

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, July 18, 2023

6:30 p.m. Executive Session

7:30 p.m. Public Session

Montgomery Upper Middle School Media Center

BUSINESS MEETING AGENDA

2022-2023 District Goals

- Goal 1: Academic - Increase the understanding and implementation of *Universal Design for Learning*, a framework that guides the design of learning experiences to proactively meet the needs of all types of learners, in order to improve student success across all classroom settings.
- Goal 2: Equity - Increase *cultural competency* among administration, staff, and students in order to create a work and learning environment that supports diversity, equity, and inclusion.
- Goal 3: SEL - Increase staff training and implementation of research-based, trauma-informed strategies that will decrease stress, promote wellness, build resilience and create a supportive learning environment for all students, administration, and staff.
- Goal 4: Communication - Improve all methods of communication to deliver clear and transparent district messaging to all district stakeholders by leveraging social media platforms, the website, and email blasts to increase engagement with the community.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2023 and July 13, 2023. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT’S REPORT / PRESENTATIONS

- Policy Services Presentation

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your name and address and write both in the notebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Equity Committee (EC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers' Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. June 27, 2023 Executive Session Meeting
2. June 27, 2023 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 6/23/23 from J. Jernigan regarding OPRA Request Submission
2. Email dated 6/28/23 from A. Wolecka-Jernigan regarding Preparation for Book and Curriculum Review by the Board
3. Email dated 7/5/23 from Montgomery SEPAG regarding Request for Updates on the Early Literacy and IEP Action Plan Recommendations
4. Email dated 7/11/23 from J. Church regarding BOE Doesn't Respond to Serious, Legitimate Questions
5. Email dated 7/11/23 from M. Post regarding Pendleton Biology
6. Email dated 7/12/23 from J. Sullivan regarding Pendleton Biology
7. Email dated 7/13/23 from J. Church regarding Rubicon

NEW BUSINESS FROM BOARD/PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your name and address and write both in the notebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Affirmative Action Officers 2023-2024 – It is recommended that the Board appoint the following personnel as Affirmative Action/504 Officers for the 2023-2024 school year:

- Lisa Caudill (OHES), Lia Camuto (VES), Scott Pachuta (MMS-Lower Campus), Mark Accardi (MMS-Upper Campus), John McAvaddy (MHS)
- Kelly Mattis, District

1.3 Anti-Bullying Specialists 2023-2024 – It is recommended that the Board appoint the following personnel as Anti-Bullying Specialists for the 2023-2024 school year:

- Wendy Gelinis, Melissa Patane-Schulter and Amanda Huelbig (OHES), Lauren Fornal and Jolene Schantz (VES), Lesley Haas and Kevin Armstrong (MMS – Lower Campus), Jeanne Fedun and Allison Doyle Smith (MMS – Upper Campus), Keith Glock, Maureen Conway and Matthew Pogue (MHS) – Students
- Stacy Young, District Anti-Bullying Coordinator

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2023-2024 - Approve the following Out-of-District placements for the 2023-2024 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102547	Collier School	9/6/23-6/21/24		\$65,700.00	\$65,700.00
105366	Collier School	7/5/23-6/21/24	\$10,950.00	\$65,700.00	\$76,650.00
105366	Collier School 1:1 Aide	7/5/23-6/21/24	\$5,250.00	\$31,500.00	\$36,750.00
107782	Collier School	7/5/23-6/21/24	\$10,950.00	\$65,700.00	\$76,650.00

104443	Collier School	7/5/23-6/21/24	\$10,950.00	\$65,700.00	\$76,650.00
104443	Collier School 1:1 Aide	7/5/23-6/21/24	\$5,250.00	\$31,500.00	\$36,750.00
102976	Collier School	9/6/23-6/21/24		\$65,700.00	\$65,700.00
107770	Rutgers Day School	7/1/23-6/30/24	\$15,980.00	\$79,900.00	\$95,880.00
106729	Morris-Jointure Commission Developmental Learning Center 1:1 Aide	7/1/23-6/11/24	\$7,531.00	\$74,182.00	\$81,713.00

2.2 Consultant Approvals: 2023-2024 - Approve the following consultants for the 2023-2024 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Speech & Hearing Associates	Evaluations w/Reports: Central Auditory Processing Comprehensive Peripheral Audiological Speech-Language Evaluation Bilingual Speech-Language Evaluation Language Processing Evaluation Speech-Language Therapy In School Consultation (2 hr minimum) Virtual Consultation (no minimum) Unlimited Communication w/school staff	\$650.00/eval \$300.00/eval \$650.00/eval \$850.00/eval \$950.00/eval \$85.00/30 min \$127.50/45 min \$160.00/60 min \$175.00/hour \$160.00/hour No Charge
Hi-Tops	Provide one (1) districtwide professional development day for staff on job embedded coaching, training for peer leader instructors and ongoing support for Health/PE teachers. To be completed by June 30, 2024.	\$33,250.00 <i>To be funded by ARP ESSER</i>

2.3 Out-of-District Tuition Student - Accept Student #104968 for eighth grade at the Board-approved tuition rate for the 2023-2024 school year.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending June 30, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending June 30, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through June 30, 2023 within the 2022-2023 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2023

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated June 30, 2023 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$2,091,179.32 and

General Account	\$1,960,942.61
Food Service Account	\$ 130,236.71
TOTAL	\$2,091,179.32

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Approval of Bill List Fiscal Year 2024

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated July 18, 2023 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$1,792,136.12 and

General Account	\$ 1,781,408.12
Food Service Account	\$ 10,728.00
TOTAL	\$1,792,136.12

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.5 Travel Reimbursement – 2023-2024 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement on Schedules A through J.

3.6 Approval of Fees for the 2023-2024 School Year – Approve the following fees for the 2023-2024 school year:

- High School Student Parking Fee – \$100
- High School Football Games – Adults \$5, Out-of-District Students \$2
- High School Basketball Games – Adults \$4, Out-of-District Students \$2
- High School Wrestling Matches – Adults \$4, Out-of-District Students \$2
- High School Fall Play – Adults \$12, Students/Senior Citizens \$8
- High School Spring Musical – Adults \$12, Students/Senior Citizens \$8
- Upper Middle School Spring Musical – Adults \$12, Students/Senior Citizens \$8
- Lower Middle School Spring Musical – Adults \$10, Students/Senior Citizens \$5

3.7 Nonpublic Nursing Funding 2023-24 – Approve funding of Nonpublic Nursing Aid in the amount of \$24,600.00 for the 2023-24 school year to be allocated as follows:

Princeton Montessori School	\$12,960.00
Waldorf School of Princeton	<u>\$11,640.00</u>
Grand Total	\$24,600.00

3.8 Nonpublic Security Funding 2023-24 – Approve funding of Nonpublic Security Aid in the amount of \$42,025.00 for the 2023-24 school year to be allocated as follows:

Princeton Montessori School	\$22,140.00
Waldorf School of Princeton	<u>\$19,885.00</u>
Grand Total	\$42,025.00

- 3.9 Nonpublic Textbook Funding 2023-24 – Approve funding of Nonpublic Textbook Aid in the amount of \$11,273.00 for the 2023-24 school year to be allocated as follows:

Princeton Montessori School	\$ 5,897.00
Waldorf School of Princeton	<u>\$ 5,376.00</u>
Grand Total	\$11,273.00

- 3.10 Nonpublic Technology Funding 2023-24 – Approve funding of Nonpublic Digital Divide Aid in the amount of \$9,555.00 for the 2023-24 school year to be allocated as follows:

Princeton Montessori School	\$4,998.00
Waldorf School of Princeton	<u>\$4,557.00</u>
Grand Total	\$9,555.00

- 3.11 Approval of Apple Inc. Purchase of iPads – Approve the new purchase of iPads for K-classroom and refresh the existing (end of life) PK iPads in the amount of \$41,900.00. This is entered on behalf of the PEPPM – 36700 Co-operative purchasing program from July 1, 2023 - June 30, 2024.

- 3.12 Approval of General Security to Install Access Control Card Readers/Locking Hardware – Approve the installation of (4) access control card readers and locking hardware on the doors for OHES in the amount of \$22,843.65. This is entered into on behalf of NJ START#21-TELE-01324 state contract from July 1, 2023 - June 30, 2024.

- 3.13 Approval of Scoles Floorshine Industry – Approve the purchase of (2) Chariot i-Scrubbers to clean and degrease floors - one for VES and one for OHES in the amount of \$22,860.64. This is entered on behalf of ED DATA #10425 co-operative purchasing program from July 1, 2023 - June 30, 2024.

- 3.14 Approval of National Fence Systems, Inc. – Approve fencing for the safety and security of the ECC building for the amount of \$19,410.75. This is entered on behalf of the Hunterdon County Co-op HCESC-CAT-22-17 from July 1, 2023 - June 30, 2024.

- 3.15 Approval of Direct Flooring, Inc. – Approve the removal/disposal of existing flooring and install new padding, vinyl base and carpet at LMS Band Suite, chorus and practice rooms in the amount of \$31,823.58. This is entered into behalf of Hunterdon County Co-op purchasing program HCESC #208 from July 1, 2023 - June 30, 2024.

- 3.16 Approval of Statewide Conditioning, Inc. – Approve the installation of HVAC Equipment to enhance the fresh air supply to the ECC Building in the amount of \$43,922.00.

- 3.17 Approve and Accept the ESEA, Title IA, Title IIA, Title III and Title IV Funding for the 2023-2024 school year – Approve the following ESEA Funding for the 2023-2024 school year:

Title IA	\$155,641
Title IIA	\$ 70,570
Title III	\$ 37,140
Title IV	\$ 15,536

3.18 Resolution for Participation in Coordinated Transportation Services Amendment for the 2023-2024 School Year – Approve the following resolution:

WHEREAS, the Somerset County Educational Services Commission (“SCESC”) Board of Directors approved amending the 2023-2024 Coordinated Transportation Services Agreement to strike sections 3 and 4, Public Transportation and Athletic Field Trips & Charters, and “coordinated regional bus maintenance services” from section 9, respectively, effective 7/01/2023, based on the dissolution of the Public/Nonpublic Transportation Busing Program, at its June 7, 2023 Board Meeting.

NOW THEREFORE, the SCESC will strike the following sections from the 2023-2024 Coordinated Transportation Services Agreement:

- 3) The SCESC will provide the following services for Public Transportation:
 - a) Routes coordinated as requested to achieve a realistic capacity and travel time;
 - b) Monthly billing of regular education routes;
 - c) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - d) Transportation provided within five days or sooner after receipt of the formal, signed, written request;
 - e) If multiple in-district routes are provided for the Board, a separate agreement will be provided.
- 4) The SCESC will provide the following services for Athletic and Field Trip Charters:
 - a) Arrange all field and extra-curricular trips as requested by the Board;
 - b) Monthly billing of all district athletic and field trip charters as per SCESC approved rates;
 - c) Transportation provided within five days or sooner after receipt of written request.
- 9) ...coordinated regional bus maintenance services,...

All other aspects of the original agreement remain in full force.

- 32) Length of Agreement Amendment: This agreement and obligations and requirements therein shall be in effect between September 1, 2023 and August 31, 2024.
- 33) Amendment: As per the original language on the 2023-2024 Coordinated Transportation Services Agreement, the agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 34) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded ESSER Grant, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT