

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, September 15, 2015**  
**7:00 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**DRAFT AGENDA FOR REGULAR BUSINESS MEETING**

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015 and \_\_\_\_\_. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 18, 2015      Executive Session Meeting
2. August 18, 2015      Workshop and Business Meeting
3. August 25, 2015      Special Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

SUPERINTENDENT’S REPORT

**ACTION AGENDA**

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

**1.0      ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1      Policy Second Reading and Adoption – Accept and adopt the following policies following a second reading:

5430              Class Rank

- 1.2      Policy Review – Adopt the following policies as reviewed:

7102              Site Selection and Acquisition  
7130              School Closing  
7250              School and Facility Names  
7431              Pesticide Control  
7435              Alcoholic Beverages on School Premises  
7460              Energy Conservation

**2.0      CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultants 2015-2016 – Approve the following consultant:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
DBQ Company	Provide one day of on-site PD to Social Studies teachers, Grades 5-8	\$2,000.00

2.2 Out-of-District Placements – Approve the following Out-of-District placements for the 2015/16 school year.

<b>Pupil ID</b>	<b>School</b>	<b>Dates</b>	<b>TUITION</b>		
			<b>ESY</b>	<b>RSY</b>	<b>Total for Year</b>
009228	Midland School	Withdrawn as of 8/21/2015	\$	-\$49,237.20	-\$49,237.20
100415	Child Therapeutic Day	7/9/2015-6/30/2016	\$11,789.20	\$58,945.80	\$70,735.00

**3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of August 31, 2015:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of August 31, 2015

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of August 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of August 31, 2015 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for September – approve the monthly bills as follows:

General Operating  
Food Service

3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Receipt/Award of Quote – Provide, Install and Configure Additional Cameras and Server for the Surveillance System at the Montgomery High School (Quote #Q16-22) – Quotes were received for the provision, installation and configuration of additional cameras and a server for the surveillance system at the Montgomery High School as follows:

<u>Vendors</u>	<u>Base Quotes</u>
Advanced Video Surveillance, Inc. Totowa, NJ	\$30,795.28
Open Systems Integrators, Inc. Manalapan, NJ	\$40,389.00

It is recommended that the Board of Education award Quote Q16-22 for the provision, installation and configuration of additional cameras and a server for the surveillance system at the Montgomery High School as follows:

<u>Vendor</u>	
Advanced Video Surveillance, Inc. Totowa, NJ	\$30,795.28

3.8 Receipt/Award of Quote – Door and Hardware Replacement at the Lower Montgomery Middle School and Orchard Hill Elementary School (Quote #Q16-26) – Quotes were received for door and hardware replacement at the Lower Montgomery Middle School and Orchard Hill Elementary School as follows:

<u>Vendors</u>	<u>Base Quotes</u>
Smitty's Door Service, Inc. Pittstown, NJ	\$23,600.00
C & M Door Controls, Inc. Port Reading, NJ	\$28,000.00

It is recommended that the Board of Education award Quote Q16-26 for the door and hardware replacement at the Lower Montgomery Middle School and Orchard Hill Elementary School as follows:

<u>Vendor</u>	
Smitty's Door Service, Inc. Pittstown, NJ	\$23,600.00

3.9 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2015-2016 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2015-2016 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2015 to June 30, 2016.

Walk-in Bldg. Supplies (M-8001)	Home Depot Lowes Home Centers Inc.	#83930 #82951
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4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT