

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, April 30, 2024

5:30 p.m. Executive Session

7:00 p.m. Public Session

Orchard Hill Elementary School Cafeteria

BUSINESS MEETING AGENDA

Public Hearing and Adoption of the 2024-2025 Budget

2023-2024 District Goals

Goal 1: Academics

Increase academic achievement for all students, using the implementation of Universal Design for Learning (UDL) principles and practices in all learning environments.

Goal 2: Equity

Continue building a culturally competent school community that demonstrates a commitment to diversity, equity, inclusion, and belonging (DEIB).

Goal 3: Social-Emotional Learning (SEL)

Increase learning opportunities designed to develop essential life skills, emotional intelligence, and positive social behaviors for all students.

Goal 4: Communication

Standardize base frequency, methodology, and communication content across all buildings, leveraging messaging and social media platforms to share information and celebrate student success.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2024 and April 26, 2024. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4 and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:00 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

PUBLIC HEARING ON THE 2024-2025 BUDGET

SUPERINTENDENT’S REPORT / PRESENTATIONS

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers’ Report

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. March 19, 2024 Executive Session I Meeting
2. March 19, 2024 Executive Session II Meeting
3. March 19, 2024 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 3/18/24 from J. Muentener regarding Buses
2. Email dated 3/19/24 from J. Trent regarding Buses
3. Email dated 3/19/24 from J. Muentener regarding Buses
4. Email dated 3/21/24 from J. Muentener regarding Buses
5. Email dated 3/22/24 from M. McLoughlin regarding Buses
6. Email dated 3/24/24 from N. Wolfson regarding Later Start Time
7. Email dated 4/1/24 from J. Church regarding Removal of Image
8. Email dated 4/14/24 from J. Muentener regarding Resignation
9. Email dated 4/18/24 from W. Liu regarding removal of Board Member

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 **Routine Monthly Reports** – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 **Policy/Regulation First Reading** - Accept the following policies and regulations as a first reading:

- | | |
|-------|---|
| 1530 | Equal Employment Opportunities |
| 1530R | Equality Employment Opportunity Complaint Procedure |

- 1550 Equal Employment/Anti-Discrimination Practices
- 2411 Guidance Counseling
- 2411R Guidance Counseling
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 2431.4R Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 3425 Research Projects by Staff Members

1.3 Policy/Regulation Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 1140 Educational Equity Policies/Affirmative Action
- 1523 Comprehensive Equity Plan
- 2200 Curriculum Content
- 2200R Curriculum Content
- 2423 Bilingual Education
- 2423R Bilingual Education

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2023-2024 - Approve the following Out-of-District placements for the 2023-2024 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
105366	Newgrange School	3/18/24 - 6/18/24		\$19,665.16	\$19,665.16
104608	Mercer County ESC	4/8/24 – 6/18/24		\$17,940.00	\$17, 940.00

2.2 Consultant Approvals: 2023-2024 - Approve the following consultants for the 2023-2024 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Data Informed Solutions & Professional Learning, Inc.	Provide professional development and coaching on curriculum development in ELA for grades K-4.	\$20,000.00 <i>To be funded by ARP ESSER</i>

Para Focus Resources	Provide professional development for paraprofessionals to keep current on practices involving students.	\$2,400.00 <i>To be funded by ESEA Title II</i>
TW Math Consulting	Provide professional development and coaching for implementation of best practices in math instruction.	\$5,300.00 <i>To be funded by ARP ESSER</i>
TeachTown, Inc.	Provide professional development and onsite coaching to teachers on the use of instructional software for students with moderate to severe disabilities.	\$4,000.00 <i>To be funded by ESEA Title II</i>

2.3 Consultant Approvals: 2024-2025 - Approve the following consultants for the 2024-2025 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
The Social Institute	Provide academic support through the Safe and Sound program for the 2024-2025 school year.	\$15,800.00

2.4 MHS Science Olympiad Team Field Trip Approval - Approve the field trip for the MHS Science Olympiad Team to participate in the 2024 National Science Olympiad Tournament at Michigan State University, East Lansing, Michigan, from May 23, 2024 through May 27, 2024, at no cost to the district.

2.5 Educational Research Project - Approve Sharon Marro, Business Office, Montgomery Board of Education, to conduct an educational Research Project in accordance with Policy 3245.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending March 31, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending March 31, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through March 31, 2024 within the 2023-2024 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2024

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated April 30, 2024 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$16,827,216.72 and

General Account	\$16,633,541.76
Food Service Account	\$ 193,674.96
TOTAL	\$16,827,216.72

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2023-2024 and 2024-2025 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 4/30/24.

3.5 A. Adoption of the 2024-2025 Proposed Budget – That the Board of Education adopt the 2024-2025 proposed budget as follows:

General Fund	\$105,662,192
Special Revenue Fund	\$ 1,174,600
Debt Service Fund	\$ 7,424,648
Total Proposed Budget	\$114,261,440

B. Amount to be Raised for Taxes – General Fund – That the Board of Education acknowledge that \$89,042,150 be raised for General Funds for the ensuing school year (2024-2025).

- Montgomery portion \$86,877,216
- Rocky Hill portion \$ 2,164,934

C. Amount to be Raised for Taxes – Debt Service – That the Board of Education acknowledge that \$6,826,908 be raised to support the debt service budget for the ensuing school year (2024-2025).

- Montgomery portion \$6,786,230
- Rocky Hill portion \$ 40,678

- D. Approve Opting out of a Health Care Cost Adjustment for the 2024-2025 Budget – Approve the opting out of using the allowable health care adjustment funds for the 2024-2025 budget.
- E. Approve Maintenance Reserve Withdrawal – Approve the withdrawal of \$561,500 from the maintenance reserve account to be included in the 2024-2025 school district budget to fund district maintenance for the 2024-2025 school year.
- F. Approve Capital Reserve Withdrawal – Other Capital Projects – Approve the following resolution:

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$714,338 for other capital project costs of upgrades to school vestibules and playground upgrades. The total cost of these projects is \$714,338, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

- 3.6 Approval of the Adoption of Estimated Tuition Rates for 2024-2025 – Establish the following estimated tuition rates for the 2024-2025 school year:

Integrated Preschool	\$ 5,300
Kindergarten	\$17,092
Grades 1-5	\$19,382
Grades 6-8	\$19,063
Grades 9-12	\$19,269
Learning Language Disabled (LLD)	\$36,428
Autism	\$37,746
Preschool Disabled Full Time (PSD)	\$31,879

- 3.7 Schedule for Requisition of Taxes - Approve the schedule for requisition of taxes from Montgomery Township for the 2024-2025 school year.

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
TAX LEVY SCHEDULE FOR 2024-2025
MONTGOMERY TOWNSHIP

	General Fund	Debt Service	Total
5-Jul-24	\$7,239,768.00	\$1,696,558.00	\$8,936,326.00
1-Aug-24	\$7,239,768.00	\$1,696,558.00	\$8,936,326.00
1-Sep-24	\$7,239,768.00		\$7,239,768.00
2-Oct-24	\$7,239,768.00		\$7,239,768.00
1-Nov-24	\$7,239,768.00		\$7,239,768.00
1-Dec-24	\$7,239,768.00		\$7,239,768.00
TOTAL 2024	\$43,438,608.00	\$3,393,116.00	\$46,831,724.00
3-Jan-25	\$7,239,768.00	\$1,131,038.00	\$8,370,806.00
1-Feb-25	\$7,239,768.00	\$1,131,038.00	\$8,370,806.00
1-Mar-25	\$7,239,768.00	\$1,131,038.00	\$8,370,806.00
1-Apr-25	\$7,239,768.00		\$7,239,768.00
1-May-25	\$7,239,768.00		\$7,239,768.00
3-Jun-25	\$7,239,768.00		\$7,239,768.00
TOTAL 2025	\$43,438,608.00	\$3,393,114.00	\$46,831,722.00
TOTAL LEVY	\$86,877,216.00	\$6,786,230.00	\$93,663,446.00

- 3.8 Schedule for Requisition of Taxes - Approve the schedule for requisition of taxes from Borough of Rocky Hill for the 2024-2025 school year.

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
 TAX LEVY SCHEDULE FOR 2024-2025
 ROCKY HILL**

	General Fund	Debt Service	Total
5-Jul-24	\$180,411.20	\$20,339.00	\$200,750.20
1-Aug-24	\$180,411.20		\$180,411.20
1-Sep-24	\$180,411.20		\$180,411.20
2-Oct-24	\$180,411.20		\$180,411.20
1-Nov-24	\$180,411.20		\$180,411.20
1-Dec-24	\$180,411.20		\$180,411.20
TOTAL 2024	\$1,082,467.20	\$20,339.00	\$1,102,806.20
3-Jan-25	\$180,411.20	\$20,339.00	\$200,750.20
1-Feb-25	\$180,411.20		\$180,411.20
1-Mar-25	\$180,411.20		\$180,411.20
1-Apr-25	\$180,411.20		\$180,411.20
1-May-25	\$180,411.20		\$180,411.20
3-Jun-25	\$180,411.20		\$180,411.20
TOTAL 2025	\$1,082,467.20	\$20,339.00	\$1,102,806.20
TOTAL LEVY	\$2,164,934.40	\$40,678.00	\$2,205,612.40

- 3.9 Approval of Professional Service Contract Regarding OHES Playground – Approve a professional service contract with Parette Somjen Architects for professional architectural services for the new playground at OHES for a fee of \$36,600 which includes reimbursable expenses.
- 3.10 Donation Acceptance – Accept the donation of \$6,000.00 from FIRST to Montgomery High School Robotics Team 1403.
- 3.11 Shared Services Agreement with Burlington Township School District - Approve a shared services agreement with Burlington Township School District as the lead agency for certain information technology services available from Pitt Bull Secure Technologies for the period July 1, 2024 through June 30, 2025 at a total cost of \$77,846.16 based on pricing through a competitive contracting process conducted by Burlington Township School District.

3.12 Approve the Use of Nonpublic Funds – Approve the use of nonpublic funds as follows:

WHEREAS, the Montgomery Township Board of Education received nonpublic technology aid in the amount of \$9,555.00 and nonpublic security aid in the amount of \$42,025.00 from the State of New Jersey in FY 2024; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment for students attending nonpublic schools and for providing nonpublic students technology within the limits of the funds provided by this program in the FY 2024 school year; and

WHEREAS, the Princeton Montessori and Waldorf School of Princeton representatives along with the SCESC consultant reviewed the proposed technology and security aid expenditures with the Director of Special Services and Safety & Security Director; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

NONPUBLIC TECHNOLOGY

Princeton Montessori

3D printer, MacBook, iPad, Sphero Blueprint circuits and other qualifying purchases, up to allowable amount	4,748.10
<i>Funding Allocation</i>	\$4,998.00

Waldorf School of Princeton

License renewals, microscope, Chromebooks, iPads and other qualifying purchases, up to allowable amount	4,329.15
<i>Funding Allocation</i>	\$4,557.00

NONPUBLIC SECURITY AID

Princeton Montessori

Window tinting installed, front door security cameras installed, door upgrades and other qualifying purchases, up to allowable amount	22,140.00
<i>Funding Allocation</i>	\$22,140.00

Waldorf School of Princeton

Programmable lock installed with 60 fobs, parking bumpers installed, emergency ladder installed, flood light installed, upgraded side and back doors and other qualifying purchases, up to allowable amount	19,885.00
<i>Funding Allocation</i>	\$19,885.00

3.13 Approval of 2024-2025 Yearly Appointments and Contracts - It is recommended that the following contracts be issued and announced for the 2024-2025 school year:

- A. Board Attorney - Whereas, the Montgomery Township Board of Education requires professional attorney services to be performed for the school year 2024-2025 and whereas, the firm of Fogarty & Hara are attorneys in the State of New Jersey and are willing to perform said services:

NOW THEREFORE IT IS AGREED: That the firm of Fogarty & Hara shall perform professional attorney services for the Montgomery Township Board of Education as requested by the Board.

That the Montgomery Township Board of Education will compensate Fogarty & Hara for said attorney services at the rate of one hundred and seventy-five (\$175) per hour for a partner, one hundred fifty-five dollars (\$155) for an associate, one hundred and twenty-five (\$125) for a law clerk, and eighty-five (\$85) for a paralegal through December 31, 2024. Effective January 1, 2025, the hourly rate for a partner will increase to one hundred eighty-five (\$185).

- B. Architect of Record – Whereas, the Montgomery Township Board of Education requires professional architectural services to be performed for the school year 2024-2025 and whereas, the firm of Parette Somjen Architects are architects in the State of New Jersey and are willing to perform said services:

NOW THEREFORE IT IS AGREED: That the firm of Parette Somjen Architects shall perform professional architectural services for the Montgomery Township Board of Education as requested by the Board.

That the Montgomery Township Board of Education will compensate the firm of Parette Somjen Architects as follows and in accordance with their contract on file in the Board Secretary's office.

Schedule of Hourly Rates – 2024-2025

Partner	\$183.00
Director/Senior Associate/Associate	\$174.00
Senior Project Architect/Senior Certified Interior Designer	\$165.00
Project Architect/Project Manager	\$144.00
Contract Administrator	\$124.00
Assistant Project Manager/Staff Architect	\$113.00
Job Captain/Certified Interior Designer	\$103.00
Designer 3	\$ 93.00
Designer 2	\$ 85.00
Designer 1	\$ 75.00
Assistant Contract Administrator	\$ 72.00
Administrative Assistant	\$ 65.00
Seasonal/Part-Time Intern	\$ 55.00

- C. Appointment of Auditor – It is recommended that the Montgomery Township Board of Education appoint Suplee, Clooney & Company of Westfield, New Jersey as Auditor to the district for the FY 2024 Audit at the fee of \$31,500 in accordance with the scope of audit as defined in N.J.S.A. 18A:23.

It is also anticipated that additional services, if any, would be billed at standard hourly rates as follows:

Partner	\$150 - \$175 per hour
Manager	\$115 per hour
Senior Staff	\$90 - \$105 per hour
Staff Accountant	\$75 - \$85 per hour

- D. Appointment of School Physician – Appoint Dr. Bert Mandelbaum as school physician for the 2024-2025 school year at the cost of \$26,000.
- E. Re-Adoption of Board Policies, Regulations and Bylaws for the 2024-2025 School Year - Re-adopt the existing policies, regulations and bylaws of the Board of Education for the 2024-2025 school year with the understanding that revision of Board policy can be made at any time by Board action.

3.14 Agreement between Montgomery Township Board of Education and the Township of Montgomery regarding the High School Pool – Approve the agreement between Montgomery Township Board of Education and the Township of Montgomery granting the Recreation Department access to and use of the swimming pool located at Montgomery High School for the benefit of the residents of the Township of Montgomery. The term of the agreement shall be from July 1, 2024 to June 30, 2025.

3.15 Food Service Management Agreement – that the Board of Education renew the agreement with Maschio’s Food Service Management Company as the district's Food Services management company for the 2024-2025 school year with an annual management fee of \$95,850.00 The management fee shall be payable in ten (10) monthly installments of \$9,585.00 per month commencing September 1, 2024 and ending on June 30, 2025.

Be It Further Resolved, That Maschio's FSMC guarantees a program profit of \$100,000.00 to the Local Education Agency for the 2024-2025 School Year. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio’s FSMC shall be responsible for any shortfall.

Be It Further Resolved, that the total cost of contract is \$1,618,906.54.

3.16 School Lunch Prices – 2024/2025 – approve the following lunch prices and a la carte items as attached on Schedule A for the 2024/2025 school year:

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary (Grades 1-6)	\$4.00	Student	\$0.75
Middle School (Grades 7-8)	\$4.25	Adult	\$0.75
High School	\$4.50		
Adult at Elementary Schools	\$4.75		
Adult at Middle School	\$4.75		
Adult at High School	\$4.75		

3.17 Renewal of Contract/Annual Hardwood Floor Finishing – Renew Q22-01 for the 2024-2025 school year with the following ESCNJ 10411(co-op) which is in accordance with N.J.S.A. 18A:18A-42

<u>Vendor</u>	<u>Location/Rates</u>
Jack Devine Gym Floor Restorations	MHS main gym \$4,150.00
	MHS aux gym \$2,340.00
	MHS stage \$1,150.00
	UMS main gym \$2,590.00
	UMS stage \$0.00
	LMS gym \$2,800.00
	LMS stage \$0.00
	OHES cafeteria stage \$0.00
	VES main gym \$1,985.00
	VES stage \$0.00

3.18 Renewal of Contract/Fire Extinguisher Preventative Maintenance Repair – Renew Q22-07 for the 2024-2025 school year, which is in accordance with N.J.S.A 18A:18A-42.

<u>Vendor</u>	<u>Inspection/Tag Unit Rates</u>
Fire & Security Technologies Inc. Lebanon, NJ	Cost to inspect & change fusible link on each suppression system \$15.00 ea.
	Inspect & Tag per Unit \$2.35 ea.
	Hydrostatic testing/inspect & tag per unit \$20.00 ea.
	Refill 10lb. extinguisher inspect & tag per unit \$7.50 ABC
	Refill 5lb. extinguisher inspect & tag per unit \$7.50 ABC
	Refill 2.5lb. extinguisher inspect & tag per unit \$7.50 ABC
	Refill 10lb. extinguisher inspect & tag per unit \$7.50 CO
	Refill 15lb. extinguisher inspect & tag per unit \$7.50 CO-2
	<u>New Extinguishers</u>
	Purchase new 10lb. extinguisher inspect & tag per unit \$82.00 ABC ea.
Purchase new 5lb. extinguisher inspect & tag per unit \$52.00 ABC ea.	
Purchase new 10lb. extinguisher inspect & tag per unit \$200.00 CO -2 ea.	
Purchase 15lb. extinguisher inspect & tag per unit \$300.00 CO-2 ea.	

- 3.19 Renewal of Contract/Plumber for Montgomery Township Board of Education – Renew HCESC SER 20C (co-op) for the 2024-2025 school year, which is in accordance with N.J.S.A. 18A:18A-42.

Vendor

Robert Griggs Plumbing
& Heating LLC
Hillsborough, NJ

Rates

Hourly Rate \$93.50 (8am-4pm)
Evening Rate N/A (4pm – 8am)
Overtime Sat/Sun N/A
Holiday N/A
Service Call/Flat Fee \$60.00
Part Mark-Up 25%

- 3.20 Renewal of Contract/Generator Preventive Maintenance Service & Materials – Renew Q 21-03 for the 2024-2025 school year, which is in accordance with N.J.S.A 18A:18A-42.

Vendor

Paul’s Electronic Maintenance
DBA SBP Industries
S. Plainfield, NJ

Rates

Annual Lump Sum Service \$1,650.00
Load Transfer Test \$750.00
Straight Time (8am-5pm) \$105.00 per man/hour
After Hours & Weekend \$157.50 per man/hour
Holiday \$210.00 per man/hour

- 3.21 Renewal of Contract/Q21-03 Electric Motor Repair & Service – Renew Q22-03 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A:18A-42:

Vendor

Longo Electrical-Mechanical Inc.
Wharton, NJ

Rates

Hourly rate (8am- 4pm) \$88.00
Evening Rate (4pm-8am) \$88.00
Overtime rate
Sat, Sun & Holiday \$88.00
Parts Mark-up % 15 %

- 3.22 Renewal of Contract/B22-10 Fire Code Complaint Means of Egress – Renew B22-10 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A-42:

Vendor

C & M Door Controls Inc.
Port Reading, NJ

Rates

Straight Time \$110.00
After Hours/Weekends \$144.00
Holidays \$144.00

- 3.23 Renewal of Contract/Elevator Inspection and Repair Services – Renew for 2024-2025 school year the following EDCP # 26 CO-OP, which is in accordance with N.J.S.A 18A:18A-42

Vendor

Kencor Inc.
West Chester, PA

Base Bid

Hourly Rate \$80.00 per man/per hour
Pressure Test \$200.00 per elevator
Parts Mark-Up 10%

Cost of Elevator/Lift Inspection

MHS	\$196.00
UMS	\$112.00
LMS	\$28.00
VES	\$28.00
OHES	\$56.00

- 3.24 Renewal of Contract/Q24-04 Roof Repairs – Renew Q21-04 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A:18A-42:

Vendor

Strober-Wright Roofing Inc.

Rates

Hourly Rate	\$120.00	8a.m. – 4p.m.
Evening Rate	\$157.00	4p.m. – 8a.m.
Overtime Rate	Sat, Sun and Holiday	\$184.00
Parts Mark-Up	15%	

- 3.25 Renewal of Contract/B22-02 Annual Boiler Cleaning, Inspection and Service with a Time and Material Contract – Renew B22-02 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A:18A-42:

Vendor

Mack Industries
 Trenton, NJ

Rates

Hourly Rate	\$87.00
After-Hours & Sat.	\$130.50
Sun & Holidays	\$174.00
Discount Off List	10%
Cost of Boiler Cleaning for MHS & Admin Bldg	\$6,195.00
Cost of Boiler Cleaning for UMS	\$2,067.00
Cost of Boiler Cleaning for LMS	\$3,497.00
Cost of Boiler Cleaning for OHES	\$1,981.00
Cost of Boiler Cleaning for VES	\$428.00
Cost of Boiler Cleaning for the Bus Garage	\$381.00
Cost of Boiler Cleaning for the Maintenance Garage	\$382.00
Grand Total for the Boiler and Burner Cleaning Service:	\$14,931.00

- 3.26 Renewal of Contract/Integrated Pest Control and Exterminator Services – Renew Q22-05 for 2024-2025 school year, which is in accordance with N.J.S.A 18A:18A-42.

Vendor

Safe Schools Integrated
 Management DBA Stank

Base Rates

Monthly (\$500.00) Maintenance	6,000.00	Pest
Extra Service Requests	\$95.00 per visit	Environmental
Bees/ Stinging Insects	\$195.00 per visit	Fair Haven, NJ

- 3.27 Renewal of Contract/Automatic Communications Alarm Co. – Renew Q24-02 for the 2024-2025 school year contract for Fire Security System services for our ECC Building (Automatic Communications Alarm Co.), which is in accordance with N.J.S.A 18A:18a-42.

<u>Vendor</u>	<u>Amount</u>
Automatic Communications Alarm Company	\$1460.00 fire/security station monitoring
Raritan, NJ	\$488.00 TV circuit system/inspections/cleaning

- 3.28 Renewal of Contract/Completion of the NJ Right to Know Survey/Compliance Materials – Renew Q22-03 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A:18A-42.

<u>Vendor</u>		<u>Rate</u>
Montrose Environmental Inc. Robbinsville, NJ	RTK Survey (Task 1) Written Hazard Communication Plan (Task 2) included w/Task 1	\$3,700.00
	MyPARS Annual Maint. Fee	\$950.00
	RTK Initial Training (1 year)	\$800.00
	RTK Refresher Training (2 year)	\$1,200.00

- 3.29 Renewal of Contract/Asbestos Safety Control & Monitoring Services – Renew Q22-02 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A:18A-42.

<u>Vendor</u>		<u>Rate</u>
Montrose Environmental Inc. Robbinsville, NJ	Cost of Plans & Specs. Project Manager	\$1,150.00 Reg. \$115.00 Ovt. \$115.00
	Tech Fee	Reg. \$80.00 Ovt. \$80.00
	Cost of PCM Samples	Std. \$8.75 Rush \$18.50
	Cost of TEM Samples	Std. \$127.65 Rush \$261.05
	6 Month AHERA December 2024/June 2025	\$700.00ea.

- 3.30 Renewal of Contract/Pool Chemicals & Pool Service – Renew Q22-04 for the 2024-2025 school year, which is in accordance with the N.J.S.A. 18A:18A-42.

<u>Vendor</u>	<u>Service/Repair Rates</u>
Deep Run Aquatic Services Inc. Pipersville, PA	Straight Time Mon-Friday 8 a.m. – 5 p.m. \$100.00 per man/hour After Hours & Weekends \$150.00 per man/hour Holidays \$200.00 per man/hour Cost of Replacement Parts 5% discount off list

<u>Pool Chemicals</u>	<u>Unit Price</u>
Accutab Blue SI Tablets 60lb. pail	\$170.00 per 60 lb. pail
Liquid Chlorine, 5 gallon Carboy	\$26.00 per 5 gallon carboy
Carboy Deposit	\$8.00 per carboy

- 3.31 Renewal for Alarm and Communication Technologies Inc. – Renew for 2024-2025 school year contract for District Fire Alarm Testing/Maintenance and Repair for the Montgomery Township School District (MHS,UMS,LMS,VES,OHES) under the following CO-OP ESCNJ 21/22-41, which is in accordance with N.J.S.A. 18A:18A-42

<u>Vendor</u>	<u>Rate</u>
Alarm and Communication Technologies Inc. Wharton, NJ	\$28,004.36

- 3.32 Approval for Staples Technology Solutions – Approve the purchase of 441 new Chromebooks for the LMS/UMS students 1:1 program from Staples Technology Solutions for \$119,934.36 entered into on behalf of Sourcewell CO-OP # 0-12320- SCC contract for the 2023-2024 school year as follows:

<u>Vendor</u>	<u>Amount</u>
Staples Technology Solutions Chicago, IL	\$119,934.36

- 3.33 Approve Excel Communications Worldwide – Approve the following purchases from Excel Communications Worldwide for sound system/media projector installation/ upgrades in the Montgomery Schools. This is entered on behalf of the Hunterdon CO-OP # HCESC-CAT-23-07 for the 2023-2024 school year as follows:

<u>Vendor</u>	<u>School</u>	<u>Amount</u>
Excel Communications Worldwide Harleysville, PA	UMS	\$11,243.58 Cafeteria Sound System Rack/Headend Installation
	MHS	\$11,692.77 Media Center Projector & Sound Installation
	VES	\$17,940.95 Cafeteria Projector/ with a Sound System
	UMS (GYM)	\$20,550.08 Sound System Installation

- 3.34 Renewal of Contract for District SIS Management Services – Renew B23-01 for the 2024-2025 school year, which is in accordance with N.J.S.A 18A:18A-42:

<u>Vendor</u>	<u>Rate</u>
Velez Educational Services Florence, NJ	\$132,000.00 (Monthly Cost of \$11,000.00)

- 3.35 Donation Acceptance – Approve donations in the amount of \$1,050 to benefit staff members attending an MTSD professional development EdCamp.
- 3.36 Approve Employee Assistance Program Agreement with Penn Medicine – Approve the Employee Assistance Program Agreement with Penn Medicine at \$25.00 per eligible employee/per year for 800 employees at a total annual cost of \$20,000 for the 2024-2025 school year.
- 3.37 Resolution Authorizing Disposal of Surplus Property – Approve the following resolution:

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30). The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:
 - 2 – Life Guard Aluminum Pool Stands (6’6” high x 3’3” wide)
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.
- (7) Any surplus property unsold after the auction shall be offered without cost to school-related community organizations or charitable and nonprofit organizations located within the district or discard the surplus property in a manner consistent with the public interest.
- (8) BE IT FURTHER RESOLVED, the Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the auction.

3.38 Approve Contract with National School Public Relations Association – Approve the National School Public Relations Association to perform a School Communications Performance Evaluation (SCOPE) Survey for the Montgomery Township School District to include an initial SCOPE survey in 2024 and a one-year follow-up SCOPE survey in 2025 with a total cost of \$9,975.00.

3.39 Appointments – The Board President made the following committee assignments for 2024 as per the below list:

- Members of the Policy and Communications Committee (PCC):

Co-Chair (Policy)	Ania Wolecka-Jernigan
Co-Chair (Communications)	Cookie Franco-Herman
Member	Christina Harris
Member	Maria Spina
Member	Patrick Todd

- Voting member and alternate to the New Jersey School Boards Association:

Voting Member	Cookie Franco-Herman
Alternate	Joanna Filak

- Member and alternate to the Executive Committee of the Somerset County School Boards Association:

Delegate	Cookie Franco-Herman
Alternate	Maria Spina

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded ESSER Grant, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

CLOSING DISCUSSION OF THE BOARD

ADJOURNMENT