

0161 CALL, ADJOURNMENT, AND CANCELLATION

The Board of Education shall meet in public session at least once every two months during the period in which the schools are in session.

When circumstances are such as to prevent the attendance of a majority or all of Board members or to frustrate the purpose of the meeting, a meeting may be canceled by the Board Secretary at the request of the President. Notice of the cancellation shall be given, by expedient means, to all Board members, to the Superintendent, and, whenever possible, to the newspapers in which notice of Board meetings is regularly given. If possible, written notice of the cancellation shall also be posted at the place where the canceled meeting was scheduled to occur. Notice of the cancellation shall include the date, time, and place of the next scheduled meeting. Notice of the cancellation shall be read at the next following Board meeting and shall be duly recorded in the official minute book.

Regular Meetings

The time and place of the monthly business meetings of the Board of Education shall be established at the organization meeting.

The Board of Education shall conduct its business in public in accordance with the provisions of the New Jersey Open Public Meetings Act.

The Board of Education will consider and act upon matters within its authority as prescribed by the statutes, the rules and regulations of the State Board of Education, and its own policies.

Special Meetings

The Secretary of the Board shall call a special meeting of the Board whenever: requested by the President of the Board; requested by the Superintendent when the Board fails to meet within two months during the period in which the schools in the district are in session; or when presented with a petition signed by a majority of the full membership of the Board requesting the special meeting.

Special meetings of the Board of Education shall be held in public in accordance with the provisions of the New Jersey Open Public Meetings Act. The notice and purpose of all special meetings shall be announced to all Board members and the public.



POLICY

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At such meetings only the business for which the meeting was called shall be in order. No public discussion shall be heard on items other than those related to the purpose or purposes of the meeting.

One meeting in June will be set aside to honor personnel who have retired during the past year and to award service pins (or make other acknowledgments). This can be part of a regularly scheduled June Board meeting or take another form at the discretion of the Board.

Adjourned Meetings

The Board may at any time recess or adjourn to an adjourned meeting at a time, date, and place announced at the time of the recess or the adjournment. The adjourned meeting shall take up business at the point in the agenda where the motion to adjourn was passed.

N.J.S.A. 18A:10-6

N.J.A.C. 6A: 32-3.1

Adopted: 26 July 1999

Revised: 27 June 2006

Reviewed: 16 December 2014

Revised:

