

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Skillman, New Jersey 08558**

**Meeting, Tuesday, May 14, 2019  
6:00 p.m. Executive Session  
7:30 p.m. Public Session  
Upper Middle School Media Center**

**WORKSHOP AND BUSINESS MEETING AGENDA**

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and May 8, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation, and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

PRESENTATIONS

- Robotics Demonstration

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

- |                   |   |
|-------------------|---|
| 1. April 9, 2019  | Executive Session Meeting                     |
| 2. April 9, 2019  | Workshop and Business Meeting                 |
| 3. April 30, 2019 | Executive Session Meeting                     |
| 4. April 30, 2019 | Organization of Business and Business Meeting |

REVIEW OF THE DRAFT May 21, 2019 BUSINESS MEETING AGENDA - Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business for a maximum of five (5) minutes during this period of the meeting.

**ACTION AGENDA**

**1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Report – Accept the following reports:  
 Harassment, Intimidation and Bullying (HIB) Report
  
- 1.2 Comprehensive Equity Plan: 2019-2022 - Approve the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan.
  
- 1.3 District 2019-2020 Fiscal Impact Report – Approve the 2019 – 2020 Fiscal Impact Report that is a component of our District Teacher Mentoring Program for Provisional Teachers.
  
- 1.4 Policy First Reading - Accept the following regulation as a first reading:
  - 0134 Board Self Evaluation
  - 1510 Americans with Disabilities Act
  - 1613 Disclosure and Review of Applicant’s Employment History
  - 1613R Disclosure and Review of Applicant’s Employment History
  - 2360 Use of Technology
  - 3160 Physical Exam, Teaching Staff
  - 3160R Physical Exam, Teaching Staff
  - 4160 Physical Exam, Support Staff
  - 4160R Physical Exam, Support Staff

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 School Year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000059	Sage Day School	4/26/19-6/14/19		\$11,390.00	\$11,390.00

- 2.2 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Project Voice	Two (2) days of poetry staff development for middle school staff	\$6925.00 <i>Funded by ESEA Title II Grant Funds</i>

### 3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Travel Reimbursement – 2018/2019 and 2019/2020 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 5/14/19.
- 3.2 Food Service Management Agreement Revised – that the Board of Education renew the agreement with COMPASS GROUP USA, INC., by and through its CHARTWELLS Division as the district's Food Services management company for the 2019-2020 school year with the following management fee, guaranteed return and investment:

A. DURATION OF AGREEMENT

- 1) This agreement begins on July 1, 2019 and ends on June 30, 2020.

B. MANAGEMENT FEE(S)/GUARANTEES

1) FEES

Management Fee. Chartwells shall charge the Local Education Agency a Management Fee of Eleven Thousand Sixteen dollars (\$11,016) per month for ten (10) months for an annual total of One Hundred Ten Thousand One Hundred Sixty dollars (\$110,160) during the academic year.

2) GUARANTEE

Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be at least \$75,000 and is unlimited. Guarantee Reimbursement conditions and assumptions remain the same as previously agreed upon in the Base Year contract.

- 3.3 Schedule for Requisition of Taxes - approve the schedule for requisition of taxes from Montgomery Township for the 2019-2020 school year.

<b>MONTGOMERY TOWNSHIP BOARD OF EDUCATION</b>			
<b>TAX LEVY SCHEDULE FOR 2019-2020</b>			
<b>MONTGOMERY TOWNSHIP</b>			
	<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
3-July-2019	\$6,491,036.45	\$1,874,357.75	\$8,365,394.20
1-Aug-2019	\$6,491,036.45	\$1,874,357.75	\$8,365,394.20
2-Sept-2019	\$6,274,045.65		\$6,274,045.65
1-Oct-2019	\$6,274,045.65		\$6,274,045.65
1-Nov-2019	\$6,274,045.65		\$6,274,045.65
2-Dec-2019	\$6,274,045.65		\$6,274,045.65
<b>TOTAL 2019</b>	<b>\$38,078,255.50</b>	<b>\$3,748,715.50</b>	<b>\$41,826,971.00</b>
2-Jan-2020	\$6,346,375.91	\$1,249,571.83	\$7,595,947.74
3-Feb-2020	\$6,346,375.91	\$1,249,571.83	\$7,595,947.74
2-Mar-2020	\$6,346,375.91	\$1,249,571.84	\$7,595,947.75
1-Apr-2020	\$6,346,375.91		\$6,346,375.91
1-May-2020	\$6,346,375.91		\$6,346,375.91
1-June-2020	\$6,346,375.95		\$6,346,375.95
<b>TOTAL 2020</b>	<b>\$38,078,255.50</b>	<b>\$3,748,715.50</b>	<b>\$41,826,971.00</b>
<b>TOTAL LEVY</b>	<b>\$76,156,511.00</b>	<b>\$7,497,431.00</b>	<b>\$83,653,942.00</b>

- 3.4 Schedule for Requisition of Taxes - approve the schedule for requisition of taxes from Borough of Rocky Hill for the 2019-2020 school year.

<b>MONTGOMERY TOWNSHIP BOARD OF EDUCATION</b>			
<b>TAX LEVY SCHEDULE FOR 2019-2020</b>			
<b>BOROUGH OF ROCKY HILL</b>			
	<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
3-July-2019	\$174,383.30	\$29,226.00	\$203,609.30
1-Aug-2019	\$203,609.30		\$203,609.30
2-Sept-2019	\$152,706.98		\$152,706.98
1-Oct-2019	\$152,706.98		\$152,706.98
1-Nov-2019	\$152,706.97		\$152,706.97
2-Dec-2019	\$152,706.97		\$152,706.97
<b>TOTAL 2019</b>	<b>\$988,820.50</b>	<b>\$29,226.00</b>	<b>\$1,018,046.50</b>

	<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
2-Jan-2020	\$164,803.42	\$29,226.00	\$194,029.42
3-Feb-2020	\$164,803.42		\$164,803.42
2-Mar-2020	\$164,803.42		\$164,803.42
1-Apr-2020	\$164,803.42		\$164,803.42
1-May-2020	\$164,803.41		\$164,803.41
1-June-2020	\$164,803.41		\$164,803.41
<b>TOTAL 2020</b>	<b>\$988,820.50</b>	<b>\$29,226.00</b>	<b>\$1,018,046.50</b>
<b>TOTAL LEVY</b>	<b>\$1,977,641.00</b>	<b>\$58,452.00</b>	<b>\$2,036,093.00</b>

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**