MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, January 27, 2026
6:00 p.m. Public Session

Orchard Hill Elementary School Cafeteria

BUSINESS MEETING AGENDA

2025-2026 District Goals

Goal 1: The Student Experience - Student Achievement, Teaching, and Learning
MTSD will advance student learning and engagement by integrating UDL principles and personalized instruction, fostering authentic, real-world experiences driven by a revised Portrait of a Graduate. We will continue our work expanding community partnerships, refining core curricula through content analysis, and strategically building internal capacity for professional development.

Goal 2: Communication, Community Engagement, and Outreach
MTSD is dedicated to enhancing district-community communication to foster stronger relationships essential for student success. Based on survey data and stakeholder feedback, we will prioritize refining communication tools while maintaining a strong connection with our township partners.

Goal 3: Climate and Culture (Social-Emotional Learning (SEL) - Cultural Sensitivity, Health and Wellness, Resilience)
MTSD is committed to nurturing a healthy school climate and supporting student well-being through proactive programming, responsive interventions, and an inclusive curriculum. We will maintain our focus on addressing the potential risks of technology and social media, administer an annual climate survey to highlight areas of strength and growth, and intentionally recognize students who exemplify the core values we uphold.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - Pursuant to the Open Public Meeting Act, Chapter 231, P.L. 1975, adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail or email on the 11th day of January 2026 from the Board of Education offices maintained at 1014 Route 601, Skillman, NJ to the following: The Courier News, Montgomery News, Montgomery Township Clerk, and the Rocky Hill Borough Clerk.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 9:00 p.m.

ROLL CALL

Victoria Franco-Herman	Julius Nunez	Patrick Todd
Christina Harris	Francine Pfeffer	Ting Wang
Vanita Nargund	Maria Spina	Kathryn Worland

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT'S REPORT

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
  (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated December 25, 2025 from Stacy Wilson regarding the Holidays.

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

1) a matter rendered confidential by federal or state law
2) a matter in which release of information would impair the right to receive government funds
3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) a collective bargaining agreement and/or negotiations related to it
5) a matter involving the purchase, lease, or acquisition of real property with public funds
6) protection of public safety and property and/or investigations of possible violations or violations of law
7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8) specific prospective or current employees unless all who could be adversely affected request an open session
9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

RECONVENE IN OPEN SESSION

ROLL CALL

Victoria Franco-Herman	Julius Nunez	Patrick Todd
Christina Harris	Francine Pfeffer	Ting Wang
Vanita Nargund	Maria Spina	Kathryn Worland

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. December 16, 2025 Executive Session
2. December 16, 2025 Business Meeting
3. January 6, 2026 Executive Session
4. January 6, 2026 Reorganization and Business Meeting

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

a. Student Control Report
b. Fire/Security Drill Report
c. Harassment, Intimidation and Bullying (HIB) Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 MHS Civic Engagement Club Field Trip Approval - Approve the field trip for the MHS Civic Engagement Club to participate in the New Jersey Youth and Government (NJ YAG) Conference from April 24, 2026 to April 26, 2026, at the East Brunswick Hilton in East Brunswick, New Jersey at no cost to the Montgomery Township School District.

2.2 Program of Studies: MHS – Approve the Montgomery High School Program of Studies for the 2026-2027 school year.

2.3 Program of Studies: UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2026-2027 school year.

2.4 Consultant Approvals for Curriculum and Instruction: 2025-2026 - Approve the following consultants for Curriculum and Instruction for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Schenck Price, Smith & King, LLP	Provide professional development to special education staff on legal and instructional requirements.	Not to Exceed $1,000.00 *To be funded by ESEA Title II*
Knowles Teacher Initiative	Provide professional development to middle school and high school math teachers on designing and modifying learning experience for all students	Not to Exceed $5,700.00 *To be funded by ESEA Title II*
Michael Ochs, LLC	Provide professional development on vocabulary instruction in the elementary grades.	Not to Exceed $2,499.00 *To be funded by ESEA Title II*
ABA Speech LLC	Provide professional development for speech therapists on functional goal setting for autistic learners.	Not to Exceed $1,000.00 *To be funded by ESEA Title II*

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending November 30, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending November 30, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through November 30, 2025 within the 2025-2026 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2026

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated January 27, 2026 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of $13,673,077.26 and

General Account	$13,334,008.01
Food Service Account	$ 339,069.25
TOTAL	$13,673,077.26

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2025-2026 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 1/27/26.

3.5 Approval of Transportation - Approve K&D Bus Service LLC as the vendor for quoted route JCSQ to Joseph Cappello School, not to exceed $24,200 for the 2025-2026 school year.

3.6 Approval of Transportation – Approve quoted Route LB4Q to K&D Bus Service LLC for the 2025-2026 school year, for after school transportation home for special education students, in the amount of $159.00 per diem, not to exceed $24,200.

3.7 Approval of Transportation – Approve quoted Route LB5Q to K&D Bus Service LLC for the 2025-2026 school year, for after school transportation home for special education students, in the amount of $425.00 per diem, not to exceed $1,500.

3.8 Approval of Contract with VerifyResidence.com – Approve a contract with VerifyResidence.com student residence verification services for the 2025-2026 school year, in the amount not to exceed $5,800.

3.9 Acceptance of FY2025 Annual Comprehensive Financial Report (ACFR) – Approve the following resolution:

WHEREAS, the Montgomery Township Board of Education engaged the firm Suplee, Clooney & Company to conduct a yearly audit of the District's financial reports; and

WHEREAS, the firm audited these records for the 2024-2025 school year; and

WHEREAS, the auditor has submitted a full report of the audit to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Montgomery, does hereby accept and place on file the FY2025 Annual Comprehensive Financial Report of the records and report of examination of the financial statements for the year ending June 30, 2025, as submitted by the firm Suplee, Clooney & Company; and

BE IT FURTHER RESOLVED, that the Board Secretary be directed to file the necessary reports with the New Jersey State Department of Education.

3.10 Approve the FY 2025 Audit Corrective Action Plan (CAP): - WHEREAS, the Montgomery Township Board of Education is in receipt of the Annual Comprehensive Financial Report FY 25 (ACFR) and the Auditor's Management Report as prepared and submitted by Suplee, Clooney & Company; and

WHEREAS, the Montgomery Township Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the auditing firm; and

NOW, THEREFORE BE IT RESOLVED that the Montgomery Township Board of Education accepts and files with the Department of Education the Annual Comprehensive Financial Report and Management Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2025 and approves the following corrective action plan:

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2025-001	That appropriate action be taken to ensure that net cash resources of the food service account do not exceed (3) months average expenditures.	BA will create a spreadsheet in addition to the reports in systems 3000 to maintain a cafeteria balance that does not exceed (3) months average expenditures.	School Business Administrator Andrew Italiano	January 5, 2026

3.11 Award of Bid B26-04 Spring Athletic Awards, Supplies and Uniforms for the Montgomery High School and Montgomery Upper Middle School - It is recommended that the Board of Education award bid B26-04 for Spring athletic awards, supplies and uniforms for the Montgomery High School and Montgomery Upper Middle School as follows:

Vendor	Bid Award
Sportsman's Johnstown, PA	$7,886.93
BSN Farmers Branch, TX	$ 783.07
Total Bids Awarded	$8,670.00

3.12 Resolution/Rejection of Bid - Spring Athletic Awards, Supplies and Uniforms for the Montgomery High School and Montgomery Upper Middle School

It is recommended the Board of Education reject the bids from the following vendors; pursuant to N.J.S. 18A:18A-22:e. The purposes or provisions or both N.J. S. 18A:18A-1 et seq. are being violated:

Sportsman's, Johnstown, PA - The low bid received for the following items is being rejected because the vendor cannot supply the requested bid item. The vendor substituted the requested bid for another style/brand. The style must match current uniform in use, or requested brand:

- Softball - Markwort Youth Single Play Card Holder Wrist Band
- Boys Lacrosse - STX Scorebook & STX Ball Bag
- Girls Lacrosse - STX Scorebook
- Middle School Girls Lacrosse - STX Girls Lacrosse Balls

BSN, Dallas, TX - The low bid received for the following items is being rejected because the vendor cannot supply the requested bid item. The vendor substituted the requested bid for another style/brand. The style must match current uniform in use, or requested brand:

- Middle School Boys Lacrosse - STX Scorebook

3.13 Approval of Contract with Murray's Paving and Concrete, LLC – Approve the contract with Murray's Paving and Concrete, LLC for district-wide concrete repairs in the amount not to exceed $161,913.19 *(ESCNJ State Approved Coop Pricing #65MCESCCPS Bid #ESCNJ 23/24-28). *Revised resolution #3.9 from December 16, 2025 Business Meeting to update name of vendor. **

3.14 Approval of Contract with Mack Industries, Inc. – Approve the contract with Mack Industries, Inc. for replacement of the Montgomery High School domestic hot water boiler in the amount not to exceed $110,668.00 *(Ed Data Coop EDS Bid #13239)*

3.15 Approval of Contract with D&B Service Group, LLC – Approve the contract with D&B Service Group, LLC to replace the HVAC Chiller at Montgomery Upper Middle School in the amount not to exceed $292,700.00 *(OMNIA pricing contract #R200401)*

3.16 Out-of-District Tuition Student – RESOLVED, that the Montgomery Township Board of Education, upon the recommendation of the Superintendent, accepts Student #9656315080 from the Manville School District for the 2025-2026 school year at an estimated tuition cost of $39,653.52 (pro-rated based on 91 school days). *Note: Charges are estimated based on tentative starting date and services needed, which are both subject to change.*

3.17 Out-of-District Tuition Student – RESOLVED, that the Montgomery Township Board of Education, upon the recommendation of the Superintendent, accepts Student #8338658237 from the Robbinsville School District for the 2025-2026 school year at an estimated tuition cost of $36,167.48 (pro-rated based on 92 school days). *Note: charges are estimated based on tentative starting date and services needed, which are both subject to change.*

3.18 Approval of the Adoption of Estimated Tuition Rates for 2026-2027 – Establish the following estimated tuition rates for the 2026-2027 school year:

Integrated Preschool	$5,800

3.19 Approve Degler-Whiting Inc.- Approve Degler -Whiting Inc. to remove/dispose and install (2) Basketball scoreboards w/shot timers and LED Goal Lights for MHS main gym for the 2025-2026 school year in the amount of $28,575.00, Degler-Whiting falls under CO-OP ED DATA #12839.

3.20 Donation – Accept the donation of $3,000 from the Department of Defense for the Montgomery High School Robotics Team.

3.21 Contract for District SIS Management Services - Update to the 2025-2026 agreement as follows:

Vendor	Update
Velez Educational Services Florence, NJ	Award vendor additional funding not to exceed $9,600

3.22 Approval of Professional Services Contract - Approve a professional services contract with Parette Somjen Architects for water infiltration repairs at Orchard Hill Elementary School in accordance with their proposal of $14,700.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks.

The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

PRESENTATION

- Annual Audit Presentation by Suplee, Clooney and Company

CLOSING DISCUSSION OF THE BOARD

ADJOURNMENT