

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, June 28, 2016
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2015-2016 District Goals

Goal 1: To review, evaluate and assess current programs and staffing structures to determine gaps/needs. Raise academic performance of all demographics and results should compare favorably against similar districts year after year. Special focus on the MHS Science department, where a measurement of student achievement will be developed in 2015 and used every year to measure positive progress.

Goal 2: To identify and implement social emotional learning programming to be addressed district wide through the counseling programs. Specifically, implement evidence based social and emotional learning programs with the aim to prevent bullying, discipline problems and improving school climate (and stress) for all children.

Goal 3: To identify and effectively utilize specific communication practices with students, parents, staff and community members that are timely, accessible, and consistent in message. Administer a district-wide communications survey and compare the results with the Spring 2013 results.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2016 and June 22, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents and the evaluation of staff. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. May 10, 2016 Executive Session Meeting
2. May 10, 2016 Workshop and Business Meeting
3. May 20, 2016 Special Meeting
4. May 24, 2016 Executive Session Meeting
5. May 24, 2016 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

- Email dated 6/16/16 from F. Pfeffer regarding staff recognition

SUPERINTENDENT’S REPORT

- Effective School Solutions (ESS)
- Draft District Goals

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Fire/Security Drill Report

1.2 Communications Committee Charter – Approve the Communications Committee Charter.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Professional Development School Network (PDSN) Partnership Agreement – Approve the agreement between Montgomery Township School District and The College of New Jersey’s Professional Development School Network for the 2016-2017 school year at a cost of \$3,750.00

2.2 NJSIAA Membership – 2016-2017 – Approve Montgomery High School to continue its membership for 2016-2017 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,150.00 and abide by all bylaws, rules and regulations including student-athlete eligibility.

2.3 Out-of-District Placements – 2015/2016 as follows:

Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		Total for Year
			ESY	RSY	
009226	Y.A.L.E. School Southeast II	5/9/16-6/17/16		\$8523.48	\$8523.48

2.4 Out-of-District Placements – 2016/2017 as follows:

Approve the following Out-of-District placements for the 2016/17 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102370	Collier School	7/5/16-6/21/17	\$9,106.00	\$56,520.00	\$65,626.00
103467	Collier School	7/5/16-6/21/17	\$9,106.00	\$56,520.00	\$65,626.00
101624	Rock Brook School	7/5/16-6/16/17	\$9,906.60	\$59,439.60	\$69,346.20
104363	Rock Brook School	7/5/16-6/16/17	\$9,906.60	\$59,439.60	\$69,346.20
100590	Midland School	7/6/16-6/22/17	\$9,406.20	\$56,437.20	\$65,843.40
055307	Midland School	7/6/16-6/22/17	\$9,406.20	\$56,437.20	\$65,843.40

2.5 In-District 2016 ESY Placements – Approved the following students to attend the 2016 In-District Extended School Year Program at Montgomery High School, July 6 through August 11, 2016.

| Student ID |
|------------|------------|------------|------------|------------|------------|------------|
| 100481 | 104411 | 102842 | | | | |

2.6 Consultant Approvals 2016/2017 –

Approve the following consultants for the 2016/17 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Advanced Behavior/Communication Solutions LLC Joseph A. Novack	AAC Evaluation (6 hours) AAC Consultation & Training Functional Behavioral Assessment (10 hours)	\$900.00/evaluation \$150.00/hour \$1500.00/each
Advancing Opportunities	Assistive Technology/Augmentative Alternative Communications: Evaluations Training	\$990.00/each \$125.00/hour
Alexander Road Associates	Psychiatric Evaluations, School Reports Psychological Intake Psychological/Psychoeducational Evaluation	\$595.00/hour \$275.00/session \$3,000/session

Behavior Therapy Associates	Behavioral Consults/Functional Behavioral Assessments: Amy Golden Elena Zalkes Dr. Gordon Dr. Selbst Dr. Salzman Dr. Panter Dr. Slomen	\$150.00/hour \$150.00/hour \$320.00/hour \$260.00/hour \$260.00/hour \$240.00/hour \$220.00/hour
Beyond Communications	Teacher of Deaf Services / Itinerant Speech/Language Itinerant Lindamood Bell Programs Education Evaluation Speech/Language Evaluation	\$160.00/hour \$140.00/hour \$120.00/hour \$1600.00/eval \$1600.00/eval
Building Behavior Solutions		
Center for Neurological & Neurodevelopmental Health – CNNH	Neurological Evaluation Neuropsychiatric Evaluation Psychiatric Evaluation Neuropsychological Testing/Evaluation Behavior Analysis Assessment Functional Behavior Assessment (FBA)	\$600.00 each \$600.00 each \$600.00 each \$2500.00 each \$145.00/hour \$1880.00 each
Children’s Hospital of Philadelphia	Medical Beside Instruction	\$53.84/hour
The Educational Services Commission of New Jersey	Medical/Bedside Instruction - Year 2016 @ Children's Specialized Hospital - Year 2016 ----- Medical/Bedside Instruction - Year 2017 @ Children's Specialized Hospital - Year 2017	\$45.00/hour \$63.00/hour ----- \$43.00/hour \$64.00/hour
Education, Inc.	Medical Bedside Instruction	\$49.00/hour
Educere LLC	K-12 Virtual Education Services: Complete Full Year Courses Complete Half Year Courses Partial Courses Abbreviated Courses	\$249 to \$1250 \$199.50 to \$625 \$29/week \$195 to \$500
Hunterdon Healthcare Developmental Pediatrics	Neurodevelopmental Evaluations for 2016* Re-Evaluations * Price revision Jan-1-2017	\$900.00/Evaluation \$506.00/Evaluation
Hunterdon Healthcare Speech & Hearing Center	Central Auditory Processing Evaluation	\$1,699.00/evaluation

Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc.	Bilingual Spanish CST Evaluations Bilingual CST Evaluations -other languages (Arabic, Mandarin, Cantonese, Korean, Russian, Polish, French, Haitian Creole, Hebrew, Portuguese, Gujarati, Urdu, Tamil, Telegu, Punjabi, Hindi) Translations for CST Meetings	\$700.00 each \$750.00 each \$100/hour
Life Enhancement Institute, LLC Nupur Lahiri, MD	Psychiatric Evaluations + reports	\$500.00 each
Mintz, Jesse, MD., FAAP	Neuro-Developmental Pediatrics-Evaluations	\$450.00 each
NJ Commission for the Blind and Visually Impaired	Education Services for Students Level 1 Level 2 Level 3 Level 4	\$1,900 each \$4,500 each \$12,600 each \$14,300 each
New Jersey Dept. Of Education Specialized Child Study Team	Learning Evaluation Speech/Language Evaluation Psychological Evaluation	\$400.00/evaluation
Occupational Therapy Consultants	Occupational Therapy Evaluation Physical Therapy Evaluation OT or PT Intervention Services OT Assistant Intervention Services Speech/Language Intervention Services Home Based Services 30-60 minutes Session >30 minutes to 45 minutes	\$400.00/each \$400.00/each \$90.00/hour \$82.00/hour \$92.00/hour \$110.00/visit \$85.50/session
Lisa Orvos Behavior Consultant	Consultation	\$125.00/hour
Princeton Speech Language & Learning Center	Reading Intervention Social Thinking-Individual Social Thinking-Group Executive Function Therapy Psychoeducational Evaluations Psychological Therapy Speech/Language Therapy Speech/Language Evaluations (range of testing needed)	\$140.00/hour \$180.00/hour \$118.00/hour \$160.00/hour \$260.00/hour \$3900/hour \$180.00/hour \$350 to \$2000
Princeton Healthcare System Mindi Klein, MSPT	Physical Therapy / 30 minute session Physical Therapy Evaluation	\$93.00/session \$450/Evaluation
Professional Education Services, Inc.	Medical Bedside Instruction	\$58.79/hour
Silvergate Prep	Medical Bedside Instruction	\$55.00/hour
Somerset County Educational Services	"LDTC Evaluation Psychological Evaluation	\$340.00/case \$340.00/case

Commission	Social Evaluation Annual Review/Update of IEP Case Manager, writing IEP Neurological Exam, Som Pediatrics Psychiatric Evaluation Home Instruction (Within 10 miles of SCESC) Home Instruction (Beyond 10 miles SCESC) Speech/Language Evaluation Speech Services Articulation Evaluation Teacher of Deaf English/Second Language Evaluation English/Second Language Services Bilingual Services Consultant: Social Work/Psychologist/LDTC Nursing Services Nursing Services/After School"	\$340.00/case \$275.00/case \$530.00/case \$694.00/case \$694.00/case \$66.00/hour \$83.00/hour \$388.00/evaluation \$96.00/hour \$106.00/evaluation \$103.00/hour \$444.00/hour \$133.00/hour \$139.00/service \$117.00/hour \$233.00/day \$55.00/hour"
Speech & Hearing Associates	Central Auditory Process Evaluation w/report* Comprehensive Peripheral Audiological Evaluation w/report Hearing Aid Evaluation w/report* Speech-Language w/report Bilingual Speech-Language Eval w/report Language Processing Evaluation w/report Speech-Language Therapy, per session AAC Evaluation In-School Consultation *Includes Comprehensive Peripheral Audiological Evaluation"	\$550.00/Evaluation \$250.00/Evaluation \$375.00/Evaluation \$550.00/Evaluation \$650.00/Evaluation \$750.00/Evaluation \$85.00/30 minutes \$150.00/1 hour \$750.00/Evaluation \$150.00/hour
Tiny Tots Therapy, Inc.	Speech Therapy Occupational Therapy Physical Therapy	\$78.00/hour \$75.00/hour \$75.00/hour
Union County ESC	Medical/Bedside Instruction: Children's Specialized Hospital Trinitas Hospital-Regular Behavior Unit Trinitas Hospital-Specialized Behavior Unit	\$71.00/hour \$64.00/hour \$96.00/hour
Valley Medical Group Lisa Nalven, MD Marivic Santiago, MD	Neurodevelopmental Evaluations	\$675.00 each
Wilson Language Training	Summer Training	\$435.00
Bayada Home Healthcare Inc.	Nurse on Bus: 1 student 2 students 3+ students	\$54.50/hour \$66.75/hour \$89.00/hour

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of May 31, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of May 31, 2016

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of May 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of May 31, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating	\$9,644,674.26
Food Services	167,331.24

3.6 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule A.

3.7 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule B.

3.8 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule C.

- 3.9 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule D.
- 3.10 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule E.
- 3.11 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule F.
- 3.12 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule G.
- 3.13 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per Schedule H.
- 3.14 Approval to Issue Checks – authorize the School Business Administrator to issue checks dated June 30, 2016 to be subsequently ratified by the Board of Education at its meeting of July 19, 2016.
- 3.15 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

<u>Account</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
General Fund	38900	01/30/14	\$11.47
General Fund	39256	03/26/14	\$183.09
General Fund	39546	04/23/14	\$190.00
General Fund	39589	04/23/14	\$350.00
General Fund	40589	06/30/14	\$145.00
General Fund	41255	09/17/14	\$38.13
General Fund	41843	11/26/14	\$8.99
General Fund	42429	01/28/15	\$442.00
General Fund	42606	01/28/15	\$442.00
General Fund	42706	01/28/15	\$10.73
General Fund	42755	01/28/15	\$2.11
General Fund	42902	02/25/15	\$11.90
General Fund	43186	03/25/15	\$3,894.05
General Fund	43905	06/17/15	\$68.83
General Fund	44358	06/30/15	\$10.53
General Fund	44365	06/30/15	\$10.53
General Fund	44428	06/30/15	\$5.27
General Fund	44436	06/30/15	\$217.00
General Fund	45028	09/16/15	\$18.33
General Fund	45253	10/21/15	\$345.00
General Fund	45474	10/21/15	\$150.03
Food Service	5438	02/17/15	\$23.60

- 3.16 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.
- 3.17 Approval of Paperless Board Meeting Service – approve an annual agreement with the New Jersey School Boards Association for the paperless board meeting service at an annual cost of \$1,888.
- 3.18 Food Service Management Agreement – that the Board of Education renew the agreement with COMPASS GROUP USA, INC., by and through its CHARTWELLS Division as the district's Food Services management company for the 2016-2017 school year with the following management fee, guaranteed return and investment:

A. DURATION OF AGREEMENT

- 1) This agreement begins on July 1, 2016 and ends on June 30, 2017.

B. MANAGEMENT FEE(S)/GUARANTEES

1) FEES

Administrative Fee. Chartwells shall charge the Local Education Agency an Administrative Fee of five thousand three hundred and four dollars (\$5,304) per month for ten months for an annual total of fifty three thousand forty dollars (\$53,040) during the academic year. Chartwells' Administrative Fee represents its overhead expenses necessary to operate the food service including, but not limited to: area and zone supervision; general support provided by Chartwells' corporate offices, including without limitation, accounting, purchasing, tax, legal, research, safety, quality assurance, payroll, auditing and other related administrative functions.

Management Fee . Chartwells shall charge the Local Education Agency a Management Fee of five thousand one hundred dollars (\$5,100) per month for ten months for an annual total of fifty one thousand dollars (\$51,000) during the academic year.

2) GUARANTEE

Conditional Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$55,000. If the annual operating statement shows a return less than \$55,000, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells' Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

1) CONDITIONS

- a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in Chartwells' proposed budget.
- b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in the prior Agreement year.
- c) The number of days meals are served during the school year will not be less than:

<u>School Category</u>	<u>Lunch</u>
Elementary Schools	180 days
Middle Schools	174 days
High Schools	174 days

- d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- e) The student enrollment for the current year will not be less than 4516 students.
- f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' budget. In the event of an increase in wages or fringe benefits payable to employees as a result of unionization or changes in minimum wage rates or taxes, the guarantee shall from the date of increase in wages, minimum wage rates, taxes or fringe benefits be adjusted by such actual increase.
- g) The number of participating health insurance participants does not exceed the level of participants in the prior year.
- h) The selling prices of Menu Pattern Meals and a la carte selections will not be less than the prior year.
- i) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- j) The LEA and its representatives including but not limited to, school principals, teachers and LEA employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The LEA shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- k) The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.
- l) Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.

- m) The number of students eligible for free and reduced price meals will be no less than that estimated in Chartwells' proposed budget.
- n) USDA donated foods received by the LEA are compatible with the menus outlined in writing by Chartwells.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- 3.19 School Lunch Prices – 2016/2017 – approve the following lunch prices and à la carte items as attached on Schedule A for the 2016/2017 school year:

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary (Grades 1-6)	\$2.35	Student	\$0.60
Middle School(Grades 7-8)	\$2.90	Adult	\$0.60
High School	\$2.90		
Reduced	\$0.40		
Adult at Elementary Schools	\$2.80		
Adult at Middle & High Schools	\$2.90		

- 3.20 Resolution for Participation in Coordinated Transportation for the 2016-17 School Year – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Montgomery Township Board of Education as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The ESCNJ will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by ESCNJ;

- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the Montgomery Township Board of Education will provide the ESCNJ with the following:

- a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Montgomery Township Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2016 and June 30, 2017.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 3.21 Receipt/Award of Bid – Lease Purchase Financing (Q17-10) – Quotes were received on June 9, 2016 for lease purchase financing as follows:

<u>Vendor</u>	<u>Base Bid</u>
US Bancorp Government Leasing & Finance, Inc. Annandale, NJ	1.927%
Municipal Leasing Consultants Grand Isle, VT	2.11%

It is recommended that the Board of Education award quote Q17-10 for lease purchase financing as follows:

<u>Vendor</u>	
US Bancorp Government Leasing & Finance, Inc. Annandale, NJ	1.927%

- 3.22 Approval of Weather Services 2016-17 School Year – approve Weatherworks services for the 2016-17 school year in the amount of \$610.

- 3.23 Approve the Following Resolution Appointing a Qualified Purchasing Agent -

WHEREAS, the Board appointed Annette M. Wells (hereinafter referred to as “Wells”) to the position of School Business Administrator effective July 1, 2015; and

WHEREAS, Wells does not currently hold a QPA certification, which certification she intends to obtain during the time period prescribed by the QPA Law; and

WHEREAS, Wells was appointed as Temporary Purchasing Agent for the 2015-2016 school year; and

WHEREAS, the QPA Law permits the Board to appoint a Temporary Purchasing Agent for a second one year appointment with the permission of the Director, Division of Local Government Services, and

WHEREAS, the Director, Division of Local Government Services has granted permission for Wells to serve a second year term as Temporary Purchasing Agent, effective July 1, 2016, and

WHEREAS, the Board wishes to appoint Wells as Temporary Purchasing Agent for a second year term or until she obtains her QPA certification, whichever occurs first.

NOW, THEREFORE, BE IT RESOLVED that Wells shall be appointed as Temporary Purchasing Agent for the Board effective July 1, 2016 until June 30, 2017, or upon obtaining her QPA certification, whichever occurs first; and

BE IT FURTHER RESOLVED that Wells shall have authority as the Temporary Purchasing Agent to purchase goods and services for the maximum amount allowed by the QPA Law.

- 3.24 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$600,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.25 Receipt/Award of Bid – Upgrade of Food Service Equipment, Counterwork and Décor at the Montgomery High School Cafeteria (B17-01) – Bids were received on May 17, 2016 for the upgrade of food service equipment, counterwork and décor at the Montgomery High School Cafeteria as follows:

<u>Vendor</u>	<u>Base Bid</u>
Denver Equipment Co. of Charlotte Charlotte, NC	\$189,585.81
Todd Devin Food Equipment, Inc. Yardley, PA	\$236,100.00

It is recommended the Board of Education reject all bids received; pursuant to 18A:18A-22b since the lowest bid substantially exceeds the Board of Education's appropriation for this project.

- 3.26 Receipt/Award of Bid – Installation of Walk-in Cooler/Freezer at Village Elementary School (B17-02) – Bids were received on May 17, 2016 for the installation of walk-in cooler/freezer at Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Denver Equipment Co. of Charlotte Charlotte, NC	\$49,122.08
Todd Devin Food Equipment, Inc. Yardley, PA	\$53,100.00
George Koustas Painting & Construction, LLC West Long Branch, NJ	\$74,000.00

It is recommended the Board of Education reject all bids received; pursuant to 18A:18A-22d since the Board of Education wants to substantially revise the specifications for the project.

3.27 Receipt and Award of Bid – Student Transportation Services – To and From School (Bid #B17-03) – Bids were received on June 9, 2016 for student transportation services-to and from school as follows:

Vendor	Irvin Raphael, Inc. East Brunswick, NJ	<u>Base Bids</u>	
		First Student Hillsborough, NJ	Barker Bus Co., Inc. Bridgewater, NJ
TT2/4H	\$20,666.00	\$20,856.00	\$21,579.67
TT2/18LM	\$20,666.00	\$20,856.00	\$21,579.66
TT2/14R	\$20,668.00	\$20,856.00	\$21,579.67
+/- Adjustment Cost	+/- \$1.95	+/- \$1.00	+/- \$1.25
Tier Cost	\$62,000.00	\$62,568.00	\$64,739.00
TT8/14H	\$20,666.00	\$20,856.00	\$21,579.67
TT8/13LM	\$20,666.00	\$20,856.00	\$21,579.66
TT8/8R	\$20,668.00	\$20,856.00	\$21,579.67
+/- Adjustment Cost	+/- \$1.95	+/- \$1.00	+/- \$1.25
Tier Cost	\$62,000.00	\$62,568.00	\$64,739.00

It is recommended that the Board of Education award Bid #B17-03 for student transportation services-to and from school as follows:

<u>Vendor</u>	
Irvin Raphael, Inc.	TT2/4H \$20,666.00
East Brunswick, NJ	TT2/18LM \$20,666.00
	TT2/14R \$20,668.00
	+/- Adjustment +/- \$.195
	Cost
	Tier Cost \$62,000.00
	TT8/14H \$20,666.00
	TT8/13LM \$20,666.00
	TT8/8R \$20,668.00
	+/- Adjustment +/- \$1.95
	Cost
	Tier Cost \$62,000.00

3.28 Receipt and Award of Bid – Fall Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B17-04) – Bids were received on June 8, 2016 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Efinger Sporting Goods Bound Brook, NJ	\$32,812.99
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$31,621.50
Leisure Sporting Goods Iselin, NJ	\$28,666.00
Metuchen Center, Inc. Sayreville, NJ	\$25,575.28
Triple Crown Sports, Inc. Old Bridge, NJ	\$19,638.35
Riddell/All American Elyria, OH	\$14,193.68
Aluminum Athletic Equipment Co. Royersford, PA	\$11,057.00
MFAC, LLC (M-F Athletic) West Warwick, RI	\$7,500.00
Pyramid School Products Tampa, FL	\$6,019.09
Longstreth Sporting Goods Spring City, PA	\$4,881.72
S & S Worldwide Colchester, CT	\$1,770.21
Varsity Spirit Fashions Memphis, TN	\$983.40

It is recommended the Board of Education reject the bids received from the following vendors pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A.18A:18A-1 et seq. is being violated:

Riddell, Elyria, OH – The low bid received for the *football down marker* is being rejected because the item offered is not for the entire set so it does not meet our specifications. The low bid received for *middle school field hockey goalie safety equipment* (pelvic & throat protectors) is being rejected because the vendor cannot supply the replacement items for the safety equipment used by the district.

Metuchen Center Inc., Sayreville, NJ - The low bid received for *boys' soccer scrimmage vests* is being rejected because the alternate offered will not match the existing scrimmage vests.

Triple Crown Sports, Inc., Old Bridge, NJ - The low bid received for the *pylon storage bag* is being rejected because the vendor offered a regular gym bag which will not provide proper storage of the pylons. The low bid received for *middle school field hockey goal keeper jersey* is being rejected because the alternate offered will not match the existing uniforms.

It is recommended that the Board of Education award Bid #B17-04 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$13,148.40
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$10,281.00
Varsity Spirit Fashions Memphis, TN	\$1,966.80
Metuchen Center, Inc. Sayreville, NJ	\$1,912.00
Pyramid School Products Tampa, FL	\$1,078.78
S & S Worldwide Colchester, CT	\$1,402.09
Riddell/All American Elyria, OH	\$1,021.20
Longstreth Sporting Goods Spring City, PA	\$998.42

Triple Crown Sports, Inc. Old Bridge, NJ	\$630.90
Aluminum Athletic Equipment Co. Royersford, PA	\$150.00
Efinger Sporting Goods Bound Brook, NJ	\$21.90
Total Bids Awarded	\$32,611.49

3.29 Receipt and Award of Bid – Kitchen Piping Repairs at the Upper Montgomery Middle School (Bid #CP17-01/PSA-6864) – Bids were received on June 3, 2016, for kitchen piping repairs at the Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Tri-Form Construction, Inc. Metuchen, NJ	\$136,500.00
DuMont Mechanical, Inc. Glen Gardner, NJ	\$248,840.00

It is recommended that the Board of Education award Bid #CP17-01 (PSA-6864) for kitchen piping repairs at the Upper Montgomery Middle School as follows:

<u>Vendor</u>	
Tri-Form Construction, Inc. Metuchen, NJ	\$136,500.00

3.30 Approve the Following Resolution Regarding Nonpublic Aid:

WHEREAS, the Board of Education received nonpublic technology aid in the amount of \$5,538.00 and nonpublic security aid in the amount of \$5,525.00 from the State of New Jersey in 2015; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education to pass the nonpublic funds directly to the nonpublic schools residing in the district in the 2015/2016 school year; and

WHEREAS, Princeton Montessori School personnel and Waldorf School of Princeton personnel along with the Somerset County Educational Services Commission consultant reviewed the proposed technology and security expenditures with the Director of Special Services from Montgomery Township Board of Education; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorize the following nonpublic expenditures:

Nonpublic Security

<u>Nonpublic School</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
Waldorf School of Princeton	Torretta Electric LLC	\$432.00	Power supply for door entry system
Waldorf School of Princeton	Hogan Security Group	\$1,551.37	Latch retraction kit for door entry system
Waldorf School of Princeton	Epic Systems Group	\$1,222.00	Door phone with system integration

Nonpublic Technology

<u>Nonpublic School</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
Princeton Montessori School	Apple Inc. via Hunterdon Co ESC Co-op	\$1,185.97	2 iPods, Mac mini, converter
Princeton Montessori School	B&H Photo Video	\$927.91	Widescreen monitor, 2 laser printers, headphones

3.31 Approval for the Purchase of Apple Technology Equipment and Supplies –approve the purchase of iPad Air 2’s, iPod touch, iMac’s and Macbook Pro 2.7’s and other miscellaneous technology supplies entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESSCCPS, Apple Educational Products Bid # MRESC 15-16-69.

<u>Vendor</u>	<u>Contract Title and ESCNJ Contract #</u>	<u>Total</u>
Apple, Inc.	Apple Educational Products Bid #MRESC 15-16-69	\$64,996.00

3.32 Inter-Local Agency/Shared Service Agreement – approve an inter-local agency/shared service agreement with the Educational Information & Resource Center (EIRC) for technology-related services for the 2016-17 school year.

3.33 Receipt/Award of Quote – Snow Removal Scraper for Buses (Q17-13) – Quotes were received for a snow removal scraper for the buses as follows:

<u>Vendor</u>	<u>Base Bid</u>
Quintin Machinery Lancaster, PA	\$27,000.00
Bode Equipment Company Londonberry, NH	\$40,625.00

It is recommended that the Board of Education award quote Q17-13 for a snow removal scraper for the buses as follows:

<u>Vendor</u>	<u>Base Bid</u>
Quintin Machinery Lancaster, PA	\$27,000.00

- 3.34 Receipt/Award of Quote – Remove Existing Insulation on Chilled Water Pipes and Re-insulate at Orchard Hill Elementary School (Q17-14) – Quotes were received for the removal of the existing insulation on the chilled water pipes and re-insulate at Orchard Hill Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Worldwide Vision Technologies Oak Ridge, NJ	\$18,500.00
Norris Insulation, Inc. Manasquan, NJ	\$20,830.00

It is recommended that the Board of Education award quote Q17-14 for the removal of the existing insulation on the chilled water pipes and re-insulate at Orchard Hill Elementary School as follows:

<u>Vendor</u>	
Worldwide Vision Technologies Oak Ridge, NJ	\$18,500.00

- 3.35 Approval for Assessment and Data Management System – award the contract for the hosting services of the district’s assessment and data management system as follows:

<u>Vendor</u>	
Performance Matters, LLC Winter Park, FL	\$35,208.00

- 3.36 Approval for Genesis Student Information System, Interface Connectors and Off-Site Secure Data Back-Up Services – award the contract for Genesis student information system, interface connectors and off-site secure data back-up services as follows:

<u>Vendor</u>	
Genesis Educational Services Jamesburg, NJ	\$23,924.00

- 3.37 Approval for MAP Testing Web-Based Measures of Academic Progress – award the contract for MAP testing web-based measures of academic progress from July 1, 2016 to June 30, 2017 as follows:

<u>Vendor</u>	
Northwest Evaluation Association Portland, OR	\$35,516.00

- 3.38 Receipt/Award of Quote – Restoration of the Upper Montgomery Middle School Gymnasium Floor (Q17-09) – Quotes were received on June 22, 2016 for the restoration of the Upper Montgomery Middle School gymnasium floor as follows:

<u>Vendor</u>	<u>Base Bid</u>
Mathusek Incorporated Oakland, NJ	\$19,698.00
Jack Devine Gym Floor Restorations Inc. Voorhees, NJ	\$23,800.00

It is recommended that the Board of Education award quote Q17-09 for the restoration of the Upper Montgomery Middle School gymnasium floor as follows:

<u>Vendor</u>	<u>Base Bid</u>
Mathusek Incorporated Oakland, NJ	\$19,698.00

- 3.39 Receipt/Award of Quote – Additional Parking Lot Exit at Village Elementary School (Quote CP17-02/PSA 6423VES) – Quotes were received on May 27, 2016 for an additional parking lot exit at Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Drill Construction West Orange, NJ	\$34,500.00
Lanyi & Tevald Rockaway, NJ	\$38,800.00
Crossroads Pavement Maintenance, LLC Nutley, NJ	\$44,790.00

It is recommended that the Board of Education award quote CP17-02 for an additional parking lot exit at Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Drill Construction West Orange, NJ	\$34,500.00

- 3.40 The Montgomery Township Board of Education hereby ratifies and reaffirms its prior action of May 24, 2016 approving resolution 3.25 as follows:

Montgomery Township Board of Education hereby resolves, effective July 1, 2016, as follows:

1. To terminate our contract with Benecard services, Inc.
2. To accept a proposal from Maxor Plus for “equal to” group prescription drug benefits, inclusive of the rates, provider network, benefits, and guarantees negotiated by Brown & Brown Benefit Advisors and featured in their electronic report of May 1, 2016.

3. Brown & Brown Benefit Advisors is designated the broker-of-record for our new Maxor Plus program. Maxor Plus proposed rates are inclusive of broker commissions.
4. All appropriate Board of Education staff members are authorized to take such action and affect such documentation as necessary to implement this resolution.

3.41 Approve Effective School Solutions, LLC for Professional Services at Montgomery High School

WHEREAS, there exists a need for professional services for the 2016-2017 school year; and

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted; and

WHEREAS, Effective School Solutions, LLC (ESS) will provide a therapeutic environment within Montgomery High School to assist students with emotional and behavioral challenges to engage with the academic environment and remain at the high school;

NOW THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that the following be engaged for professional services as described and in the amount not to exceed \$275,000 as follows: Effective School Solutions to provide therapeutic mental health services through licensed professionals to students in Montgomery High School.

3.42 Resolution Authorizing the Execution and Delivery of a Master Tax-Exempt Lease Purchase Agreement and Related Instruments and Determining Other Matters in Connection Therewith – Approve the following resolution:

WHEREAS, the governing body of the Montgomery Township Board of Education (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in the Equipment Schedule to the Master Tax-Exempt Lease Purchase Agreement (collectively, the “Agreement”) with U.S. Bancorp Government Leasing and Finance, Inc. (“Lessor”), the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Agreement with Lessor substantially in the

forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Agreement and the acquisition and financing of the Equipment under the terms and conditions as described in the Agreement are hereby approved. The School Business Administrator/Board Secretary of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officers who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The School Business Administrator/Board Secretary of the Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Agreement as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT