

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, October 14, 2025
5:45 p.m. Executive Session
7:00 p.m. Public Session

Orchard Hill Elementary School Cafeteria

BUSINESS MEETING AGENDA

2025-2026 District Goals

- Goal 1: The Student Experience - Student Achievement, Teaching, and Learning
MTSD will advance student learning and engagement by integrating UDL principles and personalized instruction, fostering authentic, real-world experiences driven by a revised Portrait of a Graduate. We will continue our work expanding community partnerships, refining core curricula through content analysis, and strategically building internal capacity for professional development.
- Goal 2: Communication, Community Engagement, and Outreach
MTSD is dedicated to enhancing district-community communication to foster stronger relationships essential for student success. Based on survey data and stakeholder feedback, we will prioritize refining communication tools while maintaining a strong connection with our township partners.
- Goal 3: Climate and Culture (Social-Emotional Learning (SEL) - Cultural Sensitivity, Health and Wellness, Resilience)
MTSD is committed to nurturing a healthy school climate and supporting student well-being through proactive programming, responsive interventions, and an inclusive curriculum. We will maintain our focus on addressing the potential risks of technology and social media, administer an annual climate survey to highlight areas of strength and growth, and intentionally recognize students who exemplify the core values we uphold.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 9, 2025 and October 10, 2025. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, 7 and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:00 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT’S REPORT / PRESENTATIONS

- Student Safety Data System (SSDS) Report: 2024-2025 School Year, Period 2/Full Year
- Harassment, Intimidation, or Bullying (HIB) – Investigations, Trainings and Programs (ITP), 2024-2025 School Year, Period 2/Full Year, and HIB Grades Report
- Update from Maschio’s

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- | | |
|-----------------------|-------------------|
| 1. September 16, 2025 | Executive Session |
| 2. September 16, 2025 | Business Meeting |

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 9/13/25 from Cheryl Cerankowski regarding Class Size Information
2. Email dated 9/29/25 from Rydham Panchal regarding MHS Voluntary Club
3. Email dated 9/30/25 from Karen A. regarding Staff at Board Meetings
4. Email dated 9/30/25 from Joanna Filak regarding MHS Voluntary Club
5. Email dated 9/30/25 from Gabika Z. regarding Enforcement of Board Policies
6. Email dated 9/30/25 from Rydham Panchal regarding MHS Voluntary Club
7. Email dated 9/30/25 from Rydham Panchal regarding MHS Voluntary Club
8. Email dated 10/8/25 from Ania Wolecka-Jernigan regarding Exclusion from Public Meeting

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Student Safety Data System (SSDS) Report: 2024-2025 School Year, Period 2/Full Year
- d. Bus Evacuation Drills – 2025-2026 SY, Fall 2025

1.2 Policy/Regulation Second Reading – Accept and adopt the following policies and regulations following a second reading:

1110	Organization Chart
2340	Field Trips
2340R	Field Trips
2422	Statutory Curricular Requirements
5200R	Attendance
5339.01	Student Sun Protection
5516	Electronic Communication Devices
6220	Budget Preparation
6220R	Budget Preparation
8500	Food Services

1.3 HIB Self Assessment 2024-2025

WHEREAS, the Superintendent of Schools has recommended that the Board of Education approve the schools' completed Harassment, Intimidation, and Bullying Self-Assessment Scores for the 2024-2025 school year;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE BE IT RESOLVED, that the HIB Schools' Self-Assessment for the 2024-2025 school year is approved by the Board of Education.

1.4 NJ QSAC DPR - Approve the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) for the Montgomery Township School District for the 2025 – 2026 school year.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2025-2026 - Approve the following Out-of-District placements for the 2025-2026 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
109431	Mercer County Special Services School District Tuition	9/11/25 – 6/30/26		\$61,250.00	\$98,000.00
	1:1 Aide			\$36,750.00	

2.2 Consultant Approvals for Curriculum and Instruction: 2025-2026 - Approve the following consultants for Curriculum and Instruction for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Character Strong	Provide professional development for Orchard Hill Elementary staff on social emotional learning.	Not to Exceed \$5,250.00 <i>To be funded by ESEA FY26 Title II</i>
The Adventure Network, Inc.	Provide professional development to high school HPE staff on the Challenge Course.	Not to Exceed \$1,138.00 <i>To be funded by ESEA FY26 Title II</i>
Heggerty	Provide professional development on primary level writing for special education staff.	Not to Exceed \$2,000.00 <i>To be funded by ESEA FY26 Title II</i>
Schneck, Price, Smith and King Law Firm	Provide professional development to the Child Study Team and related service providers on staying legally compliant and up to date in Special Education.	Not to Exceed \$1,000.00 <i>To be funded by ESEA FY26 Title II</i>
Para-Plus Translations Inc.	Interpretation and Translation Services for the 2025-2026 School Year for the Guidance and World Language Departments.	Contractual Language Services Rate Range \$63.00/Hour to \$147.00/Hour

2.3 Foundation for Education Administration (FEA) Savings Plan – Approve the district’s participation in the Foundation for Education Administration savings plan which will provide professional development opportunities for district administrators at a cost not to exceed \$2,000.00 for the 2025-2026 school year. The cost will be funded by ESEA FY26 Title II.

2.4 Work Based Learning: 2025-2026 - Approve the list of locations maintained in the Special Services Department for Work Based Learning for the Montgomery Township School District for the 2025-2026 school year. Certificates of insurance will be provided for each location.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports (*Revised June)

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending June 30, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending June 30, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

**Revised based on end-of-the-year adjustments.*

3.2 Approval of Transfers (*Revised June)

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through June 30, 2025 within the 2024-2025 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

**Revised based on end-of-the-year adjustments.*

3.3 ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending August 31, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending August 31, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.4 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through August 31, 2025 within the 2025-2026 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.5 Approval of Bill List Fiscal Year 2025

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated October 14, 2025 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$7,308,610.43 and

General Account	\$7,308,087.98
Food Service Account	\$ 522.45
TOTAL	\$7,308,610.43

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 - Payment of Claims.

- 3.6 Travel Reimbursement - 2025-2026 - Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 10/14/25.
- 3.7 Approval of Transportation Route - It is recommended that the Board of Education approve quoted route 65VQ (McKinney Vento Transportation) to Village Elementary School for the 2025-2026 school year to Yusra General Transportation, not to exceed \$24,200.00.
- 3.8 Approval of Transportation Route - It is recommended that the Board of Education approve the quoted route EDI2 to Eden Autism Institute for the 2025-2026 school year to Taykz Tyme LLC, not to exceed \$24,200.00.
- 3.9 Approval of Transportation Route - It is recommended that the Board of Education approve the quoted route LB1 Late Bus from Montgomery High School and Montgomery Upper Middle School for the 2025-2026 school year to First Student Inc., not to exceed \$24,200.00.
- 3.10 Approval of Transportation Route - It is recommended that the Board of Education approve the quoted route LB2 Late Bus from Montgomery High School and Montgomery Upper Middle School for the 2025-2026 school year to First Student Inc., not to exceed \$24,200.00.

- 3.11 Approve First Student, Inc. for Transportation Services - Approve First Student, Inc. to provide transportation services for non-contracted routes in District as needed in an amount not to exceed a total of \$40,000 for the 2025-2026 school year.

- 3.12 Approval of Transportation - It is recommended that the Board of Education approve the parental contract PT4 for transportation to Eden Institute for the 2025-2026 school year beginning September 1, 2025 in the amount of \$24,200.00

- 3.13 Approval of Annual Comprehensive Maintenance Plan

RESOLVED, the Board of Education approves the Comprehensive Maintenance Plan and Schedule M-1 and authorizes the School Business Administrator to submit the schedule to the County Superintendent as required by law.

- 3.14 Approval of Annual Facilities Checklist

RESOLVED, the Board of Education approves the Annual NJDOE 7.6 Facilities Health and Safety Checklist and authorizes the School Business Administrator to submit the checklist to the NJDOE County Office as required by the NJDOE QSAC requirements.

- 3.15 Approval of Submission of the District Report of Transported Resident Students

RESOLVED, the Board of Education authorizes the School Business Administrator to submit the Annual NJDOE DRTRS report to the NJDOE County Office.

- 3.16 Approval of Submission of the ASSA

RESOLVED, the Board of Education authorizes the School Business Administrator to submit the 2026-2027 NJDOE Application for School State Aid report to the NJDOE County Office.

- 3.17 Authorization of ROD Grant Local Share Funding Through Capital Reserve

WHEREAS, the Montgomery Township Board of Education received the Grant Agreement Offer Letters from the State of New Jersey Schools Development Authority for the following projects:

School: Montgomery High School
Project Description: HVAC System Upgrades
DOE Project #: 3320-030-23-R501
SDA Project #: 3320-030-23-G5MZ
Grant #: G5-6741
Total Project Cost: \$1,790,250
Grant Amount: \$716,100
Local Share Amount: \$1,074,150

School: Montgomery Lower Middle School
Project Description: HVAC System Upgrades
DOE Project #: 3320-045-23-R501
SDA Project #: 3320-045-23-G5NA
Grant #: G5-6742
Total Project Cost: \$1,989,100
Grant Amount: \$795,640
Local Share Amount: \$1,193,460

School: Montgomery Upper Middle School
Project Description: Roofs
DOE Project #: 3320-070-23-R501
SDA Project #: 3320-070-23-G5NB
Grant #: G5-6743
Total Project Cost: \$1,923,150
Grant Amount: \$769,260
Local Share Amount: \$1,153,890

School: Montgomery Upper Middle School
Project Description: HVAC System Upgrades
DOE Project #: 3320-070-23-R502
SDA Project #: 3320-070-23-G5NC
Grant #: G5-6744
Total Project Cost: \$465,050
Grant Amount: \$186,020
Local Share Amount: \$279,030

THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education, upon the recommendation of the Superintendent, authorizes that the Local Share of the aforementioned projects to be funded and the funds be set aside through the District’s Capital Reserve Account, in the total amount of \$3,700,530 for all four projects in accordance with the provisions for the approval of Capital Projects pursuant to N.J.S.A. 18A:22-1 *et seq.*, N.J.S.A. 18A:24-1 and P.L. 1991, c. 139 (C.18A:7A-46.1 *et seq.*), as applicable to the District pursuant to N.J.S.A. 18A:7G-11 and pursuant to N.J.A.C. 6:23A-2.7.

- 3.18 Receipt and Award of Bid – Winter Athletics Awards, Equipment, Supplies and Uniforms B 26-03 - Bids were received on October 7, 2025 for the contract for Winter Athletics Awards, Equipment, Supplies and Uniforms for The Montgomery School District as follows:

<u>Vendor</u>	<u>Bid Amount</u>
BSN Sports Dallas, TX	\$18,761.76
Sportsman’s Johnstown, PA	\$15,693.32
MFAC LLC. W Warwick, RI	\$ 1,734.00

3.19 Award of Bid/B26-03 Winter Athletics Awards, Supplies and Uniforms -

It is recommended that the Board of Education award B26-03 Winter Athletics, Awards, Supplies, Equipment and Uniforms contract for October 7, 2025– June 30, 2026 as follows:

<u>Vendor</u>	<u>Bid Amount</u>
Sportsman’s Johnstown, PA	\$12,329.52
 BSN Sports Dallas, TX	 \$ 4,038.66
 MFAC LLC. W Warwick, RI	 \$ 988.00
 Total Bids Awarded	 \$17,356.18

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks.

The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

CLOSING DISCUSSION OF THE BOARD

ADJOURNMENT