

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, August 27, 2024**  
**5:30 p.m. Executive Session**  
**7:00 p.m. Public Session**

**Orchard Hill Elementary School Cafeteria**  
**BUSINESS MEETING AGENDA**

2023-2024 District Goals

Goal 1: Academics

Increase academic achievement for all students, using the implementation of Universal Design for Learning (UDL) principles and practices in all learning environments.

Goal 2: Equity

Continue building a culturally competent school community that demonstrates a commitment to diversity, equity, inclusion, and belonging (DEIB).

Goal 3: Social-Emotional Learning (SEL)

Increase learning opportunities designed to develop essential life skills, emotional intelligence, and positive social behaviors for all students.

Goal 4: Communication

Standardize base frequency, methodology, and communication content across all buildings, leveraging messaging and social media platforms to share information and celebrate student success.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2024 and August 22, 2024. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

## EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 7, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

## ROLL CALL

RECONVENE IN OPEN SESSION – 7:00 p.m.

## SALUTE THE FLAG

## MTSD STUDENT REPRESENTATIVE REPORT

## SUPERINTENDENT’S REPORT / PRESENTATIONS

- Strategic Plan Presentation

## COMMITTEE/REPRESENTATIVE REPORTS

### Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

### Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers’ Report

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. July 16, 2024 Executive Session Meeting I
2. July 16, 2024 Executive Session Meeting II
3. July 16, 2024 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 8/5/24 from N. Wolfson regarding Later High School Start Time
2. Email dated 8/16/24 from J. Church regarding an Advisory Opinion

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

**1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following report:  
Harassment, Intimidation and Bullying (HIB) Report
- 1.2 NJ Principal Evaluation for Professional Learning Observation Instrument - Approve the NJ Principal Evaluation for Professional Learning Observation Instrument for the 2024-2025 school year for administrator evaluations, which replaces the Marshal Principal Evaluation Rubrics.

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Out-of-District Tuition Student - Accept Student #109957 for Grade 11 at the Board-approved tuition rate for the 2024-2025 school year.

2.2 Out-of-District Placements: 2024-2025 - Approve the following Out-of-District placements for the 2024-2025 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102426	Eden Autism 1:1 Aide	7/1/24 – 6/18/25	\$20,796.84 \$8,460.00	\$106,872.65 \$43,475.00	\$127,669.49 \$51,935.00
104703	New Hope Academy	9/10/24 – 6/30/25		\$47,775.00	\$47,775.00
108294	New Hope Academy	9/10/24 – 6/30/25		\$47,775.00	\$47,775.00
109354	New Hope Academy	9/10/24 – 6/30/25		\$47,775.00	\$47,775.00
103748	New Hope Academy	9/10/24 – 6/30/25		\$47,775.00	\$47,775.00
104608	Mercer County Special Services 1:1 Aide	9/5/24 – 6/30/25		\$63,000.00 \$37,080.00	\$63,000.00 \$37,080.00
107013	Mercer County Special Services	9/5/24 – 6/30/25		\$63,000.00	\$63,000.00
108467	Mercer County Special Services	9/5/24 – 6/30/25		\$63,000.00	\$63,000.00
107532	Mercer County Special Services	9/5/24 – 6/30/25		\$63,000.00	\$63,000.00

2.3 Independent Evaluations Reimbursement Costs - Approve the reimbursement costs for independent evaluation requests for the 2024 – 2025 school year as follows:

Independent Evaluations Reimbursement Costs	AAC Evaluations	\$1,000.00/evaluation
	Social History Evaluation	\$230.00/evaluation
	Occupational Therapy (OT) Evaluation	\$381.00/evaluation
	Physical Therapy (PT) Evaluation	\$381.00/evaluation
	Educational, Psychological, Physical Therapy, Occupational Therapy, Speech/Language	\$500.00/evaluation
	Psychoeducational, Neurological, Psychiatric	\$800.00/evaluation
	Function Behavior Assessment (FBA)	\$700.00/evaluation
	LDTC Evaluation	\$400.00/evaluation
	Psychological Evaluation	\$400.00/evaluation
	Social Evaluation	\$400.00/evaluation
	Speech/Language Evaluation	\$400.00/evaluation
	Neurodevelopmental Evaluations	\$700.00/evaluation

2.4 Consultant Approvals: 2024-2025 - Approve the following consultants for the 2024-2025 School Year:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Kiker Learning	Provide professional development on the effective use of Google Classroom for staff.	\$1,750.00 <i>To be funded by ESEA Title IV</i>
Empowered School Solutions, LLC	Provide professional development for administrators on disproportionality/inclusivity.	\$3,500.00 <i>To be funded by ESEA Title II</i>
NJ Lifeguard, LLC	Provide lifeguard certification training for Montgomery High School HPE teachers.	\$1,740.00
IDE Corp.	Provide two (2) days of professional development for new teachers on how to leverage curricular resources and instructional technology tools.	\$4,712.00 <i>To be funded by ESEA Title II</i>
Bayada Home Health Care Inc.	1:1 Nurse Service	\$63.00/Hour
Para-Plus Translation Inc.	Interpretation and Translation Services for the 2024-2025 School Year for the Guidance and World Language Departments.	Language Services Range, Contractual Rate Per Language: \$63.00/Hour to \$147.00/Hour
IDE Corp.	Professional Learning Services inclusive of: K-4 School Year Workshops Job-Embedded Coaching I&RS University Designed Goal Training and Support MyQPortal Subscription Renewals	\$106,283.00 <i>To be funded by IDEA CE-IS</i>
ReThink Ed, Division of Rethink Autism, Inc.	District Access & Professional Services to support implementation success	\$34,425.00
Next Up: Transition Curriculum Inc.	Transition Curriculum inclusive of transition lessons, planning resources and assessments	\$3,000.00
Let's Talk Speech	Specialized Evaluations (Bilingual, Dyslexia, AAC) Monolingual Speech Language Evaluations Direct and Indirect Bilingual Treatment Direct and Indirect Monolingual Treatment	\$700.00/hour  \$450.00/hour \$130.00/hour \$110.00/hour
Cengage Learning	Provide professional learning on virtual math tools.	\$750.00

- 2.5 Curriculum Approval – 2024-2025 – Approve the revision and alignment of the following district curricula with the State Board Adopted Standards for implementation during the 2024-2025 school year.

New Courses:

- [A Short History of Everything](#)
- [Economics](#)
- [Contemporary Issues and Leadership \(H\)](#)
- [iSTEM Module #Horticulture](#)

Major Revision:

- [Literacy K](#)
- [Literacy 1](#)
- [Literacy 2](#)
- [Literacy 3](#)
- [Literacy 4](#)
- [Language Arts 5](#)
- [Language Arts 6](#)
- [Language Arts 7](#)
- [Language Arts 8](#)
- [Science Grade 6](#)
- [Science Grade 7](#)
- [Science Grade 8](#)
- [Spanish Part 1](#)
- [Exploration of Hispanic Culture and Language](#)
- [English 10 \(CP\)](#)
- [English 10 \(H\)](#)
- [English 11 \(CP\): The Moral of the Story](#)
- [English 11 \(CP\): A Thousand Different Ways](#)
- [English 11 \(H\): The Fate of the Novel](#)
- [English 11 \(H\): Reinventing the Canon](#)
- [English 12 \(CP\): Reflections and Perspectives](#)
- [English 12 \(CP\): Expressions and Empowerment](#)
- [English 12 \(H\): Reflections and Perspectives](#)
- [English 12 \(H\): Expressions and Empowerment](#)

- 2.6 Princeton University Teacher Prep Membership – Approve the district’s membership to the Princeton University Teacher Prep program which will provide professional development opportunities for district staff at a cost of \$2,160.00 for the 2024-2025 school year.

- 2.7 Doctoral Research Project - Approve Ms. Amy Monaco, MTSD K-4 Supervisor of Language Arts and Social Studies, to complete her doctoral research project and dissertation in accordance with Policy 3245.

2.8 Work-Based Learning 2024-2025 - Approve the following locations for Work-Based Learning for the Montgomery Township School District:

Pennington Quality Market	Maschio's Food Services	Penn Medicine Princeton Medical Center
New Jersey Athletic Club	Retro Fitness, Kingston	Hopewell Valley Mobile Food Pantry
DSW, Mercer Mall on One	Gigi's Playhouse, Hillsborough	

2.9 Community Based Instruction 2024-2025 - Approve the list of locations maintained in the Special Services Department for Community Based Instruction for the Montgomery Township School District. Certificates of insurance will be provided for each location.

**3.0 OPERATIONS, FACILITIES AND FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending June 30, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending June 30, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through June 30, 2024 within the 2023-2024 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2025

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated August 27, 2024 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$8,629,880.38 and

General Account	\$8,622,274.43
Food Service Account	\$ 7,605.95
TOTAL	\$8,629,880.38

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.



3.4 Travel Reimbursement – 2024-2025 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 8/27/24.

3.5 Appointment of Professional Service - approve the appointment of Phoenix Advisors as Financial Advisor for Continuing Disclosure Agent services for \$1,350 base fee and \$450 initial setup fee for each new bond issue set up during the year for the 2024-2025 school year (discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on this transaction), \$250 for each Event filing under the SEC’s Event Disclosure Rule. This fee will be waived if Phoenix Advisors act as the Municipal Advisor on the transaction that involves such Event filing, and \$250 for each Notice of Redemption made in connection with an outstanding term bond maturity.

3.6 Nonpublic Nursing Funding 2024-25 – approve funding of Nonpublic Nursing Aid in the amount of \$24,700 for the 2024-25 school year to be allocated as follows:

IGO STEM	\$ 260
Princeton Montessori School	\$12,480
Waldorf School of Princeton	<u>\$11,960</u>
Grand Total	\$24,700

3.7 Nonpublic Security Funding 2024-25 – Approve funding of Nonpublic Security Aid in the amount of \$38,950 for the 2024-25 school year to be allocated as follows:

IGO STEM	\$ 410
Princeton Montessori School	\$19,680
Waldorf School of Princeton	<u>\$18,860</u>
Grand Total	\$38,950

3.8 Nonpublic Textbook Funding 2024-25 – Approve funding of Nonpublic Textbook Aid in the amount of \$9,256 for the 2024-25 school year to be allocated as follows:

IGO STEM	\$ 102
Princeton Montessori School	\$4,654
Waldorf School of Princeton	<u>\$4,500</u>
Grand Total	\$9,256

3.9 Nonpublic Technology Funding 2024-25 – Approve funding of Nonpublic Digital Divide Aid in the amount of \$8,869 for the 2024-25 school year to be allocated as follows:

IGO STEM	\$ 98
Princeton Montessori School	\$4,459
Waldorf School of Princeton	<u>\$4,312</u>
Grand Total	\$8,869

3.10 Approve and Accept the ESEA, Title IA, Title IIA, Title III and Title IV Funding for the 2024-2025 school year – Approve the following ESEA Funding for the 2024-2025 school year:

Title IA	\$186,228
Title IIA	\$ 73,884
Title III	\$ 26,034
Title IV	\$ 12,941

- 3.11 Settlement Agreement – Approve the following resolution pertaining to a special education settlement Addendum agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release Addendum (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Addendum Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

- 3.12 Approve a Parental Contract for Transportation Route PT2 – Approve a parental contract for Route PT2 to transport student ID #102976 to Collier High School as per the negotiated rate of \$22,000.00 for the 2024-2025 school year.

- 3.13 Approve Alternate Method of Pre-K/Kindergarten Classroom Toilet Compliance – RESOLVED that the Montgomery Township Board of Education approves the use of the alternate method of compliance for (3) Pre-K/Kindergarten toilets in accordance with NJAC 6A:26-6.2(h)4ii by providing a toilet room outside the classroom in lieu of an individual toilet in the classroom;

WHEREAS, the students will be supervised and/or escorted to the lavatory.

- 3.14 Renewal of Contract for Electrician – Renew for the 2024-2025 school year with Sal Electric for electrical issues throughout the district (CO-OP Ed Data 12197). This is in accordance with the N.J.S.A. 18A-42:

<u>Vendor</u>		<u>Rates</u>
Sal Electric	Foreman	\$110.52 per man/hr.
83 Fleet Street	Journeyman	\$94.46 per man/hr.
Jersey City, NJ	Apprentice	\$28.32 per man/hr.
	Markup Above List	10%

- 3.15 Renewal of Contract for SA Communale Q22-01 – Renew for the 2024-2025 school year for Annual Sprinkler Inspection/repair and service for the district. This is in accordance with the N.J.S.A. 18A-42:

<u>Vendor</u>	<u>Rates</u>	
S.A. Communale	<u>Annual &amp; Quarterly Sprinkler</u>	
West Lawn,PA	Inspection	\$9,050.00
	Straight Time	\$160.00 per man/hour
	Mon-Fri 8 a.m. - 5 p.m.	
	After Hours &Weekends	\$240.00 per man/hour
	Holidays	\$300.00 per man/hour
	Discount Off List	20%

- 3.16 Renewal for Beekman Farms – Renew Q24-06 snow removal/loader and operator to clear large accumulations from snow storms for the district for the 24/25 school year as follows:

<u>Vendor</u>	<u>Amount</u>
Beekman Farms Hillsborough, NJ	Hourly rate of \$250.00

- 3.17 Approval for Dogwood Lawn Service – Approve Dogwood Lawn Service to refresh the playground mulch at all schools throughout the District and upgrade the landscape in front of MHS for the 24/25 school year as follows. This is in accordance with the N.J.S.A18A-42:

<u>Vendor</u>	<u>Amount</u>
Dogwood Lawn Service Ewing, NJ	\$19,700.00

- 3.18 Acceptance of Donation – Accept the donation of \$500 to be used toward the OHES art program.

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded ESSER Grant, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

#### **NEW BUSINESS FROM PUBLIC**

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

#### **CLOSING DISCUSSION OF THE BOARD**

#### **ADJOURNMENT**