

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, September 17, 2024
6:00 p.m. Executive Session
7:00 p.m. Public Session

Orchard Hill Elementary School Cafeteria
BUSINESS MEETING AGENDA

2023-2024 District Goals

Goal 1: Academics

Increase academic achievement for all students, using the implementation of Universal Design for Learning (UDL) principles and practices in all learning environments.

Goal 2: Equity

Continue building a culturally competent school community that demonstrates a commitment to diversity, equity, inclusion, and belonging (DEIB).

Goal 3: Social-Emotional Learning (SEL)

Increase learning opportunities designed to develop essential life skills, emotional intelligence, and positive social behaviors for all students.

Goal 4: Communication

Standardize base frequency, methodology, and communication content across all buildings, leveraging messaging and social media platforms to share information and celebrate student success.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2024 and September 13, 2024. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:00 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT’S REPORT / PRESENTATIONS

- Strategic Plan Presentation

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers’ Report

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 27, 2024 Executive Session Meeting
2. August 27, 2024 Business Meeting
3. September 5, 2024 Special Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 8/27/24 from J. Church regarding an Advisory Opinion
2. Email dated 9/5/24 from B. Barker regarding ID Badges

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following report:
Harassment, Intimidation and Bullying (HIB) Report
- 1.2 District Mentoring Plan Statement of Assurance - Approve the Statement of Assurance for the District Mentoring Plan for the 2024 - 2025 School Year.
- 1.3 Professional Development Plan Fiscal Impact – In accordance with the 2024-2025 district goals, the Board hereby approves the District’s Professional Development Plan Fiscal Impact in the amount of \$52,657 from district funds and \$73,884 from Title IIA as presented and approved in the District’s Annual Budget.
- 1.4 Professional Development Plan and Statement of Assurance – Approve the Professional Development Plan and the Statement of Assurance for the 2024-2025 School Year.

1.5 District Goals - Approve the following District Goals for the 2024 – 2025 school year:

- Goal 1: The Student Experience: Student Achievement, Teaching and Learning
 To cultivate a learning community that is safe, comprehensive, and customized to provide a balanced academic, creative, and engaging experience to prepare students to make an impact on the future.
- Goal 2: Communication, Community Engagement, and Outreach
 Increase community engagement by improving two-way communication so that all community members are well-informed and feel connected.
- Goal 3: Climate and Culture (Social-Emotional Learning (SEL) – Cultural Sensitivity, Health and Wellness, Resilience)
 Enhance the social-emotional learning environment to support the development and resiliency of all learners.

1.6 Policy/Regulation First Reading - Accept the following policies and regulation as a first reading:

0141	Board Member Number and Term
5350	Student Suicide Prevention
7610	Vandalism
7610R	Vandalism

1.7 Policy Abolishment - Approve the Board of Education to abolish Policy 0164.6 - Remote Public Board Meetings During a Declared Emergency.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2024-2025 - Approve the following Out-of-District placements for the 2024-2025 School Year:

		TUITION			
Student ID	School	Dates	ESY	RSY	Total for Year
105893	The Eden School	9/4/24 – 6/18/25		\$106,872.65	\$106,872.65

2.2 Textbook/Resource Approval: 2024-2025 - Approve the following textbook/resource:

Title	Course
Glencoe Economics: Principles & Practices	MHS CP Economics

2.3 Somerset County Vocational and Technical School Placements: 2024-2025 - Approve the following Somerset County Vo-Tech School placements for the 2024-2025 School Year:

Student ID	School	Dates	Total Cost for Year
107671	Somerset County Vo-Tech Academy for Health and Medical Sciences	9/5/24-6/30/25	\$1,500.00
106751	Somerset County Vo-Tech Academy for Health and Medical Sciences	9/5/24-6/30/25	\$1,500.00
105889	Somerset County Vo-Tech Academy for Health and Medical Sciences	9/5/24-6/30/25	\$1,500.00
108873	Somerset County Vo-Tech Academy for Health and Medical Sciences	9/5/24-6/30/25	\$1,500.00
108124	Somerset County Vo-Tech Academy for Health and Medical Sciences	9/5/24-6/30/25	\$1,500.00
103680	Somerset County Vo-Tech - Full Time	9/5/24-6/30/25	\$1,500.00
106656	Somerset County Vo-Tech - Full Time	9/5/24-6/30/25	\$1,500.00
103960	Somerset County Vo-Tech - Full Time	9/5/24-6/30/25	\$1,500.00
102571	Somerset County Vo-Tech - Full Time	9/5/24-6/30/25	\$1,500.00
107713	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
109552	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
102086	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
104257	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
107730	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
108527	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
108396	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
103176	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
106748	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
105974	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
105283	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
109908	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00
102749	Somerset County Vo-Tech - Shared Time	9/5/24-6/30/25	\$750.00

2.4 Consultant Approvals: 2024-2025 - Approve the following consultants for the 2024-2025 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Lindsay Whited	Provide professional development to OHES staff throughout the 2024-2025 school year on developmentally appropriate practices aligned with UDL principles related to behavioral support.	\$3,850.00 <i>To be funded by ESEA Title II</i>
Todd Nichols	Provide professional development to MHS band faculty in instruction pedagogy, repertoire planning, rehearsal techniques and program administration throughout the 2024-2025 school year.	\$4,000.00 <i>To be funded by ESEA Title II</i>
A Simple Seed	Provide professional development to VES staff on SEL aligned goals.	\$2,792.06 <i>To be funded by ESEA Title II</i>

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending July 31, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending July 31, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through July 31, 2024 within the 2024-2025 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2025

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated September 17, 2024 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$8,401,763.91 and

General Account	\$8,383,885.81
Food Service Account	\$ 17,878.10
TOTAL	\$8,401,763.91

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

- 3.4 Travel Reimbursement – 2024-2025 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 9/17/24.
- 3.5 Approval of D & B Service Group, LLC for an Emergency Repair – Approve D & B Service Group, LLC to repair two compressors for one air conditioning unit at the MHS as follows:

<u>Vendor</u>	<u>Amount</u>
D & B Service Group LLC Bloomfield, NJ	\$38,280.00

- 3.6 Resolution Authorizing Cooperative Pricing Agreement with NJEdge/Net, Inc.- approve the following resolution:

WHEREAS, *N.J.S.A. 40A:11-11(5)* authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc., hereinafter referred to as the “Lead Agency” has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on SEPTEMBER 17, 2024, the governing body of MONTGOMERY TOWNSHIP BOARD OF EDUCATION, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

WHEREAS, MONTGOMERY TOWNSHIP BOARD OF EDUCATION within the County of SOMERSET, State of New Jersey, desires to participate in the EdgeMarket Cooperative Pricing System; and

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the EdgeMarket Cooperative Pricing Resolution of MONTGOMERY TOWNSHIP BOARD OF EDUCATION.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, JACK TRENT BUSINESS ADMINISTRATOR/BOARD SECRETARY of the MONTGOMERY TOWNSHIP BOARD OF EDUCATION on behalf of MONTGOMERY TOWNSHIP BOARD OF EDUCATION is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded ESSER Grant, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

CLOSING DISCUSSION OF THE BOARD

ADJOURNMENT