

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, April 26, 2016 6:30 P.M. Organization of Business and Academic Affairs and Business Meeting

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Business Meeting on Tuesday, April 26, 2016 at 6:30 p.m.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, April 26, 2016 in the Upper Middle School media center.
- B. Roll Call - The following Board members were present: Richard Cavalli, Minky Chenette, Dharmesh Doshi (arrived at 6:35 p.m.), Dale Huff, Charles F. Jacey, Jr., Amy Miller and Christine Witt

Absent: Sandra Donnay and Nicholas Hladick

Also Present: Nancy Gartenberg, Superintendent
Deborah Sarmir, Assistant Superintendent
Annette M. Wells, Business Administrator/
Board Secretary
Nicole Petrone, Assistant Business Administrator/Assistant
Board Secretary
Helen Zhang, Student Representative

- C. President Witt read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2016 and April 20, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Witt then led everyone in the Salute to the Flag.
- E. President Witt welcomed all to the organization of business and academic affairs and business meeting.

EXECUTIVE SESSION – A motion was made by Ms. Miller and seconded by Mr. Cavalli that the board adopt a resolution to go into executive session at 6:33 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel and harassment, intimidation and bullying incidents will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Doshi arrived at 6:35 p.m.

RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:37 p.m.

NEW BUSINESS/PUBLIC COMMENTS

Mr. Alan Wirsul commented that he wished the public had been included in the board team-building retreat. Mr. Wirsul also requested that OFF committee meetings be made public.

Mr. Wirsul suggested that all new board members should be able to participate in board activities immediately upon starting their term. Additionally, Mr. Wirsul requested that the budget vote be made public.

In conclusion, Mr. Wirsul requested to be informed of the referendum election cost as well as the cost for the two facilitators of the team building retreat.

Ms. Witt responded that the facilitators of the retreat were not paid. However, tonight the board will be voting on payment for the next retreat's facilitator.

Ms. Wells responded to Mr. Wirsul that she would provide him with the cost of the referendum election.

Ms. Miller responded that there was a public OFF committee specifically asking for public input on the budget.

Mr. Huff added that there is an online public budget input form available as well.

Mr. Cavalli commented that as a new member he was always able to participate in all board activities and that he was given any information he needed.

Ms. Chenette agreed with Mr. Cavalli's comment.

APPROVAL OF MINUTES

A motion was made by Mr. Doshi and seconded by Mr. Cavalli to approve the following minutes:

March 1, 2016 Executive Session Meeting
 March 1, 2016 Workshop and Business Meeting

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Huff and seconded by Mr. Doshi to approve the following minutes as amended:

March 15, 2016 Executive Session Meeting
 March 15, 2016 Business Meeting

Upon call of the question, the motion carried unanimously.

ACCEPTANCE OF CORRESPONDENCE

A motion was made by Ms. Miller and seconded by Mr. Huff to approve the acceptance of the correspondence as follows:

1. Email dated 3/10/16 from W. Donnay regarding cyber-bullying
2. Email dated 3/1/16 from A. Zwicker regarding 16th District Meet & Greet
3. Email dated 3/11/16 from D. O'Reilly regarding Legislative Dinner
4. E-mail dated 3/26/16 from M. Kurowski regarding Pupil Services Newsletter


Upon call of the question, the motion carried unanimously.

PUBLIC HEARING ON THE 2016-2017 BUDGET

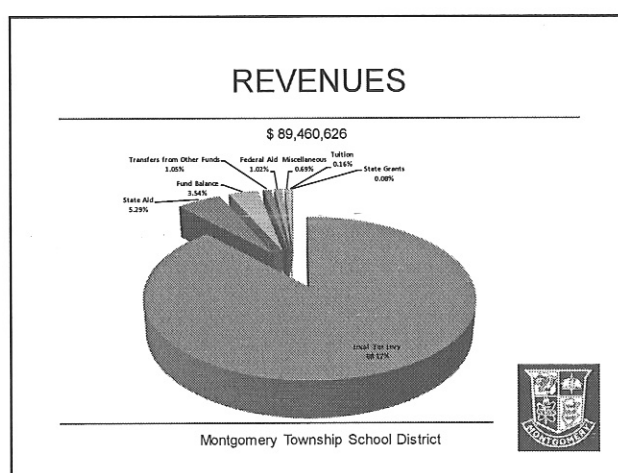
Mr. Jacey gave the following presentation on the 2016-2017 budget.

**BUDGET HEARING
2016-2017 BUDGET**

April 26, 2016

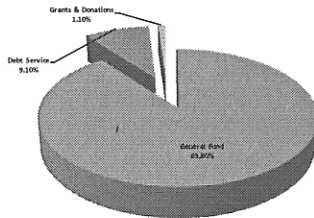


Montgomery Township School District



BUDGET

General Fund Expense	\$80,332,227
Grants & Donations	985,521
Debt Service	8,142,878
Total Budget	\$89,460,626



Montgomery Township School District



TAX IMPACT

Includes Referendum

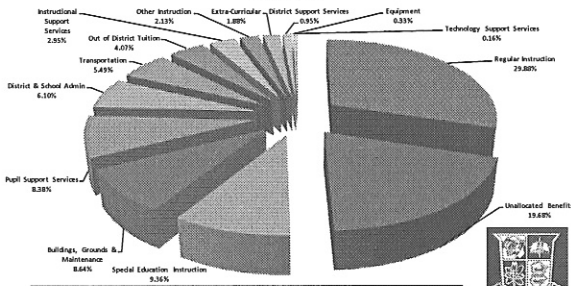
- Montgomery
 - Actual Ratables (+\$47.7M)
 - Tax Rate + .02037 /per Hundred
 - Average Assessment \$498,623 = +\$10.7K
 - Average Tax Impact + \$177
- Rocky Hill
 - Actual Ratables (+\$1.78M)
 - Tax Rate .01318/per Hundred
 - Average Assessment \$441,600 = +\$2K
 - Average Tax Impact + \$199

Montgomery Township School District



GENERAL FUND BUDGET

\$80,332,227



Montgomery Township School District



QUESTIONS



Montgomery Township School District



Time was allowed for questions and comments from the board and public.

PUBLIC COMMENT

Mr. Alan Wirsul commented that he believes the public could not understand the budget without having been a part of the budget process. Mr. Wirsul asked if the trucks and buses in the budget had already been leased and if the old trucks and buses would be reused.

Ms. Wells responded that since the budget was not approved until tonight the truck and bus leases could not have been done in advance. Furthermore, Ms. Wells explained that the old buses and trucks that are being replaced are for safety reasons; however, every attempt to recycle them would be made.

Ms. Witt thanked everyone for their hard work on the budget.

SUPERINTENDENT'S REPORT

Ms. Gartenberg reported that the water at all schools was tested for lead over spring break. The tests were performed at multiple locations in each school building. The only site to show elevated levels of lead was at the Upper Middle School boiler room sink. Upon retesting, the levels were below the federal suggested levels.

Ms. Gartenberg commented that a district-wide citizenship recognition dinner was held at the high school. This event honored students who had been nominated by teachers and staff for their virtue and character. Ms. Miller and Mr. Doshi added that they had a great time at the event and that it was a positive way for families to celebrate their children.

Ms. Gartenberg announced that this Thursday was "Take your Child to Work Day." Furthermore, Ms. Gartenberg explained that the district communication survey would be sent out the following week. Ms. Gartenberg also mentioned that she is looking forward to attending two upcoming Boy Scout Courts of Honor where local students will be receiving their Eagle Scout Awards.

In summation, Ms. Gartenberg reported that the rest of the school year would be very busy with exciting events.

PUBLIC COMMENT

Ms. Phyllis Bursh thanked Ms. Gartenberg for taking the brave initiative to test the water for lead.

Mr. Alan Wirsul questioned why a new treasurer of school monies was being appointed, why the previous treasurer had left and if a treasurer of school monies was required.

Ms. Wells explained that the new treasurer was being appointed as the current treasurer was retiring. Ms. Wells added that someone in the district is required to act in the capacity of the treasurer. Furthermore, Ms. Wells described the qualifications of the new treasurer and why it is important for a treasurer of school monies to be experienced and knowledgeable in school finance.

ORGANIZATION MEETING

Ms. Witt explained why an Organization meeting is required.

ACTION AGENDA

A motion was made by Mr. Huff and seconded by Mr. Doshi to approve items I through VIII with item V as amended:

- I. Appointment of Treasurer of School Monies – It is recommended that the Board appoint Charisse D. Gutierrez as Treasurer of School Monies for the 2016-2017 school year for a fee of \$7,000.
- II. Readoption of Curriculum and Courses of Study - It is recommended that the Board readopt the existing curriculum and courses of study.

RESOLVED, that all current written curriculum and courses of the District, as on file in the Office of the Superintendent, be adopted for the period from the date of this Organization Meeting until the Organization Meeting in the next calendar year, unless modified upon recommendation of the Superintendent.

III. Readoption of Textbooks - It is recommended that the Board readopt the existing textbooks for the 2016-2017 school year.

IV. Readoption of Job Descriptions - It is recommended that the Board readopt the existing job descriptions:

RESOLVED, that all current written job descriptions in the District, as on file in the Office of the Superintendent, be adopted for the period from the date of this Organization Meeting until the Organization Meeting in the next calendar year, unless modified upon recommendation of the Superintendent.

V. Appointment of Anti-Bullying Specialists – It is recommended that the Board appoint the following personnel as Anti-Bullying Specialists:

- Wendy Senatra and Christine Buber (OHES), Lauren Fornal and Jolene Schantz (VES), Kevin Armstrong and Lesley Haas (MMS – Lower Campus), Allison Doyle Smith and Jeanne Fedun (MMS – Upper Campus), Keith Glock (MHS) – Students
- Kelly Mattis, District Anti-Bullying Coordinator

VI. Appointment of Professional Services - It is recommended that the following contracts be issued and announced for the 2016-2017 school year:

VIA. Board Attorney - Whereas, the Montgomery Township Board of Education requires professional attorney services to be performed for the school year 2016-2017 and whereas, the firm of Fogarty & Hara are attorneys in the State of New Jersey and are willing to perform said services:

NOW THEREFORE IT IS AGREED: That the firm of Fogarty & Hara shall perform professional attorney services for the Montgomery Township Board of Education as requested by the Board.

That the Montgomery Township Board of Education will compensate Fogarty & Hara for said attorney services at the rate of one hundred and seventy-five (\$175) per hour for a partner and one hundred fifty-five dollars (\$155) for an associate for the year 2016-2017.

VIB. Architect of Record – Whereas, the Montgomery Township Board of Education requires professional architectural services to be performed for the school year 2016-2017 and whereas, the firm of Parette Somjen Architects are architects in the State of New Jersey and are willing to perform said services:

NOW THEREFORE IT IS AGREED: That the firm of Parette Somjen Architects shall perform professional architectural services for the Montgomery Township Board of Education as requested by the Board.

That the Montgomery Township Board of Education will compensate the firm of Parette Somjen Architects as follows and in accordance with their contract on file in the Board Secretary's office.

Schedule of Hourly Rates – 2016-2017

Principal(s): Licensed Architect	\$160.00
Partner(s): Licensed Architect	\$160.00
Director(s)	\$150.00
Senior Associate(s)	\$150.00
Associate(s)	\$139.00
Senior Project Architect(s)	\$139.00
Senior Project Engineer(s)/Senior Certified Interior Designer(s)	\$139.00
Project Architect(s)	\$119.00
Project Engineer(s)/Certified Interior Designer(s)	\$119.00
Contract Administrator(s)	\$104.00
Senior Assistant Project Manager(s)	\$ 99.00
Assistant Project Manager(s)	\$ 85.00
Staff Architect(s)	\$ 85.00
Job Captain	\$ 78.00
Architectural Intern(s): Designers: Level 3	\$ 77.00
Architectural Intern(s): Designers: Level 2	\$ 74.00
Architectural Intern(s): Designers: Level 1	\$ 60.00
Administrative Assistants	\$ 50.00

- VIC. Appointment of Auditor – It is recommended that the Montgomery Township Board of Education appoint Suplee, Clooney & Company of Westfield, New Jersey as Auditor to the district for the 2016-2017 school year at the fee of \$26,000.00 in accordance with the scope of audit as defined in N.J.S.A. 18A:23.

It is also anticipated that additional services, if any, would be billed at standard hourly rates as follow:

Partner	- \$150 - \$175 per hour
Manager	- \$115 per hour
Senior Staff	- \$90 - \$105 per hour
Staff Accountant	- \$75 - \$85 per hour

- VII. Petty Cash Funds - It is recommended that the Board, in accordance with NJSA 18:A19-3 authorize the Board Secretary to establish the following imprest-type petty cash funds for 2016-2017:

Board Office	\$ 225
Montgomery High School	250
Montgomery Middle School (Upper Campus)	250
Montgomery Middle School (Lower Campus)	150
Orchard Hill School	100
Village School	100

and that the maximum single expenditure which may be made from each fund shall be \$25; and that the following individuals will be responsible for the proper disposition of each fund:

Annette Wells	Board Office
Paul Popadiuk	Montgomery High School
Cory Delgado	Montgomery Middle School (Upper Campus)
Michael Richards	Montgomery Middle School (Lower Campus)
Susan Lacy	Village Elementary School
Kathleen Scotti	Orchard Hill Elementary School

- VIII. Appointment of School Physician – It is recommended that the Montgomery Township Board of Education appoint Dr. Bert Mandelbaum as school physician for the 2016-2017 school year at the cost of \$17,500.

Upon call of the question, the motion carried unanimously.

1.0 ADMINISTRATION

A motion was made by Mr. Huff and seconded by Mr. Hladick to approve agenda items 1.1 and 1.2 as follows:

- 1.1 Routine Monthly Report – Accept the following reports:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absence Report
4. Fire/Security Drill Report

- 1.2 Policy Adoption – Accept and adopt the following policies following a second reading:

5512	Harassment, Intimidation and Bullying
5512R	Harassment, Intimidation and Bullying

Upon call of the roll, the motion carried with a unanimous vote recorded.

2.0 CURRICULUM & INSTRUCTION

A motion was made by Mr. Huff and seconded by Ms. Chenette to approve agenda items 2.1 through 2.4 as follows:

- 2.1 S.O.A.R. Summer Program PK-12 – Approve the 2016 SOAR Summer Program. This five-week program will run July 5, 2016 – August 5, 2016 in MHS and OHES.
- 2.2 Tuition Student Acceptance – Approve the acceptance of J.S. as a 9th grade tuition student at MHS, at the Board approved tuition rate for the 2016-2017 school year.

2.3 Out-of-District Placements – 2015/2016 as follows:

Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102313	CPC High Point School	Withdrawn as of 3/24/16		-\$17,625.00	-\$17,625.00
102313	Children's Day School	4/4/16-6/17/16		\$12,256.20	\$12,256.20
000985	Hunterdon Preparatory School	4/4/16-6/15/16		\$12,604.80	\$12,604.80
009226	Midland School	Withdrawn as of 1/29/16		-\$24,618.60	-\$24,618.60

2.4 Consultant Approvals 2015/2016 –

Approve the following consultants for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Princeton Speech Language & Learning Center	Speech & Language Services 90 minute Session	\$236.00/session
Timothy L. King, Ph.D.	Comprehensive Psychological Educational Evaluation	\$3,000/Evaluation
Webb Align	One full-day site-based PD for administrative team in June 2016	\$5,000 (funded by NCLB Title II funds)
Kiker Learning	1.5 days site-based PD: Google Educator Level 1 Certification for district technology teachers in May 2016	\$4,000 (funded by NCLB Title II funds)

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Miller and seconded by Mr. Doshi to approve agenda item 2.5 follows:

Upon further discussion, the board asked for additional information regarding the consultant.

A motion was made by Ms. Miller and seconded by Mr. Huff to table agenda item 2.5 as follows:

2.5 Consultant Approval 2015/2016 –

Approve the following consultant for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Mark Reynolds	District Strategic Planning	\$2,000.00

Upon call of the question, the motion carried unanimously to table agenda item 2.5 with six members voting and Ms. Witt abstaining.

3.0 FINANCE

A motion was made by Mr. Cavalli and seconded by Ms. Miller to approve agenda items 3.1 through 3.16 as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of March 31, 2016:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of March 31, 2016

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of March 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of March 31, 2016 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for April – approve the monthly bills as follows:

General Operating	\$10,950,374.44
Food Service	\$161,216.72

- 3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 16).
- 3.7 A. Adoption of the 2016-2017 Proposed Budget – that the Board of Education adopt the 2016-2017 tentative budget as follows:
- | | |
|-------------------------------|---------------------|
| General Fund Current Expense | \$80,070,843 |
| General Fund Capital Outlay | \$ 261,384 |
| Special Revenue Fund | \$ 985,521 |
| Debt Service Fund | <u>\$ 8,142,878</u> |
| Total Tentative Budget | \$89,460,626 |
- B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$71,928,453 be raised for General Funds which includes the use of \$365,270 in banked cap funds for the ensuing school year (2016-2017).
- Montgomery portion \$70,116,681
 - Rocky Hill portion \$ 1,811,772
- C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$6,950,521 be raised to support the debt service budget for the ensuing school year (2016-2017).
- Montgomery portion \$6,922,002
 - Rocky Hill portion \$ 28,519
- 3.8 District Participation in the Special Education Medicaid initiative (SEMI) – approve the Montgomery Township school district's participation in the Special Education Medicaid Initiative (SEMI).
- 3.9 Approval of New Jersey Schools Insurance Group (NJSIG) Safety Grant Program Application – approve the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance group in the amount of \$8,643 for the 2016-17 school year.
- 3.10 Approval of Photography Contract – approve a contract with Milan Rose for senior portraits and yearbook-related photography services for Montgomery High School for the 2016-17 school year. All costs to be paid by parents and through the yearbook account within the high school student activities account.
- 3.11 Renewal of Contract/Internet Services for the Montgomery Township Board of Education (Bid #B14-08) – renew for the 2016-2017 school year the following bid, B14-08 of 2014-2015, awarded on January 28, 2014 amended on January 27, 2015 and renewed on May 19, 2015 in accordance with N.J.S.A. 18A:18A-42.

Vendor

Comcast Business Communications, LLC
Philadelphia, PA

July 1, 2016 – June 30, 2017
Ethernet Dedicated Internet
Bandwidth 500 Mbps
\$2,800.00 per Month
\$33,600.00 per Year

The renewal is at no increase to the Board of Education.

- 3.12 Renewal of Contract/Refuse Removal for the Montgomery Township Board of Education (Bid #B15-04) – renew for the 2016-2017 school year the following bid, B15-04 of 2014-2015, awarded on April 22, 2014 and renewed on April 28, 2015 in accordance with N.J.S.A. 18A:18A-42.

Vendor

Republic Services of NJ, LLC
dba Raritan Valley Disposal Services
Clinton, NJ

Cost of Yearly Removal of Refuse
July 1, 2016 – June 30, 2017
\$50,490.00

The renewal is at no increase to the Board of Education.

- 3.13 New Jersey Cooperative Bid (Educational Data Services) – approval of the award of bids received by Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid Members as follows:

Category

Vendor

General Classroom Supplies

Cascade School Supplies

Audio Visual Supplies

Camcor, Inc.
Paper Clips, Inc.
Ray Supply, Inc.
Troxell Communications, Inc.
Valiant National AV Supply

Copy Duplicator Paper

W. B. Mason Co., Inc.

Custodial Supplies

APP, Inc.
Staples Contract & Commercial, Inc.

Elementary Science Supplies

EAI Education/Eric Armin Inc.

Family Consumer Science Supplies

NASCO
S.A.N.E.

Fine Arts Supplies

Blick Art Materials LLC
Cascade School Supplies
Ceramic Supply, Inc.
NASCO
National Art & School Supplies, Inc.
School Specialty, Inc./Sax Arts Ed.
Triarco Arts & Crafts, LLC
W. B. Mason Co., Inc.

Health & Trainer Supplies

Henry Schein Inc.
School Health Corporation

Language Arts

Teachers Discovery/American Eagle Co.,
Inc.

Library Supplies

Cascade School Supplies

	DEMCO, Inc. The Library Store, Inc.
Math Supplies	Discount School Supply/Early Childhood, LLC EAI Education/Eric Armin Inc. NASCO
Office/Computer Supplies	Staples Contract & Commercial, Inc.
Photography Supplies	Valley Litho Supply Co.
Physical Education Supplies	NASCO Passon's Sports/BSN Sports & US Games School Specialty, Inc./Sportime
Rocketry	Metco Supply Inc. Midwest Technology Products Pitsco Education/Hearlihy
Science Supplies	Carolina Biological Supply, Co. Fisher Scientific Company LLC Flinn Scientific Inc. Frey Scientific Co. NASCO PARCO Scientific Company Sargent-Welch/VWR Ward's Science/VWR W.W. Grainger Inc.
Special Needs	NASCO School Specialty, Inc./Abilitations
Teaching Aids	Becker's School Supplies Bosland's Learning Plus, Inc. Cascade School Supplies Discount School Supplies/ Early Childhood, LLC EAI Education/Eric Armin Inc. Kutz Bros. Lakeshore Learning Materials NASCO National Art & School Supplies, Inc. Really Good Stuff School Specialty, Inc./Childcraft
Technology Supplies	Brodhead-Garrett Company Electronix Express Klingspor's Woodworking Shop Metco Supply Inc.

Midwest Technology Products
Paxton Patterson, LLC
Pitsco Education/Hearlihy
Valley Litho Supply Co.

- 3.14 Public Agency Compliance Officer (P.A.C.O.) – In accordance with N.J.A.C. 17:27-3.3 the Board designates Annette M. Wells as the Public Agency Compliance Officer to ensure the Districts implementation and administration of all procedures pertaining to Equal Employment Opportunity and Affirmative Action for public procurement for the district.
- 3.15 Approval of Professional Services Contract for a Construction Project – approve a professional services contract with Parette Somjen Architects for professional architectural/engineering design, bidding, construction services and the update of the district's long-range facility plan for the Upper Middle School kitchen plumbing remediation at a fee of \$17,000 and reimbursables not to exceed \$500.
- 3.16 Resolution Regarding Facility Project – approve the following resolution regarding an amendment to the Long-Range Facility Plan:

WHEREAS, the Montgomery Township Board of Education approved a contract for professional architectural services with Parette Somjen Architects for the development of plans and specifications for the Upper Middle School kitchen plumbing remediation; and

WHEREAS, this facility project is required to be submitted to the State Department of Education; and

WHEREAS, this facility projects will be totally funded through local sources (Food Service funds) since it is considered to be another capital project; and

WHEREAS, it is necessary to approve an amendment to the district's long-range facility plan;

NOW, THEREFORE BE IT RESOLVED that the Montgomery Board of Education approves the submission of the Upper Middle School kitchen plumbing remediation as another capital project not eligible for state funding and approves an amendment to the district's long-range facility plan.

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL

A motion was made by Mr. Cavalli and seconded by Mr. Huff to approve agenda items 4.1 and 4.2 as attached (see Pages 17 - 22).

Upon call of the roll, the motion carried with a unanimous vote recorded.

ANNOUNCEMENTS BY THE PRESIDENT

Ms. Witt announced that a study was being held by the NJ DOE regarding later start times for schools. If any members were interested they should look to attend or provide their input.

ADJOURNMENT

A motion was made by Ms. Miller and seconded by Mr. Doshi that the meeting be adjourned at 8:28 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Annette M. Wells
School Business Administrator/
Board Secretary

**Montgomery Township Board of Education
Travel Reimbursement Requests
2015/2016**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (-.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year- to-Date Total**
Stacey Delbridge	MHS	5/4 - 5/6/16	PARCC Administration	\$27.85	\$81.41	\$128.00	\$192.00			\$429.26	\$688.74
Naoma Green	MHS	5/9/16	Legal Liability in Athletics and Physical Education					\$100.00		\$100.00	\$100.00
Brian Grieco	MHS	5/11/16	NGSS Engineering Practices					\$15.00		\$15.00	\$15.00
Tony Maselli	MHS	5/9/16	Inclusive Athletics for All Students - Legal Requirements		\$12.71			\$100.00		\$112.71	\$1,241.83

*Excluding Tolls

**Includes Registrations

BOE

4/26/16

4.1 PERSONNEL

Resignations/Retirements/Terminations/Rescissions

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
TRANS	Thomas Powers TRN.TR.DR.VR.NA.45	Bus Driver	04/08/2016	Resignation	09/01/2008 – 04/08/2016
BO	Ronald Rossi TRS.BO.TRES.NA.01	School Treasurer	06/30/2016	Retirement	01/15/2002 – 06/30/2016
	May Belko CLK.OH.CLRK.UG.01	Secretary	09/01/2016	Retirement	09/01/1991 – 08/31/2016

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
MHS	Megan Mastil TCH.FL.TRC.MG.01	Transition Coordinator	Temporary Disability FMLA	09/01/2016 – 09/16/2016 (Paid with Benefits) 09/17/2016 – 01/13/2017 (Unpaid with Benefits)
			Unpaid Leave Anticipated Return	01/15/2017 – 02/28/2017 (Unpaid without Benefits) 03/01/2017
LMS	Stephanie Osborne AID.LM.TIA.RC.03	Paraprofessional	FMLA Anticipated Return	04/18/2016 – 05/20/2016 (Unpaid with Benefits) 05/23/2016

Appointments/Reinstatements/Transfers (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-Rated	Dates of Employment/Notes
MHS	Joseph Riccardi TCH.HS.ENGL.MG.12	Teacher/English	Kelly O'Toole	BA 1-2	\$58,885.00		09/01/2016 – 06/30/2017
UMS	Alex Kristopovich TCH.UM.MATH.MG.04	Teacher/Math	Amy Nowak	BA 1-2	\$58,885.00		09/01/2016 – 06/30/2017
UMS	Armondo Quiroz* TCH.UM.WLNG.08	Teacher/Spanish	Lillian Johnson	MA 3-4	\$65,585.00		09/01/2016 – 06/30/2017

MHS	Jason Rothman* (Leave Replacement) TCH.HS.SCNC.MG.08	Teacher/Biology	Meredith Sferra	BA 1	\$57,440.00	Yes	05/25/2016 – 06/30/2016
VES	Antoinette Slavin (Leave Replacement) TCH.VS.PSYCH.MG.01	School Psychologist	Meghan Knapp	MA 1	\$63,440.00	Yes	04/27/2016 – 06/30/2016

Appointments/Reinstatements/Transfers (Non - Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro- Rated	Dates of Employment/Notes
LMS	Annette LaCanna (Leave Replacement) SEC.LM.VPRN.UG.01	Secretary	Lisa Colombero		\$46,920.00	Yes	03/25/2016 – 05/13/2016 (revised)

Appointments – Substitute Teachers

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Kaitlin Groves	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Grant Moser	Substitute Teacher	New	2015-2016 School Year
DISTRICT	John Poirier	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Madhurani Poola	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Megan Rosko	Substitute Teacher	New	2015-2016 School Year

Appointments – Other

Location	Name	Position	Hourly Rate	Dates/Notes
OHES/MHS	Nora Kobylarz	SOAR Secretary	\$22.12 per hour	01/01/2016 – 08/05/2016
OHES/MHS	Julia Arnold	SOAR Student Assistant	Stipend: \$3500.00	01/01/2016 – 08/05/2016
OHES/MHS	Pam Schrum	SOAR Nurse	\$58.79 per hour of instruction	07/05/2016 – 08/05/2016 Total Hours: 70
OHES/MHS	Denise Salvatore	SOAR Nurse	\$58.79 per hour of instruction	07/05/2016 – 08/05/2016 Total Hours: 70
OHES/MHS	Tim Leicht	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	David Gordon	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Dana Bucci	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Rob Bucci	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Eric Sletteland	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Nicole Rocha	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Anthony Barra	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Lauren Rocha	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Samantha Borelli	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Michelle Barbarash	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Kristen Gluck	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Laura Bell	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours

OHES/MHS	Kimberly Marshall	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Jason Sullivan	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Ina Di Gangi	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Enrica Pirone	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Michele Caltiere	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Sofia Milner	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Anna Panova	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Wendy Wachtel	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Chris Capelli	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Nicholas Mylowe	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Maya Colitsas	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Kimberly Critelli	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	07/05/2016 – 08/05/2016 Total Hours: 70 Prep time not to exceed: 10 hours
OHES/MHS	Susan Teza	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	Total Hours: 150 Total Prep Hours not to exceed: 40
OHES/MHS	Jenna Enos	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	Total Hours: 150 Total Prep Hours not to exceed: 40
OHES/MHS	Tim Piccaretta	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	Total Hours: 150 Total Prep Hours not to exceed: 40
OHES/MHS	Karen Cohen	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	Total Hours: 150 Total Prep Hours not to exceed: 40

OHES/MHS	Derrin Cardia	SOAR Instructor	\$58.79 per hour of instruction \$30 per hour of prep time	Total Hours: 150 Total Prep Hours not to exceed: 40
OHES/MHS	Kelly Rafferty	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Sharon Baller	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Brittany Maple	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Deirdre McGrail	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Christine Isola	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Christine Hazynski	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Claudia Hopkins	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
OHES/MHS	Carol Link	SOAR Substitute	\$58.79 per hour of instruction	Total Hours not to exceed: 150
VES	Max Rodriguez	Curriculum Development – Grade 4 Reading/Writing	\$30.00 per hour (revised)	04/13/2016 – 05/30/2016 – Not to Exceed 8 hours
VES	Jillian Chianese	Curriculum Development – Grade 4 Reading/Writing	\$30.00 per hour (revised)	04/13/2016 – 05/30/2016 – Not to Exceed 8 hours
VES	Lisa Pliskin	Curriculum Development – Grade 3 Reading/Writing	\$30.00 per hour (revised)	04/13/2016 – 05/30/2016 – Not to Exceed 16 hours
OHES	Laura Sapnar	Curriculum Development – Kindergarten NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 15 hours
OHES	Lauren Rocha	Curriculum Development – Kindergarten NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 15 hours
OHES	Lindsay Fox	Curriculum Development – 1st Grade NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 20 hours
OHES	Diamond Zucchetti	Curriculum Development – 2nd Grade NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 20 hours
OHES	Kelly Vucin	Curriculum Development – 3rd Grade NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 20 hours

OHES	Kaitlin Uhaze	Curriculum Development – 3rd Grade NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 20 hours
OHES	Jennifer Yulo	Curriculum Development – 4th Grade NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 20 hours
OHES	Linda Truscinski	Curriculum Development – 4th Grade NGSS Science Units	\$30.00 per hour (revised)	04/13/2016 – 06/30/2016 – Not to Exceed 20 hours

Other

Location	Position	Position Affiliation	Dates/Notes
MHS	12 Month High School Clerk CLK.HS.CLRK.NA.02	MTEA	Abolish Position Effective 07/01/2016
MHS	10 Month High School Clerk CLK.HS.CLRK.NA.02	MTEA	New Position Effective 07/01/2016

*Pending Criminal History Clearance or Approval from Office of the County Superintendent.

4.2 PERSONNEL

Resolution Authorizing Suspension of Employee for 2015 – 2016 School Year – Approve the following resolution:

WHEREAS, on or about April 18, 2016, an employee of the Montgomery Township Board of Education (hereinafter referred to as the “Board), whose name is on file with the Superintendent of School’s Office, was notified by the Superintendent of schools that said employee was to be suspended with pay pursuant N.J.S.A. 18A: 6-8.3.

NOW, THEREFORE, BE IT RESOLVED that the Board shall continue the suspension of the employee with pay pending Board approval of the Superintendent’s recommendation to file tenure charges.