	<b>Notes</b>
<b>DISTRICT</b>	Sidebar Agreement - BE IT RESOLVED that the Montgomery Township Board of Education (hereinafter referred to as the "Board") hereby adopts and approves the terms, stipulations and conditions as established in the Sidebar Agreement by and between the Board and the Montgomery Township Education Association, which is incorporated herein by reference, and agrees to be bound thereby. The Board President and the Board Secretary are hereby authorized and directed to execute the attached Sidebar Agreement and any other documents necessary to effectuate said Sidebar Agreement.